



QUARTERLY MEETING

Friday, 24 February 2023

**Summons, Agenda, Minutes
and Reports**



NORTH YORKSHIRE COUNTY COUNCIL

You are summoned to attend the Meeting of the County Council. This meeting is being held in the Council Chamber, County Hall, Northallerton on **Friday, 24 February 2023 at 10.30 am**, at which the following business will be transacted.

The meeting will be available to view once the meeting commences, via the following link - www.northyorks.gov.uk/livemeetings

BUSINESS

1. To consider the report and recommendations of the Executive and make decisions on them

- Revenue Budget and MTFs (this is scheduled for consideration earlier in the agenda)
- Council Plan (this is scheduled for consideration earlier in the agenda)
- Constitution (this is scheduled for consideration earlier in the agenda)
- Report of the Member Working Group on Planning
- Admission arrangements (school) (full copy of the report included in papers)
- Housing Revenue Account Budget
- North Yorkshire Council Pay Policy
- Independent Remuneration Panel recommendations for 2023/24 (Member Allowances) (this is scheduled for consideration later in the agenda)
- Counter fraud policies
- Risk Management Policy
- Approval of the appointment and remuneration of Chief Officers
- York and North Yorkshire Devolution – Outcome of Consultation
- Outcome of consultation on taxi licensing policy and conditions – verbal update following Executive on 21 February 2023

(Pages 5 - 16)

1(a) Admission Arrangements (school)

(Pages 17 - 74)

2. Independent Remuneration Panel Recommendations for 2023/24 (Member Allowances)

To consider and approve the recommendations of the Independent Remuneration Panel for 2023/24 (Member Allowances).

(Pages 75 - 94)

3. Appointments to Committees and Outside Bodies

(Pages 95 - 102)

4. Statements of Executive Members and Chairmen of Overview and Scrutiny Committees

Executive Members:

- 4(a) Executive Member for Corporate Services - County Councillor David Chance
(Pages 103 - 108)
- 4(b) Executive Member for Highways and Transportation - County Councillor Keane Duncan
(Pages 109 - 110)
- 4(c) Executive Member for Health and Adult Services - County Councillor Michael Harrison
(Pages 111 - 112)
- 4(d) Executive Member for Planning for Growth - County Councillor Simon Myers
(Pages 113 - 114)
- 4(e) Executive Member for Children and Young People's Service - County Councillor Janet Sanderson
(Pages 115 - 120)
- 4(f) Executive Member for Working in Localities - County Councillor Greg White
(Pages 121 - 128)
- 4(g) Executive Member for Education, Learning and Skills - County Councillor Annabel Wilkinson
(Pages 129 - 132)
- 4(h) Executive Member for Finance, Assets and Resources and Special Projects - County Councillor Gareth Dadd
(Pages 133 - 134)
- 4(i) Executive Member for Open to Business - County Councillor Derek Bastiman
(Pages 135 - 136)

Overview and Scrutiny Chairs:

- 4(j) Scrutiny Board (Chair: County Councillor Karin Sedgwick)
(Pages 137 - 138)
- 4(k) Scrutiny of Health (Chair: County Councillor Andrew Lee)
(Pages 139 - 142)
- 4(l) Transport, Economy and Environment Overview and Scrutiny Committee (Chair: County Councillor David Staveley)
(Pages 143 - 144)
- 4(m) Young People Overview and Scrutiny Committee (Chair: County Councillor Barbara Brodigan)
(Pages 145 - 148)
- 4(n) Transition (LGR) Overview and Scrutiny Committee (Chair: County Councillor Malcolm Taylor)
(Pages 149 - 150)

4(o) Care and Independence Overview and Scrutiny Committee (Chair: County Councillor Karin Sedgwick)
(Pages 151 - 154)

4(p) Corporate and Partnerships Overview and Scrutiny Committee (Chair: County Councillor David Ireton)
(Pages 155 - 156)

5. Notices of Motion

Notice of Motion regarding the new Constitution for North Yorkshire Council

“The proposed constitution contains clauses which markedly limit the time allowed for questions and statements by members in Council meetings to both the Leader and to members of the Executive.

- Clause 10.2 paragraph (c) in the section entitled COUNCIL PROCEDURE RULES, refers to questions and statements to the Leader and limits them to a total of 10 minutes.
- Clause 10.3 paragraph (d) in the same section, similarly limits questions and statements to Executive member to a total of 5 minutes.

Were these two clauses to be implemented then effective questioning in the public forum of both the Leader and Executive Members would be guillotined.

Council therefore agrees to remove these two clauses from the proposed constitution.”

Proposer – County Councillor Bryn Griffiths

Seconder – County Councillor Stuart Parsons

5(a) Motion on Fairer Tax - Recommendation from the Executive
(Pages 157 - 170)

5(b) Motion on Fracking Activities - Recommendation from the Executive
(Pages 171 - 178)

6. Use of special urgency procedures since the last meeting of County Council - Report of the Leader
(Pages 179 - 184)

7. Council Procedure Rule 10 Questions

RICHARD FLINTON
Chief Executive Officer

BARRY KHAN
Assistant Chief Executive
(Legal and Democratic Services)

County Hall,
NORTHALLERTON

Thursday, 23 February 2023

NORTH YORKSHIRE COUNTY COUNCIL

22 February 2023

REPORT OF EXECUTIVE

1.0 PURPOSE OF THE REPORT

- 1.1 To provide Council with details of reports received, decisions by the Executive and any subsequent recommendations to County Council since the last meeting of the County Council on 16 November 2022.

2.0 DETAILS OF THE MEETINGS

- 2.1 The following sections provide details of decisions made by the Executive and recommendations to the County Council since its last meeting on 16 November 2022. The meetings were held on the following dates: 8 November 2022; 29 November 2022 (Performance Monitoring); 13 December 2022; 10 January 2023; 17 January 2023; 24 January 2023; 7 February 2023 and 14 February 2023. A meeting of the Executive is scheduled for 21 February 2023 (Performance Monitoring) but this report was published before that meeting took place and so details of the agenda items and one item on Taxi Licensing Policy and Conditions only are included. A verbal update will be provided.

2.2 8 November 2022 Executive Meeting

The Executive Members met on Tuesday 8 November 2022. Attending the meeting were: County Councillor Carl Les in the Chair and County Councillors Gareth Dadd, Derek Bastiman, Michael Harrison, Simon Myers, Janet Sanderson, David Chance, Keane Duncan, Greg White and Annabel Wilkinson.

In attendance: County Councillors Paul Haslam and John Mann.

Substantive agenda items were:

- Fees and Charges Policy and approach to establishing charges for the new Council, including proposed inflationary uplift(s) for the 23/24 financial year to support budgeting and medium term financial planning
- North Yorkshire Council Branding
- Electric Vehicle Rollout Strategy
- Double Devolution – Process for the consideration of identifying pilot town/parish councils
- Report on progress since the publication of the report of the North Yorkshire Rural Commission in July 2021
- Review of Special Educational Needs and Disabilities Provision
- Area Constituency Committee Feedback
- Appointments to Outside Bodies

The link to the reports and minutes from this meeting is as follows:

[Agenda for Executive on Tuesday, 8th November, 2022](#)

2.3 **29 November 2022 (Executive (Performance Monitoring) Meeting)**

The Executive Members met on Tuesday 29 November 2022. Attending the meeting were: County Councillor Carl Les in the Chair and County Councillors Gareth Dadd, Derek Bastiman, Michael Harrison, Simon Myers, Janet Sanderson, David Chance, Keane Duncan, Greg White and Annabel Wilkinson.

In attendance: County Councillors Paul Haslam, David Ireton, Karin Sedgwick, Caroline Dickinson, Alyson Baker, Barbara Brodigan, Tom Jones, Andrew Lee, and Malcolm Taylor.

Substantive agenda items were:

- Q2 Performance Monitoring and Budget Report
- The Rural England Prosperity Fund
- Annual Complaints report including LGSCO Complaints
- Capital Funding request to purchase property in North Yorkshire (private item)

The link to the reports and minutes from this meeting is as follows:

[Agenda for Executive on Tuesday, 29th November, 2022](#)

2.4 **13 December 2022 Executive Meeting**

The Executive Members met on Tuesday 13 December 2022. Attending the meeting were: County Councillor Carl Les in the Chair and County Councillors Derek Bastiman, Simon Myers, Michael Harrison, Janet Sanderson, David Chance, Keane Duncan, Annabel Wilkinson and Greg White.

In attendance: County Councillors Caroline Dickinson, Paul Haslam and Arnold Warneken.

Substantive agenda items were:

- The operation of Leisure Services in Selby District 2024 onwards
- Reports of the Member Working Group on Planning
- Report of the Member Working Group on Customer Strategy, including Service Standards and Complaints Policy
- Consideration of the Building Condition at Welburn Hall School and potential remedial plans
- Confidential Minute of meeting held on 29 November 2022

The link to the reports and minutes from this meeting is as follows:

[Agenda for Executive on Tuesday, 13th December, 2022](#)

2.5 **10 January 2023 Executive Meeting**

The Executive Members met on Tuesday 10 January 2023. Attending the meeting were: County Councillor Carl Les in the Chair and County Councillors Derek Bastiman, Michael Harrison, Simon Myers, Janet Sanderson, David Chance, Keane Duncan, Greg White and Annabel Wilkinson.

Apologies received: County Councillor Gareth Dadd.

In attendance (remotely): County Councillors Paul Haslam, Liz Colling, Tony Randerson and Janet Jefferson.

Other Attendees: County Councillors Caroline Dickinson and Andrew Murday.

Substantive agenda items were:

- Draft Recommendations on the Community Governance Reviews relating to the unparished town centres in Harrogate and Scarborough
- Approval of consultation with Town and Parish Council on the draft Parish Charter for the new Council
- Mainstream Schools and Special Schools Budget
- Harmonisation of Garden Waste Collection Charging for 2023/24
- Area Constituency Committee Feedback Report

The link to the reports and minutes from this meeting is as follows:

[Agenda for Executive on Tuesday, 10th January, 2023](#)

2.6 **17 January 2023 Executive Meeting**

The Executive Members met on Tuesday 17 January 2023. Attending the meeting were: County Councillor Carl Les in the Chair and County Councillors Gareth Dadd, Derek Bastiman, Michael Harrison, Simon Myers, David Chance, Keane Duncan, Greg White and Annabel Wilkinson.

In attendance: County Councillors Paul Haslam, Caroline Dickinson, Bryn Griffiths, Steve Mason and Andrew Murday.

Apologies: County Councillor Janet Sanderson.

Substantive agenda items were:

- New Constitution for North Yorkshire Council
- North Yorkshire Climate Change Strategy Consultation Draft and York and North Yorkshire Routemap to Carbon Negative
- Appointments Report

The link to the reports and minutes from this meeting is as follows:

[Agenda for Executive on Tuesday, 17th January, 2023](#)

2.7 **24 January 2023 Executive Meeting**

The Executive Members met on Tuesday 24 January 2023. Attending the meeting were: County Councillor Carl Les in the Chair. County Councillors Gareth Dadd, Derek Bastiman, Michael Harrison, Simon Myers, Janet Sanderson, David Chance, Keane Duncan, Greg White and Annabel Wilkinson.

In attendance: County Councillors Karin Sedgwick, George Jabbour, Steve Mason, Bryn Griffiths and Andrew Lee and Paul Haslam (virtually)

Substantive agenda items were:

- Revenue Budget 2023/24 and Medium Term Financial Strategy (MTFS)
- Council Plan 2023-2027 for North Yorkshire Council
- Housing Revenue Account Budget 2023/24
- North Yorkshire Hackney Carriage Maximum Table of Fares

- Proposal to cease to maintain Hovingham Church of England Voluntary Controlled Primary School
- School Admission Arrangements for the School Year 2024/2025
- NYC Pay Policy
- Report and recommendations of the Independent Remuneration Panel for Member Allowances for 2023-2024

The link to the reports and minutes from this meeting is as follows:

[Agenda for Executive on Tuesday, 24th January, 2023](#)

2.8 **7 February 2023 Executive Meeting**

The Executive Members met on Tuesday 7 February 2023. Attending the meeting were: County Councillor Carl Les in the Chair and County Councillors Gareth Dadd, Derek Bastiman, Michael Harrison, Simon Myers, Janet Sanderson, David Chance (attending remotely), Keane Duncan, Greg White and Annabel Wilkinson.

In attendance: County Councillors Kevin Foster, Chris Aldred, Andy Brown, Liz Colling, Caroline Dickinson, Bryn Griffiths, Tim Grogan, Subash Sharma and Arnold Warneken.

Substantive agenda items were:

- Armed Forces Covenant
- Counter Fraud Policy Framework for the new North Yorkshire Council for recommendation to County Council
- Consider the outcome of the consultation on the Taxi Licensing Policy and Conditions (This item was deferred to the meeting of the Executive on 21 February 2023)
- Risk Management Policy for recommendation to County Council
- Recommendation to County Council for approval of appointment of Corporate Directors
- Response to the Motion referred from County Council on Fairer Tax
- Response to Motion referred from County Council on Fracking Activities
- Response to Motion referred from County Council on Proportional Representation.

The link to the reports and minutes from this meeting is as follows:

[Agenda for Executive on Tuesday, 7th February, 2023](#)

2.9 **14 February 2023 Executive Meeting**

The Executive Members met on Tuesday 14 February 2023. Attending the meeting were: County Councillor Carl Les in the Chair and County Councillors Gareth Dadd, Derek Bastiman, Michael Harrison, Simon Myers, Janet Sanderson, David Chance (attending remotely), Keane Duncan, Greg White and Annabel Wilkinson.

Substantive agenda items were:

- Afghan Relocations and Assistance Policy: use of additional MOD properties
- Consideration of the outcomes of consultation process regarding the pausing of the offer of residential provisions at Welburn Hall Special school
- York and North Yorkshire Devolution - Outcome of Consultation.

The link to the reports and minutes from this meeting is as follows:

2.10 **21 February 2023 Executive Meeting**

A meeting of the Executive is scheduled for 21 February 2023 (Performance Monitoring) but this report to County Council was published before that meeting took place and so details of the agenda items and one item on Taxi Licensing Policy and Conditions only are included. A verbal update will be provided at the meeting of the County Council.

The link to the reports for this meeting is as follows - [Agenda for Executive on Tuesday, 21st February, 2023, 11.00 am | North Yorkshire County Council](#)

3.0 **MATTERS FOR APPROVAL/INFORMATION AT COUNTY COUNCIL**

3.1 The Executive considered the reports and resolved to recommend the following to the meeting of County Council for consideration:

3.2 The Annual Budget to Council

Revenue Budget 2023/24, Medium Term Financial Strategy (MTFS) and Council Tax for 2023/24

This item was considered at the meeting of the Executive on 24 January 2023, where Executive recommended to County Council on 22 February 2023 that the Revenue Budget for 2023/24, the Medium Term Financial Strategy (MTFS) for 2024/25 to 2025/26 and Council Tax for 2023/24 be adopted.

North Yorkshire Council Capital Five Year Spending Plan

This item was considered at the meeting of the Executive on 24 January 2023, where Executive recommended to County Council on 22 February 2023 that the Capital Five Year Spending Plan be adopted.

Treasury Management

This item was considered at the meeting of the Executive on 24 January 2023, where Executive recommended to County Council on 22 February 2023 that an updated Treasury Management Strategy for the financial year 2023/24 be adopted.

This item on the Budget has been included as a separate and stand-alone report earlier in the agenda for this Council meeting (agenda item 9).

3.3 Council Plan 2023 - 2027 for North Yorkshire Council

This item was considered at the meeting of the Executive on 24 January 2023, where Executive recommended to County Council on 22 February 2023 that the Council Plan be approved and that the Chief Executive Officer be authorised to make any necessary changes to the text, including reflecting decisions made by the County Council on the budget and Medium Term Financial Strategy, and updated performance data and key performance indicators.

This item on the Council Plan has been included as a separate and stand-alone report earlier in the agenda for this Council meeting (agenda item 10).

3.4 Approval of the new Constitution for North Yorkshire Council

This item was considered at the meeting of Executive on 17 January 2023, where the Executive recommended to County Council on 22 February 2023 that the new Constitution for the North Yorkshire be adopted.

This item on the Council Plan has been included as a separate and stand-alone report earlier in the agenda for this Council meeting (agenda item 11).

3.5 Report of the Member Working Group on Planning

This item was considered at the meeting of Executive on 13 December 2023, where the Executive recommended to County Council on 22 February 2023 that the following relating to the preparation of Local Plans be approved.

Link to report - ([Public Pack](#))[Agenda Document for Executive, 13/12/2022 11:00 \(northyorks.gov.uk\)](#) (pages 35 to 82)

RECOMMENDATION:

Resolved – That the following Executive recommendations be taken forward for decision by Full Council:

i) A single local plan be prepared and progressed as far as possible within five years and:

- a) Work on the new local plan start as soon as possible
- b) A separate Minerals and Waste Local Plan be prepared
- c) The following plan reviews be halted in order to focus resources on preparing a new Local Plan:

- Craven Local Plan
- Hambleton Local Plan
- Harrogate District Local Plan
- Richmondshire Local Plan
- Scarborough Borough Local Plan.

ii) The following reviews be continued:

- Harrogate: Maltkiln New Settlement DPD
- The Ryedale Plan
- Selby Local Plan
- Minerals and Waste Joint Plan.

iii) An Interim Local Development Scheme, including key milestones and programme management arrangements, be prepared on the basis of the above recommendations

iv) A specific report be prepared setting out the required evidence base and associated costs/ resource to support the preparation of the new plan

v) Formal governance arrangements be established to oversee plan making ahead of transformational changes

3.6 School Admission Arrangements for the School Year 2024/2025

This item was considered at the meeting of the Executive on 24 January 2023, where Executive recommended to County Council on 22 February 2023 that the School Admission Arrangements for the School Year 2024/2025 be approved.

RECOMMENDATION:

- i) the proposed co-ordinated admission arrangements (Appendix 1)
- ii) the proposed co-ordinated in year admission arrangements (Appendix 1a)
- iii) the proposed admission policy for community and voluntary controlled schools (Appendix 2)
- iv) the proposed admission policy for nursery schools, schools with nursery classes and pre-reception classes, (Appendix 3)
- v) the proposed published admission numbers (PAN's) for community and voluntary controlled schools as shown in appendices 4 (Primary) and 5 (Secondary)

A full copy of the report has been included in the Council papers at agenda item 12(a).

3.7 Housing Revenue Account Budget 2023/24

This item was considered at the meeting of the Executive on 24 January 2023, where Executive recommended to County Council on 22 February 2023 that the Housing Revenue Account Budget 2023/24 be approved.

RECOMMENDATION:

- a) the approval of the HRA budget for 2023/24 as set out in paragraph 4.3, being a net expenditure of £2,219k to be funded from the HRA working balance.
- b) agrees an increase of 7% be applied to social, affordable and hostel rents from 1 April 2023 and recommends this to the Council for approval;
- c) agrees an increase of 2% be applied to shared ownership rents from 1 April 2023 and recommends this to the Council for approval.

Link to report - [\(Public Pack\)Agenda Document for Executive, 24/01/2023 11:00 \(northyorks.gov.uk\)](#) (pages 303 to 316)

3.8 North Yorkshire Council Pay Policy

This item was considered at the meeting of the Executive on 24 January 2023, where Executive recommended to County Council on 22 February 2023 that the North Yorkshire Council Pay Policy be approved for publication.

RECOMMENDATION:

That the Executive consider the 2023-24 Pay Policy and recommend to County Council, at their meeting on 22 February 2023, the approval of the Pay Policy for publication.

3.9 Report and recommendations of the Independent Remuneration Panel for Member Allowances for 2023-24

This item was considered at the meeting of Executive on 17 January 2023, where the Executive recommended to County Council on 22 February 2023 that the recommendations of the Independent Remuneration Panel for Member Allowances for 2023-24 be considered.

This item has been included as a separate and stand-alone report later in the agenda for this Council meeting (agenda item 13).

3.10 Counter Fraud Policies

This item was considered at the meeting of Executive on 7 February 2023, where the Executive recommended to County Council on 22 February 2023 that the draft counter fraud and corruption, whistleblowing and anti-money laundering and terrorist financing policies be approved.

RECOMMENDATION:

That the Executive approves the draft counter fraud and corruption, whistleblowing and anti-money laundering and terrorist financing policies, and recommends them for approval by the County Council at its meeting on 22 February 2023.

Link to report - ([Public Pack](#))[Agenda Document for Executive, 07/02/2023 11:00 \(northyorks.gov.uk\)](#) (pages 41 to 110)

3.11 Risk Management Policy

This item was considered at the meeting of Executive on 7 February 2023, where the Executive recommended to County Council on 22 February 2023 that the Risk Management Policy be approved.

RECOMMENDATION:

That the Executive approves the draft risk management policy and recommends it for approval by the County Council at its meeting on 22 February 2023.

Link to report - ([Public Pack](#))[Agenda Document for Executive, 07/02/2023 11:00 \(northyorks.gov.uk\)](#) (pages 351 to 362)

3.12 Approval of appointment and remuneration of Chief Officers

This item was considered at the meeting of Executive on 7 February 2023, where the Executive recommended to County Council on 22 February 2023 that the appointment of the Corporate Directors and their remuneration be approved.

RECOMMENDATION:

The Executive is asked to note and recommend to County Council at their meeting on 22 February 2023:

- | | |
|-----|---|
| i) | The appointments of Gary Fielding as Corporate Director Resources, Karl Battersby as Corporate Director of Environment and Nicholas Harne as Corporate Director Community Development for North Yorkshire Council with effect from 1 April 2023 |
| ii) | Approval of the proposed Chief Officer salary range from £129k to £150k, with 4 incremental progression points, (£129,000 to £133,967 to £139,125 to £144,481 to £150,044) be approved. |

Link to report - ([Public Pack](#))[Agenda Document for Executive, 07/02/2023 11:00 \(northyorks.gov.uk\)](#) (pages 363 to 366)

3.13 Consideration of the Motion on Fair Tax referred to the Executive at the meeting of the County Council on 16 November 2022

This item has been included as a separate and stand-alone report later in the agenda for this Council meeting (agenda item 16(a)).

3.14 Consideration of the Motion on fracking activities for oil or gas in North Yorkshire that was referred to the Executive at the meeting of the County Council on 16 November 2022

This item has been included as a separate and stand-alone report later in the agenda for this Council meeting (agenda item 16(b)).

3.15 York and North Yorkshire Devolution – Outcome of Consultation

This item was considered at the meeting of Executive on 14 February 2023, where the Executive recommended to County Council on 22 February 2023 the following.

RECOMMENDATION:

- | | |
|----------------------------|---|
| The Executive is asked to: | |
| i. | Approve the submission of a Consultation Summary Report to Government. |
| ii. | Approve amendments to the Scheme and proposals for the operating model of the Combined Authority outlined in paragraphs 4.69 to 4.72, for submission to Government. |
| iii. | Delegate authority to the Chief Executive, in consultation with the Leader of the Council, to undertake any action necessary to submit the Consultation Summary Report and Scheme to Government, in line with recommendations (i) and (ii). |
| iv. | Approve amendments to the Terms of Reference for the York and North Yorkshire Joint Devolution Committee outlined in paragraphs 6.1 to 6.5 and attached at Appendix 2 |
| v. | Delegate authority to the Chief Executive, in consultation with the Leader of the Council, to undertake any action necessary to provide consent to the Order |

facilitating the creation of the Combined Authority in line with the scheme submitted to Government, as outlined in paragraphs 8.1 to 8.5

- vi. Refer the decisions made by Executive in the recommendations above to Full Council for endorsement to ensure the views of all Members of the Council are taken into account on this matter.

3.16 Consider the outcome of the consultation on the Taxi Licensing Policy and Conditions

The report 'Consider the outcome of the consultation on the Taxi Licensing Policy and Conditions' that was scheduled for the meeting of the Executive on 7 February 2023 but subsequently deferred to the meeting of the Executive on 21 February 2023 and is included in the report 'North Yorkshire Hackney Carriage and Private Hire Licensing Policy 2023 and the Adoption of the Local Government (Miscellaneous Provisions) Act 1976'.

The link to the report is here – [\(Public Pack\)Agenda Document for Executive, 21/02/2023 11:00 \(northyorks.gov.uk\)](#)

RECOMMENDATION:

1. to pass a resolution that the provisions of Part II of the Local Government (Miscellaneous Provisions) Act 1976 (other than section 45) shall be adopted within the administrative area of North Yorkshire Council, with effect on the 1 April 2023, with the caveat of the decision only taking effect if the Hackney Carriage and Private Hire Licensing Policy has been adopted for the 1 April 2023;
2. Adopt the proposed Hackney Carriage and Private Hire Licensing Policy as shown in Appendix 1 of the report dated 7 February 2023, with the amendment identified in paragraph 2.4;
3. if adopted, to authorise the approval of minor and inconsequential amendments to the policy from time-to-time by a senior officer to reflect legislative changes or correct any inaccuracies;
4. if adopted to give approval for an Inclusive Service Plan to be implemented within 12 months of adoption.

A verbal update will be given at the meeting of the County Council.

4.0 FINANCIAL IMPLICATIONS

- 4.1 The financial implications are addressed in the reports that went to the Executive.

5.0 LEGAL IMPLICATIONS

- 5.1 The legal implications are addressed in the reports that went to the Executive.

6.0 EQUALITIES IMPLICATIONS

- 6.1 The equalities implications are addressed in the reports that went to the Executive.

7.0 CLIMATE CHANGE IMPLICATIONS

7.1 The climate change implications are addressed in the reports that went to the Executive.

County Councillor Carl Les
Leader

North Yorkshire County Council
County Hall
Northallerton

14 February 2023

This page is intentionally left blank

North Yorkshire County Council

Executive

24 January 2023

School Admission Arrangements for the School Year 2024/25

Report of the Corporate Director – Children and Young People’s Service

1.0	Purpose of Report
1.1	To seek views from Members on the response to the proposed admission arrangements for Community and Voluntary Controlled schools for the school year 2024/25, and to seek approval for recommendation to the County Council for determination.

2.0 Background

- 2.1** As the Admission Authority for all Community and Voluntary Controlled schools in North Yorkshire, the local authority consults annually on admission arrangements. The local authority is currently required to determine its admission arrangements, which includes admissions policy and admission numbers, annually by 28 February each year. When changes are proposed to admission arrangements, all admission authorities must consult by 31 January. Where the admission arrangements have not changed from the previous year there is no requirement to consult, subject to the requirement that admission authorities must consult on their admission arrangements at least once every seven years, even if there have been no changes during that period.
- 2.2** Consultation must last for a minimum of six weeks and take place between 1 October and 31 January in the determination year. This means that schools are consulted in the autumn term each year for admissions nearly two years later. The process is therefore, based to some degree on schools’ best estimates of the numbers of requests for places informed by the local authority’s forecasting model, which takes into account the patterns of parental preference over the years. Since the Council is the only body that may determine the matter, it falls to the Council in February each year.
- 2.3** The Education (Relevant Areas for Consultation on Admission Arrangements) Regulations 1999 (SI 1999 No. 124) require local authorities to determine relevant areas for consultation on admission arrangements. The relevant areas for schools maintained by North Yorkshire County Council are as follows:
- For Community and Voluntary Controlled Schools, the relevant area for consultation is the entire County of North Yorkshire, plus the City of York and the area of Bradford Metropolitan Authority served at secondary level by South Craven School.
- For Voluntary Aided, Foundation, Trust Schools and Academies the relevant area for consultation is North Yorkshire County Council and admission authorities within a radius of 3 miles of the school, including admission authorities in neighbouring local authority areas.
- It is proposed that relevant areas for consultation remain unchanged.
- 2.4** Consultation has taken place with the headteachers and governors of three Nursery Schools, 300 Primary schools (90 Community, 80 Voluntary Controlled (VC), 21 Voluntary Aided (VA), 85 Converter Academy Schools, 21 Sponsored Academy schools, two Free Schools and one Foundation Trust). The local authority also consulted 43 Secondary schools (14 are Community, one Voluntary Aided (VA), 19 Converter Academy Schools 8 Sponsored Academy Schools and one Free School), parents and other groups in the local area, the 13 neighbouring authorities, and with the relevant diocesan authorities. The consultation took place between 20 October and 9 December 2022 and was

published on the NYCC website; all schools are asked to display a poster promoting the consultation providing a link to the consultation and giving details of how to obtain a hard copy of the consultation documents.

- 2.5** At the closing date of 9 December 2022 a total of 241 responses had been submitted. The majority of responses were from schools and in respect of their published admission numbers (PAN). Any Member wishing to see the detail of a response from a school in their area may do so by contacting the Admissions Team at schoolorganisation@northyorks.gov.uk
- 2.6** Schools were asked to express their agreement or otherwise with the proposals relating to their own proposed Published Admission Number (PAN), the proposed admissions policy for LA maintained, Community and Voluntary Controlled schools, the proposed admissions policy for LA maintained Nursery schools and classes, pre-reception classes and pre-schools under school governance. In addition, they had the opportunity to make any other comments. Not all school respondents commented on every proposal within the consultation.
- 2.7** As in previous consultations it has been seen that many consultees simply respond to the agree/disagree questions. In an effort to encourage greater interaction with the wider range of consultees, all respondents were asked to put forward comments on any aspect of the consultation.
- 2.8** There are three key areas to the consultation, details of which are set out below:

3.0 Admission Policy

- 3.1** Admissions policy (criteria for determining admissions where schools are oversubscribed):

The proposed admission policy for local authority maintained community and voluntary controlled schools, and the proposed policy for nursery schools and schools with nursery and pre-reception classes have been updated to reflect the relevant dates.

- 3.2** Responses to the proposed Admission Policy for Community and Voluntary Controlled Schools.

Of the 241 schools who responded in relation to their published admission number, no comments from schools were received regarding the NYCC proposed policy.

One member of the public responded regarding the inclusion of an additional oversubscription criterion in relation to children attending a feeder nursery attached to a school and that they be given a higher priority, they commented:

I would like to propose an amendment to the priority ranking that is applied when allocating primary school places. Currently, the priority ranking makes no allowance for if a child is already attending a nursery that is associated with / part of a primary school. I suggest this is changed and propose that children attending a nursery associated with a school should be given a high priority for attending that primary school. I propose this because I believe that children benefit significantly from attending a stable environment with the same friends and the same staff. I believe this is particularly true for children who will be starting primary school in 2024/25, due to the impact that the covid pandemic had on their early years

Within the School Admissions Code there is the option for an admission authority to give priority to children attending a school's nursery provision and also to feeder schools.

Not all primary schools have a nursery. If the suggestion were adopted then parents would potentially have priority for two schools, one based on their home address and another based on the nursery that their child attends. Therefore, schools without a nursery may be adversely affected through inclusion of this criterion.

If the Authority were to propose this as an oversubscription criterion, then consideration would also need to be given to having feeder schools as a criterion applicable at the point of transfer for junior / secondary schools. It is of note that some parents already choose for their child to attend a school or

nursery that is some distance from their home address. This would be likely to increase if feeder schools were to be included within the junior / secondary oversubscription criteria, and a negative impact on the popularity of certain infant / primary schools across the county can be foreseen.

Officers fully understand the point that the respondent makes but consider that a child's home address should be held as the key factor rather than the school or nursery that a child attends, and therefore no change to the proposed arrangements has been made.

- 3.3** Responses to the proposed Admission Policy for Nursery Schools, Schools with Nursery and Pre-reception classes. A total of 241 schools responded. No comments were received regarding the proposed policy.

4.0 Published Admission Numbers (PAN)

- 4.1** The proposed Published Admission Numbers (PAN's) for 2024/25 are attached at appendices 4 and 5. The County Council sets the admission limits of Community and Voluntary Controlled schools in consultation with the governing body of the school.

- 4.2** An own admission authority school (Voluntary Aided, Foundation, Trust Schools, Academies or Free Schools) is not required to include a proposal to increase or keep the same admission number in any consultation on admission arrangements. Conversely, all admission authorities must consult if they propose a decrease in PAN. As the admission authority for a community or voluntary controlled school the local authority must consult the governing body of each school whether it proposes to increase, decrease or keep the same admission number. Community and Voluntary Controlled schools have the right to object to the Schools Adjudicator if the PAN set for them is lower than they would wish.

- 4.3** The Authority has consulted with the governing bodies of all community and voluntary controlled schools as part of this annual consultation process. There are 184 Community and Voluntary Controlled schools of which 136 agreed, five requested a PAN change and 43 schools didn't respond. The Authority has been able to agree the request of all five schools who requested a change.

- 4.4.** The local authority is responsible for school place planning across the whole of the county and must ensure that there are sufficient school places for every child of statutory school age. This means that schools cannot be considered in isolation, and the wider impact of any change in admission numbers must be taken into consideration.

5.0 Co-ordinated Admission Arrangements

- 5.1** All admission authorities must participate in co-ordination and provide the local authority with the information it needs to co-ordinate admissions for the normal admission rounds by the dates agreed within the scheme.

The dates have been updated to reflect the academic year 2024/2025 (Appendix 1)

There is no longer a mandatory requirement for local authorities to undertake in-year co-ordination for schools for which we are not the admission authority. We can however coordinate in year admissions with the agreement of the relevant admission authorities.

- 5.2** It is proposed that within North Yorkshire the local authority will continue to co-ordinate in-year admissions for all community and voluntary controlled schools. In order for the scheme to operate effectively across all schools, including own admission authority schools, it is proposed that the local authority will also continue to co-ordinate in-year admissions on behalf of the governing bodies of own admission authority schools which elect to be party to the scheme.

The In Year Co-ordinated Admission Arrangements Scheme (Appendix 1a) proposes the retention of in-year co-ordination of admissions by the local authority including own admission authority schools

- 5.3 The School Admissions Code 2021 states that 'local authorities must, on request, provide information to a parent about the places still available in all schools within its area. Any parent can apply for a place for their child at any time to any school outside the normal admission round.
- 5.4 Own admission authority schools must, on receipt of an in-year application, notify the local authority of both the application and its outcome, to allow the local authority to keep up to date figures on the availability of places in the area.
- 5.5 Of the 241 school respondents, no schools made comment in respect of the proposed arrangements. No responses have been received from any of North Yorkshire's neighbouring LA's.

6.0 General Comments

- 6.1 All schools were given the opportunity to submit any general comments in relation to the consultation, the majority of schools did not do so.

7.0 Legal Implications

- 7.1 The consultation on proposed admissions arrangements for 2024/25 is in accordance with the requirements of the School Admissions Code 2021 and associated legislation. Failure to comply with admission arrangements as determined can lead to challenge by way of objections to the Schools Adjudicator or complaints to the Local Government Ombudsman.
- 7.2 The authority has considered that if the recommendations are accepted they have universal application, and therefore no adverse impacts upon any person or groups who have protected characteristics under the Equality Act 2010.

8.0	Recommendations
8.1	<ul style="list-style-type: none">• That the proposed Admission Arrangements for 2024/2025 be recommended to the County Council for approval on 22 February 2023 include:• the proposed co-ordinated admission arrangements appendix 1• the proposed co-ordinated in year admission arrangements appendix 1a• the proposed admission policy for community and voluntary controlled schools appendix 2• the proposed admission policy for nursery schools, schools with nursery classes and pre-reception classes, appendix 3• the proposed published admission numbers (PAN's) for community and voluntary controlled schools as shown in appendices 4(Primary) and 5 (Secondary)

Stuart Carlton
Corporate Director – Children and Young People's Service

COUNTY HALL
NORTHALLERTON
January 2023

Authors of report – Lisa Herdman, Lead for Admissions

Relevant Legislation

School Admissions Code 2021

The Education (Relevant Areas for Consultation on Admission Arrangements) Regulations 1999 (SI 1999 No. 124)

Appendices

- Appendix 1 - proposed co-ordinated admission arrangements scheme
- Appendix 1a - proposed co-ordinated in year admission arrangements
- Appendix 2 - proposed admission policy for community and voluntary controlled schools
- Appendix 3 - proposed admission policy for nursery schools, schools with nursery classes, pre-reception classes and school run pre-schools under school governance
- Appendix 4 - proposed PAN's – primary
- Appendix 5 - proposed PAN's – secondary



North Yorkshire
County Council

2024/2025
CO-ORDINATED
ADMISSION
ARRANGEMENTS
Primary and Secondary
Transfer

Introduction

Under the School Standards and Framework Act 1998, local authorities are required to formulate and determine co-ordinated arrangements for primary and secondary school admissions. These regulations and the School Admissions Code 2021 specify what must be included in the coordinated arrangements.

North Yorkshire Council's Co-ordinated Admission Arrangements ('the arrangements') provides an open and fair way for considering parental preferences for admission to schools. It applies to all mainstream state funded primary and secondary schools in North Yorkshire who admit children at the 'normal year' of entry, that is at the start of Reception, transferring from an infant to a junior school and at the start of Year7. The scheme is reviewed annually.

The aim of the arrangements is to ensure that every child living in North Yorkshire, who is due to start at a North Yorkshire primary school, or transfer to junior or secondary school, is offered a single school place on the same day. It aims to ensure that each parental preference is considered equally and parents receive a school place in accordance with their highest ranked preference that is available. This scheme applies to admissions in the normal round but not those that take place in-year. In-year admissions are those made during the school year and applications for admission to age groups other than the normal year of entry.

North Yorkshire Local Authority (LA) will work with Community, Voluntary Controlled, Voluntary Aided, Foundation, Trust primary and secondary schools and Academies including Free Schools within North Yorkshire, to ensure the co-ordinated scheme operates as smoothly as possible for parents and we will work closely with our thirteen neighbouring authorities to ensure admission arrangements are co-ordinated. Our 13 neighbouring admission authorities, Voluntary Aided, Foundation, Trust schools and Academies are listed at Appendix 3 and Appendix 4.

The admission of children with an Education, Health and Care plan are covered by different admission regulations. Following negotiation, if a mainstream school has been named, a place will be allocated for these children before considering other applications.

After consideration of all parental preferences for all schools with reference to the order in which these are ranked, the LA will notify parents living within North Yorkshire of the offer of one school place on behalf of all admission authorities operating within the co-ordinated admissions scheme.

The detailed arrangements and timetables for co-ordinating school admission with the separate arrangements for secondary and primary schools can be found at Addendum 1 and 2.

The arrangements for In Year admissions can be found in a separate document Co-Ordinated admission arrangements 2024-2025 – In Year. This document is also available on our website at www.northyorks.gov.uk/admissions

The website includes information about:

- The operation of our admissions schemes for all North Yorkshire Community and Voluntary Controlled schools;
- The timescales and timetables for each admission process;
- The number of allocations made at each school in the previous school year;
- The number of schools that were oversubscribed resulting in parental appeals and the numbers and outcome of these appeals. This information about allocations and appeals should help parents to assess realistically their likelihood of obtaining a place at their preferred schools.

Co-ordination

1. The scheme does not affect the duty of the governing bodies of Academies including Free Schools, Voluntary Aided, Foundation and Trust schools to determine their own admissions policies.
2. We will receive information of children expressing preferences for our Community, Voluntary Controlled, Voluntary Aided, Foundation and Trust Schools and Academies including Free Schools from neighbouring LAs, which we will process as part of our co-ordinated arrangements along with those for North Yorkshire children.
3. Parents requesting literature on Voluntary Aided, Foundation, Trust schools or Academies including Free Schools or non-North Yorkshire schools will be referred to the appropriate school or admissions authority. Where non-North Yorkshire parents complete our form in error, we request that parents submit a further form through their home authority.
4. We will receive complete ranked lists of all preferences from North Yorkshire Voluntary Aided, Foundation, Trust schools and Academies including Free Schools as well as lists from neighbouring Local Authorities of children to whom they can offer places. We will produce lists of children to whom we can offer places at our Community and Voluntary Controlled Schools. We will inform our neighbouring LAs which of their children can and cannot be offered places at any of our schools.
5. Having received information from other admissions authorities, we will allocate places to children living in our area according to the highest ranked preference for which a place is available.
6. Where we cannot meet any of the parental preferences expressed for a North Yorkshire child we will allocate a place at an alternative school with places available after all those listing a preference for the school have first been allocated a place. This may or may not be the local school and may be some distance from their home.
7. Supplementary Information Forms may need to be completed by parents applying for Voluntary Aided primary or secondary schools or Academies including Free Schools.

Admissions Co-ordination 2024/2025

The number of schools as at October 2022

Secondary

North Yorkshire's co-ordinated admissions scheme applies to one Voluntary Aided Secondary School, 14 Community Secondary schools, 27 Academies, and one Free School UTC.

Primary

One Foundation Primary, 105 Academy, 22 Voluntary Aided Primary Schools, 170 Voluntary Controlled and Community Primary Schools and two Free Schools.

We co-ordinate with four Diocesan Authorities and 13 Neighbouring Authorities.

On line applications for school places can be made by logging on to our website at www.northyorks.gov.uk/primaryadmissions or www.northyorks.gov.uk/secondaryadmissions.

Applying for a Primary, Infant, Junior or Secondary School Place

8. Parents can list up to five schools in order of preference. Parents should consider including their local/catchment school as one of their preferences, because if we are unable to meet a higher preference and their local/catchment school is oversubscribed, we will allocate children a place at the nearest school with places available which may be some distance from their home.
9. If parents name a school other than their catchment area school, they will be responsible for transport under the terms of the Home to School Transport Policy.

Late Applications

10. Any Common Application Form for school places received after the closing date of 31 October 2023 for secondary schools and 15 January 2024 for primary schools will be considered as a late application unless a reason has been provided that is acceptable to us as the admission authority. Late applications whose reasons have been agreed will be considered along with applications received on time.
11. Applications received on or after 1 March 2024 for secondary schools or 16 April 2024 for primary schools will be co-ordinated using the same arrangements and criteria as previous applications. The offer of a school place will be made in accordance with our agreed and published scheme. However, applications received after the first day of the school year will be considered as in-year applications.

12. Any changes of address for secondary school applications received after 30th November 2023 and for primary school applications after 18th February 2024 will not be considered until after the respective national offer day.
13. Changes cannot be made, in respect of preferences, for secondary schools after the 30th November 2023 and to primary applications after 18th February 2024. Any late applications and changes received after these dates will only be processed after the allocations dates of 1 March 2024 for secondary applications and 16 April 2024 for primary applications.

The Offer of a Place

14. No places will be held in reserve for any school.
15. We will contact all parents of North Yorkshire children on 1 March 2024 for Secondary Schools and on the 16 April 2024 for Primary, Infant and Junior Schools, notifying them of the single school place allocated to their child or children.
16. The place offered could be at one of our Community or Voluntary Controlled schools, Voluntary Aided, Foundation, Trust schools or Academies including Free Schools within North Yorkshire or a school in an area served by another LA.

Appeals

17. Where we have been unable to offer a school place listed as a higher preference, parents will be offered the statutory right of appeal against the decision.
18. In such circumstances, the offer email or letter will give the reasons why we have been unable to allocate their other listed preferences. Where the statutory right of appeal is the responsibility of North Yorkshire LA we will inform the parents where the appeal forms can be located on the NYCC website.
19. Where the responsibility is that of another admissions authority, we will advise parents to contact them to confirm appeal arrangements.
20. Where the LA has multiple appeals for one school these will be grouped appeals unless the authority decides that this would not be appropriate.
21. Parents refused a place at a North Yorkshire school by their home authority will be informed that they should contact North Yorkshire to discuss the appeals process.
22. The outcome of successful admission appeals will lead to further modifications to the original allocation. These changes must be communicated to other admission authorities (and theirs to us) to enable all authorities to make final adjustments to the allocation.
23. Once appeals have been completed, we will communicate with all the schools within

our boundary to ensure that they have a correct and up-to-date allocation list.

Waiting Lists

24. A waiting list must be maintained for all oversubscribed Community, Voluntary Controlled, Voluntary Aided, Foundation, Trust Schools and Academies including Free Schools until at least 31 December 2024. Each child added to the waiting list will require the list to be ranked again in line with the school's published oversubscription criteria.
25. The LA requires the governing body of Voluntary Aided, Foundation, Trust Schools and Academies including Free Schools to update us when places become available unless the LA are maintaining the schools waiting list on their behalf. The co-ordination regulations require that any offer of a school place must always be made by the LA.
26. Where places become available they will be allocated from the waiting list in accordance with the published oversubscription criteria. The school admissions team will offer the place to the child at the top of the waiting list. Parents will have five working days to reply before the place is offered to another child. If North Yorkshire Council, after using all advised contact details, is unable to contact a successful applicant to offer a place, the available place will be offered to the next child who qualifies for that place from the waiting list. The Authority will confirm, in writing, that the child has been removed from the waiting list. Should a parent wish for a child(ren) to be placed back on the waiting list they will need to notify the LA in writing. It is the applicant's responsibility to keep the authority informed of updated contact and address details.
27. If a family change address whilst their child is on a waiting list, they will be required to send evidence of the new address. If the change of address affects their child's position(s) on any waiting list(s), then the position will be changed accordingly.
28. Where we are able to offer a place to a non-North Yorkshire child from the waiting list we will liaise with their home authority.

Secondary Transfer Scheme 2024/2025

29. The secondary scheme enables parents living within North Yorkshire whose children are transferring to secondary school to complete a single application either on-line or in paper form.
30. The parents of Year 6 children who will be Year 7 in September 2023 will be informed by letter via their child's primary school that they will need to apply on-line for a school place. They can express up to five preferences for admission to any Community, Voluntary Controlled, Voluntary Aided, Foundation, Trust schools and Academies including Free Schools within both North Yorkshire and neighbouring LA areas, giving reasons for their preferences where appropriate.

31. Parents without internet access will be informed that they will need to contact the admissions team for a paper copy of the common application form to enable them to apply for a school place for their child.
32. Parents will be informed that supplementary information may also be requested by Voluntary Aided, Academies including Free Schools or non-North Yorkshire schools, in order for the school to apply their oversubscription criteria.
33. Common application forms will be required for all transfers at Year 7. Applications for any other year group, apart from the normal year of entry (Year 7) will be dealt with as in-year applications.
34. Parents must return their applications by the closing date of 31 October 2023.
35. Parents will not be allowed to change their preferences after 31 October 2023, without a reason that is acceptable to the admission authority. The final date to accept any change or a late application is 30 November 2023.
36. Parents who wish their children to attend independent schools will be encouraged to tell us. Independent schools are not included in the co-ordinated arrangements. These parents may also wish to apply for a place at a North Yorkshire school.
37. If parents living outside of North Yorkshire enquire about our schools, they will be directed to the North Yorkshire County Council website. Parents will be advised to complete a common application form for their home authority.
38. On the common application form, parents will need to provide their child's name and residential address. The address provided must be where the child lives permanently. If residency is split, the address provided should be the place where the child lives for the majority of the school week (Monday to Friday). Confirmation and agreement in writing by both parents will be required.
39. The offer of a single school place will be made on 1 March 2024 and allocation emails will be sent on that date. For those who have completed a paper application or requested a letter, letters will be sent on that date by second-class post.
40. We will offer a place at a North Yorkshire school even if parents have not completed a common application form because we have a duty to ensure a school place is available for every North Yorkshire child.
41. Parents who do not wish to accept a place at a school offered to them must notify the admission authority as soon as possible in writing advising the LA of the alternative provision that is being made. Without this information, the place will remain allocated.
42. The timetable for secondary school admissions is attached at Addendum 1 of this document - the Co-ordinated Admissions Arrangements, Secondary Transfer 2024/2025.

Selection

43. There are three selective grammar schools within North Yorkshire; a Voluntary Aided boys' school, a mixed co-educational school and a girls' school, which has Academy Trust status.
44. If a child is entered for selection testing, parents must make sure that they name the selective school they would like them to attend on the common application form.

Skipton Selection

45. Ermysted's Grammar School is a selective grammar school that offers education to boys aged 11 to 18 who are deemed suitable for a grammar school education in accordance with their selection scheme. Further information about the tests can be obtained direct from the school
46. Skipton Girls' High School is a selective grammar school that offers education to girls aged 11 to 18 who are deemed suitable for a grammar school education in accordance with their selection scheme. Further information about the tests can be obtained direct from the school
47. The governing bodies of Ermysted's Grammar School (Voluntary Aided) and Skipton Girls' High School (Academy Trust) are responsible for applying their own admissions policies and the LA applies the published co-ordinated admissions arrangements on behalf of these schools.
48. The Skipton Academy is a non-selective Academy and Upper Wharfedale School is a non-selective secondary school in a selective area offering education for children aged 11 to 16.

Ripon Selection

49. Places will normally be provided at Outwood Academy Ripon and Ripon Grammar School for children who live in the City of Ripon together with the parishes of Aldfield, Azerley, Bishop Monkton, Bridge Hewick, Burton Leonard, Copt Hewick, Eavestone, Givendale, Grantley, Grewelthorpe, Hutton Conyers, Kirkby Malzeard, Laverton, Lindrick, with Studley Royal and Fountains, Littlethorpe, Markenfield Hall, Markington-with- Wallerthwaite, Newby-with-Mulwith, North Stainley with Sleningfird, Sawley, Sharow, Skelding, Skelton, Studley Roger and Winksley.
50. Outwood Academy Ripon is a non-selective Academy in a selective area offering education for children aged 11 to 18. Ripon Grammar School is a selective grammar school that offers an education for children aged 11 to 18. Children can only be admitted to Ripon Grammar School if they have been deemed suitable for a grammar school education, in accordance with the LA selection scheme. The LA administers both the published selection scheme and the allocation of school places at Ripon Grammar School, as it is a community school. The LA will apply the

published co-ordinated admission arrangements on behalf of both Outwood Academy Ripon and Ripon Grammar School.

51. All children living and attending schools within the area served by the Ripon schools will be invited to sit the selection tests. Parents will be required to return a reply slip to confirm if they wish their child to sit the test.

Ripon Selection Tests

52. Tests for all forms of selection must be clear and objective and give an accurate reflection of the child's ability or aptitude, irrespective of sex, race or disability. It is for the admission authority to decide the content of the test, providing that the test is a true test of aptitude or ability.
53. The results of these selection tests are used to identify the highest scoring 28% or as close as possible of Year 6 children who live in the Ripon selective area. This procedure sets the cut-off mark in the selective area and sets the standard, which children in Ripon must reach, to be deemed suitable for a grammar school education.
54. For us to consider children who live outside the selective area to be deemed suitable for a grammar school education at Ripon Grammar School they must reach the cut-off mark which is set by the performance of the children who live in the selective area, as explained above.
55. There is no guarantee that children who reach the cut-off mark in the selection tests will be allocated a place at Ripon Grammar School. If the school is oversubscribed with children who are deemed suitable for a grammar school education, places will be allocated using the published oversubscription criteria.
56. The LA ensures that parents are aware that meeting the academic requirements for entry to Ripon Grammar School is not, in itself, a guarantee of a Grammar School place.
57. If a child is refused a place at the school on 1 March 2024, parents will be offered their statutory right of appeal for a place at the school.
58. The School Admissions Code 2021 states that LAs should take all reasonable steps to inform parents of the outcome of selection tests before the closing date for secondary applications on 31 October so as to allow parents time to make an informed decision when selecting their preferences.
59. The LA must ensure that tests are accessible to children with special educational needs and disabilities, having regard to the reasonable adjustments for pupils with a disability required under equalities legislation.

Selection Testing 2024/25

60. Selection testing will take place on Saturday 9th September 2023 and the results of selection testing will be sent out to parents on 11th October 2023.

61. Late tests will take place on designated dates during the year. There will be dates set in January for any children moving into the area or for any children where there is a genuine reason that is agreed by the LA. Any other late tests will take place in April, June and August.

Primary Transfer Scheme 2024/2025

62. The primary scheme enables parents living within North Yorkshire to complete a single application either on-line or in paper form listing up to five preferences for admission to any primary, infant or junior schools within both North Yorkshire and neighbouring LA areas, giving reasons for their preferences where appropriate.
63. Parents without internet access will be able to contact the LA for a common application form to enable them to apply for a primary school place for their child.
64. If parents list a Voluntary Aided school or Academy including Free Schools as a preference the school may request supplementary information in order for them to apply their oversubscription criteria.
65. Parents must return the common application forms by the deadline of 15 January 2024.
66. Parents will not be allowed to change their preferences after 15 January 2024 without a reason that is acceptable to the admission authority.
67. Parents who wish their children to attend an independent school will be encouraged to tell us. Independent schools are not included in the co-ordinated arrangements. These parents may also wish to apply for a place at a North Yorkshire school.
68. If parents living outside of North Yorkshire enquire about our schools they will be directed to the North Yorkshire County Council website. Parents will be advised to complete a common application form for their home authority.
69. On the common application form parents will need to provide their child's name and residential address. The address provided must be where the child lives permanently. If residency is split between two parents, the address used must be the address where the child lives for the majority of the school week (Monday to Friday). Confirmation and agreement in writing from both parents will be required.
70. For primary school applications, where a parent has applied on time, an offer of a school place must be made on the 16 April 2024.
71. Parents who do not wish to accept a place at a school offered to them must notify the admission authority as soon as possible in writing advising the LA of the alternative provision that is being made. Without this information, the place will remain allocated.
72. The timetable for primary school admissions is attached at Addendum 2 of this document - Co-ordinated Admissions Arrangements, Primary Transfer 2024/25

Admission of children below compulsory school age and deferred entry

73. Admission authorities must provide for the admission of all children in the September following their fourth birthday.
74. Where a place is offered at a maintained NY school:
- a) that child is entitled to a full-time place in the September following their fourth birthday;
 - b) the child's parents can defer the date their child is admitted to the school until later in the school year but not beyond the point at which they reach compulsory school age and not beyond the beginning of the final term of the school year for which it was made; and
 - c) where the parents wish, children may attend part-time until later in the school year but not beyond the point at which they reach compulsory school age.

Admission of children outside their normal age group

75. Parents may seek a place for their child outside of their normal age group, for example, if the child is gifted and talented or has experienced problems such as ill health.
76. Parents of a summer born child, ie children born from 1 April to 31 August may also request admission outside their normal age group
77. When such a request is made, the admission authority will make a decision on the basis of the circumstances of the case and in the best interests of the child concerned, taking into account the views of the Headteacher and any supporting evidence provided by the parent. This will include taking account of the parent's views; information about the child's academic, social and emotional development; where relevant, their medical history and the views of a medical professional; whether they have previously been educated out of their normal age group; and whether they may naturally have fallen into a lower age group if it were not for being born prematurely.
78. Where an admission authority agrees to a request and as a consequence of that decision the child will be admitted to a relevant age group ie the age group pupils are normally admitted to the school, the Authority and admission authority will process the application as part of the main admissions round, unless the parental request is made too late to allow this. The determined admission arrangements and application of oversubscription maybe applied.
79. An application will not be given lower priority on the basis that the child is being admitted out of their normal age group.
80. Parents have a statutory right to appeal against the refusal of a place at a school for which they have applied. This right does not apply if they are offered a place at the school, but it is not in their preferred age group

Children of UK service personnel and crown servants

81. For families of service personnel with a confirmed posting, or crown servants returning from overseas, the admission authority will:
- a. Allocate a place in advance of the family arriving in the area (as long as one is available), provided the application is accompanied by an official letter that declares a relocation date.
 - b. Use the address at which the child will live when applying their oversubscription criteria, as long as the parents provide some evidence of their intended address. Admissions authorities **must** use a Unit or quartering address as the child's home address when considering the application against their oversubscription criteria, where a parent requests this.

Applications from outside of England

82. Families moving or returning to North Yorkshire from outside of England can apply for a school place in the normal admission round.
83. Where a school is oversubscribed evidence that a family intend returning or moving to the North Yorkshire such as a copy of flight tickets or travel arrangements will be requested.
84. Where an application is made from another country, and the applicant is not resident in North Yorkshire on the last date for changes and is not able to provide the authority evidence of their return to the area, then the oversubscription criteria for the admission authorities of the preference school will be applied using the current home address
85. It is the responsibility of parents of foreign nationals to check that their children have a right under their UK entry conditions to study at a school before applying for a school place.

North Yorkshire Local Authority Secondary, Community, Voluntary Controlled, Aided, Foundation, Trust Schools and Academies Timetable 2024/2025

Date	Activity
30 June 2023	Closing date for applications to sit the selection tests for children who are not automatically entered for selection. Closing date for withdrawal of children who are automatically entered for selection testing.
September 2023	Year 6 letter from the LA sent via child's primary school regarding the secondary application process. Parents without internet access are required to contact the LA for information.
9 September 2023	Selection test date for Ripon Grammar School for entry in September 2024 (Saturday)
12 September 2023	Application round to apply for a secondary school place will open.
11 October 2023	Parents notified of selection test results.
31 October 2023	Closing date for return of secondary Common Application Forms.
24 November 2023	Other local authorities will be notified of details of children expressing preferences for schools in their area Neighbouring LA's to send us details of children in their area who have expressed preferences for schools in North Yorkshire.
24 November 2023	Details of all children who have expressed preferences for North Yorkshire Academies, Voluntary Aided, Foundation and Trust schools sent to the schools for consideration.
30 November 2023	Final date for receipt of any change to a common application form including a change of address
12 January 2024	Information to be returned to us by Voluntary Aided, Foundation and Trust schools on which places they can allocate.
22 January 2024	First round of allocation information sent to other authorities identifying potential offer(s).
26 January 2024	Confirmation of allocations with neighbouring admission authorities including Academies, Voluntary Aided, Foundation and Trust schools.
26 January 2024	Input information from first cycle of exchange of allocation information.
9 February 2024	Second round of allocation information sent to other authorities.
13 February 2024	Input allocation information from second cycle and send final allocation information to other authorities of school place offers to be made.
15 February 2024	Input final allocation preference information and adjustment of school places
28 February 2023	Deadline for publication of admission appeals timetable
1 March 2024	National offer day. Send out allocation information to all parents who applied for a school place. Inform schools of final allocation.
15 March 2024 to 31 August 2024	The start of manual adjustments to the allocation and communication of those results to other authorities.
April 2024 to July 2024	Statutory admission appeals are heard. These dates may vary.
31 December 2024	Closure of waiting lists for all community and voluntary controlled schools. For information regarding own admission authority schools please contact the schools direct.

North Yorkshire Local Authority - Timetable 2024/2025 for Primary Community, Voluntary Aided, Voluntary Controlled, Foundation Schools Academies and Trusts.

Date	Activity
12 September 2023	Information for parents available on the NYCC website for North Yorkshire parents. Parents without internet access to contact the LA for information.
12 October 2023	Application round to apply for a primary school place will open
15 January 2024	Closing date for the return of Common Application Forms.
2 February 2024	Other local authorities will be notified of details of children expressing preferences for schools in their area. Neighbouring LAs to send us details of children in their area who have expressed preferences for schools in North Yorkshire (depending on their timetables). The admission authorities of North Yorkshire voluntary aided, foundation and academies and academy trust schools will be sent details of the preferences received for their schools.
18 February 2024	Final day for receipt of any change of preference to an application including a change of address
26 February 2024	The admission authorities of North Yorkshire voluntary aided, foundation, academies and academy trust schools confirm the prioritisation of applicants.
28 February 2023	Deadline for publication of the admission appeals timetable
8 March 2024	Send first round of allocation information to other authorities identifying potential offer(s).
15 March 2024	Input information from first cycle of exchange of allocation information.
22 March 2024	Send second allocation cycle information to other authorities
29 March 2024	Input preference information from second cycle and send final allocation information to other authorities.
16 April 2024	National offer day. Applicants notified of the school place they have allocated for their child
01 May 2024 to 31 August 2024	Manual adjustments to allocation and communicating those results to other authorities.
June to July 2024	Statutory admission appeal hearings. These dates may vary
31 December 2024	Closure of waiting lists for all community and voluntary controlled schools. For information regarding own admission authority schools please contact the schools direct.

Primary Academy, Free Schools and Foundation Schools

<p>Ainderby Steeple CE Primary Station Lane, Morton on Swale, Northallerton DL7 9QR 01609 773519</p>	<p>Airy Hill Primary School Waterstead Lane, WHITBY, YO21 1PZ 01947 602688</p>
<p>Alanbrooke Academy Alanbrooke Barracks Topcliffe, Thirsk YO7 3SF 01845 577474</p>	<p>All Saints Catholic Green Lane, Thirsk, YO7 1NB 01845 523058</p>
<p>All Saints C of E Primary School KIRKBY OVERBLOW, Harrogate, HG3 1HD 01423 872491</p>	<p>Appleton Roebuck Primary School Main Street, APPLETON ROEBUCK, York YO23 7DN 01904 501906</p>
<p>Askwith Community Primary School ASKWITH, Otley LS21 2HX 01943 462896</p>	<p>Aspin Park Academy Wetherby Road, KNARESBOROUGH HG5 8LQ 01423 863920</p>
<p>Barton CE Primary School Silver Street BARTON Richmond DL10 6LJ 01325 377246</p>	<p>Bilton Grange CP School Bilton Lane, HARROGATE HG1 3BA 01423 502375</p>
<p>Braeburn Primary & Nursery Academy Eastfield, SCARBOROUGH YO11 3LG 01723 582616</p>	<p>Brayton CE Primary School Brayton Lane, Brayton, Selby, YO8 9DZ 01757 704308</p>
<p>Brotherton & Byram CP Academy Low Street, BROTHERTON, Knottingley, West Yorkshire WF11 9HQ 01977 672676</p>	<p>Camblesforth CP Academy Mill Lane, CAMBLESFORTH Selby YO8 8HW 01757 618249</p>
<p>Cambrai Primary School Catterick Road, CATTERICK GARRISON DL9 4QP 01325 376719</p>	<p>Carlton Miniott Primary Academy CARLTON MINIOTT, Thirsk, YO7 4NJ 01845 522088</p>
<p>Carlton Primary School, Townend Avenue, Carlton, GOOLE DN14 9NR 01405 860736</p>	<p>Carnagill Primary School Leadmill Estate, Catterick Garrison DL9 3HN 01748 833622</p>

Castleton Primary School 38 High Street, CASTLETON, Whitby YO21 2DA 01287 660496	Coppice Valley Primary School Knapping Hill, HARROGATE, HG1 2DN 01423 563760
Croft Church of England Primary School South Parade, CROFT-ON-TEES, Darlington DL2 2SP 01325 720528	Dacre Braithwaite CE VA Primary School Braithwaite Harrogate HG3 4AN 01423 780285
East Cowton CE Primary School EAST COWTON, Northallerton DL7 0BD 01325 378347	East Whitby Primary Academy Stainsacre Lane, WHITBY YO22 4HU 01947 895369
Escrick CE Primary School Carr Lane, Escrick, York YO19 6JQ 01904 728570	Filey CE Infant & Nursery Academy Padbury Avenue, FILEY YO14 0BA 01723 513077
Forest of Galtres Anglican/Methodist Primary School Station Lane, SHIPTON BY BENINGBROUGH, York YO30 1AG 01904 470272	Fountains CE Primary School GRANTLEY Ripon HG4 3PJ 01765 620631
Friarage Community Primary Longwestgate, Scarborough YO11 1QB 01723 374244	Glaisdale Primary School GLAISDALE, Whitby, YO21 2PZ 01947 897218
Great Smeaton Academy Primary School, GREAT SMEATON, Northallerton DL6 2EQ 01609 881349	Grewelthorpe CE Primary Cross Hills Grewelthorpe Ripon HG4 3BH 01765 658287
Greatwood Primary School Pinhaw Road, Skipton, BD23 2SJ 01756 793609	Hampsthwaite CE Primary Church Lane, HAMPSTHWAITE, Harrogate HG3 2EZ 01423 771336
Hawes Primary School, Town Head, HAWES DL8 3RQ 01969 667308	Helmsley Community Primary School, Carlton Lane, HELMSLEY, YO62 5HB 01439 770783
Holy Trinity CE Infant Trinity Lane Ripon HG4 2AL 01765 602858	Holy Trinity CE Junior Church Lane Ripon HG4 2ES 01765 602858

Hookstone Chase Primary School Hookstone Chase, HARROGATE HG2 7DJ 01423 886026	Keeble Gateway Academy SOWERBY, Thirsk, YO7 3HF 01845 448227
Kellington Primary School Roall Lane, KELLINGTON, Goole DN14 0NY 01977 661127	Kirk Fenton CE Primary School Main Street, CHURCH FENTON Tadcaster LS24 9RF 01937 557228
Kirkby Fleetham CE Primary School Forge Lane, KIRKBY FLEETHAM, Northallerton DL7 0SA 01609 748431	Kirkbymoorside Community Primary School, Westfields, KIRKBYMOORSIDE, YO62 6AG 01751 431517
Knaresborough St Johns Stockwell Road, KNARESBOROUGH HG5 0JN 01423 863265	Knayton Church of England Academy Stockton Road, KNAYTON, Thirsk YO7 4AN 01845 537291
Lealholm Primary School LEALHOLM, Whitby, YO21 2AQ 01947 897401	Leyburn Primary School Wensleydale Avenue, LEYBURN DL8 5SD 01969 623187
Lothersdale Primary School LOTHERSDALE Keighley, West Yorkshire, BD20 8HB 01535 632510	Malton Primary Academy Highfield Road MALTON YO17 7DB 01653 692582
Marton cum Grafton CE Reas Lane, MARTON CUM GRAFTON Boroughbridge, York YO51 9QB 01423 322355	Meadowside Primary Academy Halfpenny Lane, KNARESBOROUGH HG5 0SL 01423 866207
Monk Fryston CE Primary School Chestnut Green, MONK FRYSTON Leeds LS25 5PN 01977 682388	New Park Primary Academy Skipton Road, HARROGATE HG1 3HF 01423 503011
Newby and Scalby Primary School The Green, Newby, SCARBOROUGH YO12 5JA 01723 365686	North Rigton CE Primary School Hall Green Lane, North Rigton, LEEDS LS17 0DW 01423 734540
Oakridge Community Primary School Coronation Avenue HINDERWELL Saltburn-by-Sea TS13 5HA 01947 840255	Sowerby Primary Academy Topcliffe Road, THIRSK YO7 1RX 01845 523037

Oatlands Infant School Hookstone Road HARROGATE HG2 8BT 01423 871036	Oatlands Community Junior School Beechwood Grove, HARROGATE HG2 8QP 01423 872827
Outwood Primary Academy Greystone Quarry Moor Lane, RIPON HG4 1RW 01765 603481	Outwood Primary Academy Aine Main Street, Aine, YORK YO61 1RT 01347 838427
Pannal Primary School Pannal Green Pannal, HARROGATE HG3 1LH 01423 872407	Ravensworth CE Primary School Ravensworth RICHMOND DL11 7ET 01325 718375
Richard Taylor CE Primary School Bilton Lane, HARROGATE HG1 3DT 01423 886026	Rillington Primary School High Street, Rillington, Malton YO17 8LA 01944 758402
Riverside School, Tadcaster Wetherby Road, TADCASTER LS24 9JN 01937 832899	Roeclyffe CE Primary School Roeclyffe Boroughbridge YO51 9LY 01423 322302
Roseberry Academy Roseberry Crescent, Great Ayton, MIDDLESBROUGH TS9 6EP 01642 722883	Rossett Acre Primary School Pannal Ash Road, HARROGATE HG2 9PH 01423 561579
Sacred Heart Catholic Primary School - a Catholic voluntary academy Broomfield Avenue, NORTHALLERTON DL7 8UL 01609 780971	Saxton CE Primary School Dam Lane, Saxton, TADCASTER LS24 9QF 01937 557396
Selby Community Primary School Flaxley Road, SELBY YO8 4DL 01757 702464	Sherburn Hungate Primary School North Crescent, Sherburn-in-Elmet, LEEDS LS25 6DD 01977 682434
Sinnington Community Primary School Friars Hill, Sinnington, YORK YO62 6SL 01751 431725	Skipton Parish Church of England Primary School, Brougham Street, SKIPTON BD23 2ES 01756 793314
South Milford Primary School Sand Lane, South Milford, LEEDS LS25 5AU 01977 682359	South Otterington Church of England Primary School South Otterington, NORTHALLERTON DL7 9HD 01609 776273

<p>St Benedict's Catholic Primary School - a Catholic voluntary academy Back Lane, AMPLEFORTH, York YO62 4DE 01439 788340</p>	<p>St George's Catholic Primary School - a Catholic voluntary academy Overdale, EASTFIELD, Scarborough YO11 3RE 01723 583535</p>
<p>St Hedda's Catholic Primary School, a Catholic Voluntary Academy EGTON BRIDGE, Whitby YO21 1UX 01947 895361</p>	<p>St Joseph's Catholic Primary School, a Voluntary Academy Station Road Tadcaster, LS24 9JG 07866650126</p>
<p>St Joseph's Catholic Primary School, Harrogate, A Voluntary Academy Coppice Rise, HARROGATE HG1 2DP 01423 562650</p>	<p>St Joseph's Catholic Primary School - a Catholic Voluntary Academy Swainsea Lane, PICKERING, YO18 8AR 01751 473102</p>
<p>St Mary's Catholic Primary, A Voluntary Academy, Baffam Lane, SELBY, YO8 9AX 01757 706616</p>	<p>St Mary's Primary School Knaresborough, A Voluntary Catholic Academy Tentergate Road, KNARESBOROUGH HG5 9BG</p>
<p>St Mary's Catholic Primary School - a Catholic Voluntary Academy Highfield Road, MALTON, YO17 7DB 01653 692274</p>	<p>St Mary's Catholic Primary School - a Catholic Voluntary Academy Cross Lanes, RICHMOND, DI10 7DZ 01748 822365</p>
<p>St Peter's Church of England Primary School Belford Road, HARROGATE HG1 1JA 01423 569684</p>	<p>St Peter's Catholic Primary School - a Catholic Voluntary Academy North Leas Avenue, SCARBOROUGH YO12 6LX 01723 372720</p>
<p>St Robert's Catholic Primary School, A Voluntary Academy, Ainsty Road, HARROGATE, HG1 4AP 01423 504730</p>	<p>St Stephen's Catholic Primary School & Nursery, A Voluntary Academy Gargrave Road, SKIPTON BD23 1PJ 01756 668395</p>
<p>Stakesby Primary Academy Byland Road, WHITBY YO21 1HY 01947 820231</p>	<p>Starbeck Primary Academy High Street, Starbeck, HARROGATE HG2 7LL 01423 884780</p>
<p>Staynor Hall Primary Academy Staynor Link, SELBY YO8 8GE 01757 681334</p>	<p>Stokesley Primary School No. 5 Springfield, Stokesley, MIDDLESBROUGH TS9 5EW Tel No: 01642 711071</p>
<p>Tadcaster Primary Academy Grange Avenue, TADCASTER LS24 8AN Tel No: 01937 833795</p>	<p>Thomas Hinderwell Primary Academy Seamer Road, SCARBOROUGH YO12 4HF Tel No: 01723 373110</p>

Thornton Dale CE Primary School Castle Close, Thornton Dale, Pickering North Yorkshire YO18 7TW 01751 474345	Tockwith Church of England Primary Academy Southfield Lane, TOCKWITH, York YO26 7RP 01423 358375
Topcliffe C of E Academy School Lane, Topcliffe THIRSK YO7 3RG 01845 577412	Trinity Academy Eppleby Forcett Eppleby, RICHMOND DL11 7AY 01325 718298
Trinity Academy Middleton Tyas Kneeton Lane, Middleton Tyas, RICHMOND DL10 6SF 01325 377285	Trinity Academy Richmond Frances Road, RICHMOND DL10 4NF 01748 822104
West Cliff Primary School Church Square, WHITBY YO21 3EG 01947 602510	Western Primary School Cold Bath Road, HARROGATE HG2 0NA 01423 502737
Willow Tree Primary School Wetherby Road HARROGATE HG2 7SG 01423 883551	Nun Monkton Primary Foundation School The Green, Nun Monkton YORK YO26 8ER Tel No: 01423 330313

Primary Voluntary Aided Primary Schools

Austwick C of E (VA) Primary School AUSTWICK, Lancaster LA2 8BN 015242 51366	Barkston Ash Catholic Primary School London Road, Barkston Ash, TADCASTER LS24 9PS
St Mary's C of E Primary School Bolton-on-Swale, Scorton RICHMOND 01748 818401	Burneston C of E (VA) Primary School BURNESTON, Bedale 01677 423183
Burnsall VA Primary School BURNSALL, Skipton BD23 6BP 01756 720273	Carleton Endowed School Carleton, SKIPTON BD23 3DE 01756 792910
Carlton and Faceby C of E VA Primary School CARLTON-IN-CELEVELAND, Middlesbrough, Cleveland TS9 7BB 01642 712340	Cawood C of E VA Primary School Broad Lane, CAWOOD, Selby YO8 3SQ 01757 268368

<p>Egton C of E VA Primary School EGTON, Whitby YO21 1UT 01947 895369</p>	<p>Kirkby in Malhamdale United VA Primary School KIRKBY MALHAM, Skipton 01729 830214</p>
<p>Kirkby & Great Broughton CofE VA Primary School KIRKBY-IN-CLEVELAND, Middlesbrough TS9 7AL 01642 714707</p>	<p>Long Preston Endowed VA Primary School School Lane, LONG PRESTON Skipton BD23 4PN 01729 840377</p>
<p>Masham C of E VA Primary School 1 Millgate, MASHAM Ripon HG4 4EG 01765 689200</p>	<p>Michael Syddall C of E (Aided) Primary School Mowbray Road, CATTERICK VILLAGE, Richmond DL10 7LH 01748 818485</p>
<p>Middleham C of E Aided School Park Lane, MIDDLEHAM Leyburn DL8 4QX 01969 623592</p>	<p>Ripon Cathedral CE Primary School Priest Lane, RIPON HG4 1LT 01765 602355</p>
<p>St Martin's C of E VA Primary School Holbeck Hill, SCARBOROUGH YO11 3BW 01723 360239</p>	<p>St Peter's C of E VA Primary School BRAFFERTON, Helperby, York YO61 2PA 01423 360250</p>
<p>St Wilfrid's Catholic Primary School Church lane, RIPON HG4 2ES 01765 603232</p>	<p>Terrington C of E VA Primary School TERRINGTON, York YO60 6NS 01653 6483340</p>
<p>The Boyle & Petyt Primary School Harrogate Road, BEAMSLEY Skipton BD23 6HE 01756 710378</p>	<p>Thomas Hinderwell Primary Academy Seamer Road, SCARBOROUGH YO12 4HF Tel No: 01723 373110</p>

Voluntary Aided, Academies, and Free secondary schools are listed below:

Academies / Free Secondary Schools:

<p>Barlby High School York Road, BARLBY, Selby YO8 5JP 01757 706161</p>	<p>Rodillian (Brayton) Academy Doncaster Road, BRAYTON Selby YO8 9QS Tel No: 01757 707731</p>
<p>Ebor Academy Filey Muston Road, FILEY YO14 0HG 01723 512354</p>	<p>George Pindar School Eastfield, SCARBOROUGH YO11 3LX 01723 582194</p>
<p>Graham School Woodlands Drive, SCARBOROUGH YO12 6QW 01723 366451</p>	<p>Harrogate Grammar School Arthurs Avenue, HARROGATE HG2 0DZ 01423 531127</p>
<p>Harrogate High School Ainsty Road, HARROGATE HG1 4AP 01423 548800</p>	<p>Holy Family Catholic High School, A Voluntary Academy Longhedge Lane, Carlton, GOOLE DN14 9NS 01405 860276</p>
<p>Lady Lumley's School Swainsea Lane, PICKERING YO18 8NG 01751 472846</p>	<p>Northallerton School & Sixth Form College Grammar School Lane, NORTHALLERTON DL6 1DD 01609 773340</p>
<p>Norton College Langton Road, NORTON Malton YO17 9PT 01653 693296</p>	<p>Outwood Academy Easingwold York Road, EASINGWOLD York YO61 3EF 01347 821451</p>
<p>Outwood Academy Ripon Clotherholme Road, Ripon HG4 2DE 01765 604564</p>	<p>Richmond School Darlington Road, RICHMOND DL10 7BQ 01748 850111</p>
<p>Rossett School Green Lane, HARROGATE HG2 9JP 01757 707731</p>	<p>Ryedale School Gale Lane, Nawton, YORK YO62 7SL 01439 771665</p>
<p>Scalby School Fieldstead Crescent, Newby, SCARBOROUGH YO12 6TH 01723 362301</p>	<p>Sherburn High School Garden Lane, SHERBURN-IN-ELMET, Leeds LS25 6AS 01977 682442</p>

Skipton Girls' High School Gargrave Road, SKIPTON BD23 1QL 01756 707600	South Craven School Holme Lane, CROSSHILLS, Keighley BD20 7RL 01535 632861
St Aidan's C of E High School Oatlands Drive, HARROGATE HG2 8JR 01423 885814	St Augustine's Catholic School - a Catholic Voluntary Academy Sandybed Lane, Stepney Hill, SCARBOROUGH YO12 5LH
St Francis Xavier School - a Joint Catholic & Church of England Voluntary Academy Darlington Road, RICHMOND DL10 7DA 01748 823414	St John Fisher Catholic High Hookstone Drive, HARROGATE HG2 8PT 01423 887254
Stokesley School Station Road, STOKESLEY Middlesbrough TS9 5AL 01642 710050	Tadcaster Grammar School Toulston, TADCASTER LS24 9NB 01937 833466
The Skipton Academy Gargrave Road, SKIPTON BD23 1UQ 01756 792965	Scarborough University Technical College Ashburn Rise, SCARBOROUGH YO11 2JW 01723 821621

Voluntary Aided Secondary Schools:

Ermysted's Grammar School Gargrave Road, SKIPTON BD23 1PL 01756 792186	
---	--

Neighbouring Local Authorities

Our thirteen neighbouring admission authorities

<p>Bradford Pupil Access Manager Education Bradford Future House Bolling Road BRADFORD BD4 7EB 01274 385604</p>	<p>Cumbria Corporate Director – Pupils Services 5 Portland Square CARLISLE CA1 1PU 01228 606877</p>
<p>Darlington Pupils’s Information Service Town Hall, Feethams DARLINGTON DL1 5QT 01325 380651</p>	<p>Doncaster Director of Education and Culture Admissions and Pupil Services The Council House College Road DONCASTER DN1 3AD 01302 737204/727234</p>
<p>Durham School Admissions Education Offices County Hall DURHAM DH1 5UJ 0191 383 3115</p>	<p>East Riding of Yorkshire Admissions Team Pupils, Family & Adult Services County Hall BEVERLEY HU17 9BA 01482 392130/392131/392132</p>
<p>Lancashire Director of Education PO Box 61 County Hall, PRESTON PR1 0LD 01772 254868</p>	<p>Leeds Admissions & Transport Team Leeds Education 10th Floor West, Merrion House, LEEDS LS2 8DT 0113 2475729</p>
<p>Middlesbrough Corporate Director, Families and Learning Middlesbrough Council PO Box 69, First Floor Vancouver House Gurney Street MIDDLESBROUGH TS1 1 EL 01642 728092</p>	<p>Redcar and Cleveland School Admissions Redcar and Cleveland Borough Council, Council Offices, PO Box 83, Kirkleatham Street REDCAR TS10 1YA 01642 444108</p>
<p>Stockton on Tees School Admissions Stockton-on-Tees Borough Council PO Box 228, Muncipal Buildings, Church Road STOCKTON ON TEES TS18 1XE 01642 526605</p>	<p>Wakefield School Admissions County Hall, WAKEFIELD WF1 2QL 01924 305616/305617</p>
<p>City of York School Services Children, Education and Communities City of York Council, West Offices Station Rise YORK 01904 551554</p>	

North Yorkshire Council
CO-ORDINATED
ADMISSION ARRANGEMENTS

IN-YEAR

2024/2025

Introduction

1. In-year admissions are those, which occur outside of the normal admissions round. The normal admissions round refers to admissions, which admit children into infant, junior, primary or secondary school in the first year of entry. These applications for a primary and secondary school become in-year if they are submitted on or after the first day of the first school term of the admission year.
2. The scheme applies to 'in year applications' for a place from Reception to Year 11. Applications for Year 12 or 13 should be made directly to the appropriate school or college.
3. There is no requirement for LAs to co-ordinate in-year applications in accordance with the School Admissions Code 2021 for schools for which they are not the admission authority.
4. They may however, co-ordinate in-year applications for any or all own admission authority schools in their area, with the agreement of the relevant admission authorities.
5. The admission of children with an Education, Health and Care Plan are covered by different admission regulations.
6. More information on applications within the normal admissions rounds can be found in the relevant North Yorkshire Council coordinated admissions arrangements for primary, junior and secondary admissions.

Aims and Expectations

7. The scheme aims to provide a framework for a fair and open way of determining in year applications for a school place.
8. This scheme is a coordinated scheme for in year applications and it is available to the admission authorities of all mainstream state funded primary, infant, junior and secondary schools in North Yorkshire Council.
In line with the School Admission Code 2021, should an admission authority wish to utilise this scheme and agree for the council to coordinate in year admission to their schools, they should:
 - inform the authority by 1 August whether they intend to be part of the local authority's in-year co-ordination scheme for the following year 1 September to 31 August
 - provide the local authority with all the information that the local authority is required to publish on its website, including application forms if appropriate
 - commit to the co-ordination, processes and timescales in relation to in year processes for the duration of the school year for which they have requested
 - place information on their website by 31 August and throughout the whole school year advising interested parents/cares of the process of coordination by the authority
 - not at any time during the school year admit pupils other than through the process of coordination by the council
9. The local authority will publish information on our website by 31 August to explain how in-year applications can be made and how they will be dealt with from 1 September onwards in that year.
10. On request the authority will provide information to prospective parents about the places still available in all schools within their area. To allow the authority to comply, in line with the Admissions Code 2021, admission authorities for all schools in the area must provide NYCC School Admissions team with details of the number of places available at their schools

whenever this information is requested, to assist a parent seeking a school place. Details on available places should be provided no later than two school days following receipt of a request from the Authority.

11. Admission authorities must not, refuse parents the opportunity to make an application or be told that they can only be placed on a waiting list rather than make a formal application
12. The scheme aims to provide a framework for a fair and open way of determining in year applications for a school place.

In determining applications for school places, admission authorities must comply with parental preference unless the published oversubscription criteria or one of the statutory reasons for refusing admission applies.

With the exception of designated grammar schools, all maintained schools, and academies, including schools designated with a religious character, that have places available must offer a place to every child who has applied for one, without condition or the use of any oversubscription criteria, unless admitting the child would prejudice the efficient provision of education or use of resources (excluding the normal year of entry i.e. Reception, Year 3 and Year 7) . For example, admission authorities **must not** refuse to admit a child solely because:

- a) they have applied later than other applicants;
- b) they are not of the faith of the school in the case of a school designated with a religious character;
- c) they have followed a different curriculum at their previous school; or
- d) information has not been received from their previous school.

13. Where an admission authority is dealing with multiple in-year admissions and does not have sufficient places for every child who has applied for one, they must allocate places based on the oversubscription criteria in their determined admission arrangements only

Application and allocation process

14. Where a child is already attending a North Yorkshire school and they wish to transfer to another school, parents should, in the first instance discuss the transfer with the current school.
15. Applicants living in North Yorkshire who want to apply for a school place or those families who are moving into North Yorkshire may apply by completing an application form.
16. The form is for applicants to express a preference for places both in North Yorkshire schools and at schools maintained by other local authorities and academies in other local areas.
17. Only one application can be processed for a child at a given time. Where an application is received from more than one parent for the same child and the schools differ, the Authority will inform both applicants. In most circumstances, the application (s) will not be processed until agreement with both applicants is received or one applicant can prove that they have a legal right to have their preferences considered over the other.
18. Following submission the Authority may seek clarification on details in an application or further information in relation to the application including proof of address.
19. An application will be processed 6 school weeks in advance of when the place is required. Applications received more than a term in advance maybe put on hold or withdrawn, for

example where there are outstanding applications for the current term or half term that require processing eg an application made in April for Year 3 in the next school year will be dealt with after applications for Year 2 for the same cohort in the current year.

20. Parents can list up to five preferences and the application also allows parents to:
- provide reasons why they want a place at that school, this information is passed to the relevant admission authority,
 - list the schools in order of preference
 - provide any other details that maybe pertinent to the processing of their application for example start date, future address, siblings at their preferred school
21. Parents are advised to consider their catchment school for their home address as well as any implications of home to school transport when expressing preferences. Each home address falls in a catchment area designated by the Authority. This information is available online at www.northyorks.gov.uk/admissions and upon request from the School Admissions Team.
22. Where a preference is expressed for a school in another local authority area, the application and relevant information will be forwarded to the relevant local authority.
23. Where a local authority in another area does not coordinate in year admissions the authority will accept an application from a resident of another local authority.
24. Families moving or returning to North Yorkshire from outside of England will have their application considered and an application will be processed up to 6 weeks in advance of the requested start date.
- Where a school is oversubscribed evidence that a family intend returning or moving to North Yorkshire, such as a copy of flight tickets or travel plans, will be requested.
 - Where an application is made from another country, and the applicant is not able to provide the authority evidence of a return to the area before the requested start date then the oversubscription criteria for the admission authorities will be applied using the current home address.
 - It is the responsibility of parents of foreign nationals to check that their children have a right under their UK entry conditions to study at a school before applying
25. For families of service personnel with a confirmed posting, or crown servants returning from overseas, admission authorities **must**:
- a. Allocate a place in advance of the family arriving in the area (as long as one is available), provided the application is accompanied by an official letter that declares a relocation date. Admission authorities **must not** refuse to process an application and **must not** refuse a place solely because the family do not yet have an intended address, or do not yet live in the area.
 - b. Use the address at which the child will live when applying their oversubscription criteria, as long as the parents provide some evidence of their intended address. Admissions authorities **must** use a Unit or quartering address as the child's home address when considering the application against their oversubscription criteria, where a parent requests this.
26. Voluntary Aided schools or Academies including Free Schools may require parents to complete a supplementary information form (SIF) when applying for a school place.
27. When the authority receives an in-year preference form from a parent requesting any North

Yorkshire school, we will liaise with all schools listed as a preference, whilst still attempting to comply with the parent's highest ranked preference of school.

28. A child's eligibility for a place at a school will be determined by the preferred school's admission arrangements and with reference to the Fair Access Protocol (see below)
29. The governing bodies both primary and secondary Voluntary Aided, Foundation, Trust and Academies including Free Schools must apply their admission arrangements to determine a child's eligibility for a place at the school.
30. Responses regarding the allocation of places or where an admission authority is not able to offer a school place should ideally be received within 5 days of a request by the authority and no later than 9 days of a request. This applies to community and voluntary controlled schools in North Yorkshire and from the schools of admission authorities that have agreed for the authority to coordinate in year applications. This will allow the authority to notify parents of the outcome (below) in line with the timescales in the School Admissions Code 2021
31. The authority will aim to notify the parents of the outcome of their application in writing within 10 school days and no later than 15 school days.
32. The authority will advise of which preference can be offered and where any higher preferences cannot be met we will provide the reason for refusal and provide information about the right to an admission appeal
33. Where an admission authority manages its own in-year admissions, it **must** also notify the local authority of every application and its outcome as soon as reasonably practicable, but should aim to do so within two school days. This is to allow the local authority to keep up to date figures on the availability of places in the area and to ensure they are aware of any children who may not have a school place.
34. Parents who do not wish to accept a place at a school offered to them must notify the admission authority in writing within 2 weeks of the offer being made
35. The date of admission to school is not set by the School Admissions Team as it is an agreement between the new school and parents
36. It is normal for a child to start at the beginning of the term or half term, where a new school is within a reasonable distance. This allows for the new school to prepare adequately for their admission. Where a child moves into the area and the previous school is not with a reasonable distance the new schools will arrange a start date as soon as possible.

Admission of children outside their normal age group

37. Families may seek a place for their child outside of his/her normal age group under various circumstances such as:
 - ill health,
 - if the child is gifted and talented or
 - when the child has experienced problems
 - delayed entry for summer born children
38. Where a request is made, the admission authority will make a decision on the basis of the circumstances of the case and in the best interests of the child concerned, taking into account the views of the Headteacher and any supporting evidence provided by the parent. This will include taking account of the parent's views; information about the child's academic, social and emotional development; where relevant, their medical history and the views of a medical

professional; whether they have previously been educated out of their normal age group; and whether they may naturally have fallen into a lower age group if it were not for being born prematurely.

39. Whilst decisions on whether to allow admission to a year group other than their chronological year are made by individual admission authorities applicants are advised that it is unusual for an admission authority to agree to such a request
40. Where possible children should be educated in their normal age group, with the curriculum differentiated as appropriate. Changing year group is a big issue with implications for the rest of a child's schooling and the exceptional circumstances on which it is decided have to be based on need and not want. In no instance should this be more than a single national curriculum year.

Appeals

41. Where a place is refused at a school applicants have a statutory right to an admission appeal. If a preference for a place at a school is refused the applicant will be informed of the reason for a place being refused and the right of an appeal
42. This right of appeal does not apply if a place is allocated but is not in a parent/carer's preferred year group.
43. Parent/carers can only appeal once in an academic year unless, in exceptional circumstances, the admission authority has accepted a second application because of a significant and material change in circumstances.
44. Where there is more than one admission appeal for the same year group and same school, these appeals maybe heard as a 'grouped appeal' for the first stage of the appeal. A parents specific reasons for appealing, second stage, will still be heard individually.
45. Where a place is refused at a school outside of North Yorkshire, local appeal arrangements may differ from above. Applicants are advised to contact that local authority to discuss the arrangements.

The Fair Access Protocol (FAP)

46. A child's eligibility for a place at a school will be determined by the in year admission arrangements but also with reference to the Fair Access Protocol.
47. The School Admissions Code states that each local authority must have a Fair Access Protocol that is agreed by the majority of schools in the area. The FAP is to ensure that unplaced and vulnerable children and those who are having difficulty in securing a school place in-year, are allocated a school place as quickly as possible.
48. Eligibility for the Fair Access Protocol does not limit a parent's right to make an in-year application to any school for their child. Admission authorities must process these applications in accordance with their usual in-year admission procedures and must not refuse to admit such children on the basis that they may be eligible to be placed via the Fair Access Protocol. Where an in year application is refused a parent will continue to have the right of appeal, even if the child has been offered a school place via the Fair Access Protocol.
49. There is no duty for local authorities or admission authorities to comply with parental preference when allocating places through the Fair Access Protocol, but parents' views should be taken into account.

PROPOSED ADMISSIONS POLICY FOR COMMUNITY AND VOLUNTARY CONTROLLED SCHOOLS FOR THE SCHOOL YEAR 2024/25

All governing bodies are required by section 324 of the Education Act 1996 to admit to the school a child with an Educational Health and Care Plan (EHCP) that names the school. This is not an oversubscription criterion. This relates only to children who have undergone statutory assessment and for whom a final Educational Health and Care Plan has been issued.

If the number of applications exceeds the Published Admission Number (PAN), after the admission of children where the school is named in the Education Health and Care Plan the following oversubscription criteria will apply:

ORDER OF PRIORITY:	Notes:
<p><u>Priority Group 1:</u></p> <p>Looked after children, all previously looked after children and children who appear to the Admissions Authority to have been in state care outside of England and cease to be in state care as a result of being adopted.</p> <p>Previously looked after children are children who were looked after, but ceased to be so because they were adopted¹ or became subject to a child arrangement order² or special guardianship order.</p>	<p><i>This applies to all looked-after children, including those who are in the care of another local authority or being provided with accommodation by a local authority in the exercise of their social services function at the time of making an application.</i></p> <p><i>In the case of previously looked after children, a copy of the relevant documentation will be required in support of the application.</i></p> <p><i>A child is regarded as being in state care outside of England if they were accommodated by a public authority, a religious organisation or any another provider of care whose sole purpose is to benefit society.</i></p> <p>¹<i>This includes children who were adopted under the Adoption Act 1976 and Children who were adopted under the Adopted & Childrens Act 2002.</i></p> <p>²<i>Child Arrangement Orders replace residence orders and any residence order in force prior to 22 April 2014 is deemed to be a Child Arrangement Order.</i></p>
<p><u>Priority Group 2:</u></p> <p>Children the Authority considers have special social or medical reasons for admission.</p>	<p><i>We will only consider applications on social or medical grounds if they are supported by a professional recommendation from a doctor, social worker, or other appropriate professional. The supporting evidence should set out the particular social or medical reason(s) why the school in question is the only school which can meet the child's needs and the difficulties that would be caused if the child had to attend another school.</i></p> <p><i>Panels of professionally qualified people will consider all applications made under priority group 2.</i></p>
<p><u>Priority Group 3 :</u></p> <p>Children living within the normal area of the school.</p>	<p><i>Refer to tie break</i></p>
<p><u>Priority Group 4:</u></p> <p>Children of staff at the school.</p>	<p><i>Priority in this oversubscription criteria is given in either or both of the following circumstances:</i></p> <ul style="list-style-type: none"> <i>a) Where a member of staff has been employed at the school for more than two years at the time when the admission to the school is made, and/or</i> <i>b) the member of staff has been recruited to fill a post at the school for which there is a demonstrable skill shortage.</i>
<p><u>Priority Group 5:</u></p> <p>Children living outside the normal area of the school.</p>	<p><i>Refer to tie break</i></p>

Children in higher priority groups will be offered places ahead of those in lower priority groups (priority group 1 being the highest and priority group 5 being the lowest). All applications within each priority group will be considered equally (i.e. all applications, regardless of order of preference).

Tie break:

If there are not enough places for all the children in one of these priority groups, we will give priority first to those with a sibling at the school in September 2024, who live the nearest to the school (in all cases sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent / carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling) and then to those living nearest the school.

All distance measurements are based on the nearest route which is recognised by the County Councils electronic mapping system from a child's home address to school. The measurement is made from a fixed point within the dwelling, as identified by Ordnance Survey, to the nearest school entrance using footpaths and roads. The routes measured to determine the allocation of school places will be those recognised by the electronic mapping system used by the school admissions team.

If the distance tie-break is not sufficient to distinguish between applicants in a particular priority group a random allocation will be used as set out below.

RIPON GRAMMAR SCHOOL- BOARDING ADMISSIONS POLICY FOR THE SCHOOL YEAR 2024/25

All governing bodies are required by section 324 of the Education Act 1996 to admit to the school a child with an Educational Health and Care Plan (EHCP) that names the school. This is not an oversubscription criterion. This relates only to children who have undergone statutory assessment and for whom a final Educational Health and Care Plan has been issued. A child must have reached the prescribed academic standard and also be considered "suitable for boarding" before being offered a place.

Ripon Grammar School is an academically selective co-educational maintained school with day and boarding places (boarding is weekly or termly). As an academically selective school all students must reach the prescribed academic standard before being offered a place.

The admissions policy for boarding places is set out below:

Boarding places order of priority	Notes:
<p><u>Priority Group 1:</u></p> <p>Looked after children, previously looked after children and children who appear to the Admissions Authority to have been in state care outside of England and cease to be in state care as a result of being adopted. For whom the school has been expressed as a preference.</p> <p>Previously looked after children are children who were looked after, but ceased to be so because they were adopted¹ or became subject to a child arrangement order² or special guardianship order.</p>	<p><i>This applies to all looked-after children, including those who are in the care of another local authority or being provided with accommodation by a local authority in the exercise of their social services function at the time of making an application.</i></p> <p><i>In the case of previously looked after children, a copy of the relevant documentation will be required in support of the application.</i></p> <p><i>A child is regarded as being in state care outside of England if they were accommodated by a public authority, a religious organisation or any another provider of care whose sole purpose is to benefit society.</i></p> <p>¹<i>This includes children who were adopted under the Adoption Act 1976 and Children who were adopted under the Adopted & Childrens Act 2002.</i></p> <p>²<i>Child Arrangement Orders replace residence orders and any residence order in force prior to 22 April 2014 is deemed to be a Child Arrangement Order.</i></p>
<p><u>Priority Group 2:</u></p> <p>Children of members of the UK Armed Forces who qualify for Ministry of Defence financial assistance with the cost of boarding school fees</p>	<p>.</p>
<p><u>Priority Group 3:</u></p> <p>Children with a 'boarding need', defined by Ripon Grammar School as follows:</p>	

<p>i. Children at risk or with an unstable home environment and children of service personnel who have died while serving or who have been discharged as a result of attributable injury; or</p> <p>ii. Children of key workers and Crown Servants working abroad, e.g. the children of charity workers, people working for voluntary service organisations, the diplomatic service or the European Union, teachers, law enforcement officers and medical staff working abroad whose work dictates that they spend much of the year overseas.</p>	
<p>Priority Group 4: Termly Boarding applications</p>	Refer to tie break
<p>Priority Group 5: Weekly Boarding applications</p>	Refer to tie break

Tie break:

If there are not enough places for all the children in one of these priority groups, we will give priority first to those with a sibling at the school in September 2024, who live the furthest from the school.*

**In all cases sibling refers to brother or sister and includes children who lives as brother or sister in the same house including adopted brother or sister, where the child for whom the school place is sought is living in the same family unit at the same address as that sibling*

Then to those living furthest from the school.

All distance measurements are based on the furthest route which is recognised by the County Councils electronic mapping system from a child's home address to school. The measurement is made from a fixed point within the dwelling, as identified by Ordnance Survey, to the nearest school entrance using footpaths and roads. The routes measured to determine the allocation of school places will be those recognised by the electronic mapping system used by the school admissions team.

If the distance tie-break is not sufficient to distinguish between applicants in a particular priority group a random allocation will be used.

RANDOM ALLOCATION PROCEDURE

Random allocations are necessary where:

1. There is more than one applicant ranked equally according to the published admission rules and there are insufficient places available to allocate all of the equally ranked applicants
2. This occurs where applicants are equidistant from a school because the usual method of measuring distance to the school results in two unrelated applicants having the same distance measurement. Each random allocation event only holds for the allocation of the currently available school place. On any waiting list the remaining applicants remain equally ranked and any further place is offered as the result of a further random exercise. In making a random allocation it is important that there is scrutiny from a person who is not involved in the allocation process.

DEFINITION OF ROLES

Independent Scrutineer (IS) – this is a person who ensures the process is carried out in a correct and transparent way. The IS must be independent of the school for which the allocation is to be made and also must be independent of the Council's Admissions and Transport team.

Admissions Officer (AO) – this is an officer from the Council's Admissions and Transport team who is responsible for carrying out the administration of the random allocation procedure and recording the results, under the scrutiny of the IS.

Person who makes the draw (P) – this must be a person independent of the school for which the allocation is to be made and must be a person who is not part of the Council's Admissions and Transport team.

PROCESS TO BE FOLLOWED – N.B. This entire process is to be carried out in sight of, and under the scrutiny of, the IS

1. The AO allocates each pupil to be included in the draw a number and records it on the 'Random Allocation Cross Reference Sheet'. This is placed in a sealed envelope.
2. The AO prepares as many equal sized pieces of white paper as are necessary, which are numbered consecutively.
3. The AO folds each numbered sheet and seals them in identical envelopes, i.e. envelopes with no visibly identifiable differences.
4. The AO shuffles the envelopes and hands them to P who shuffles the envelopes again, picks one envelope and opens it.
5. The AO records the first number drawn on the 'Random Allocation Record sheet'.
6. If more than one place can be offered they continue to draw envelopes and record numbers until all of the available places are allocated.
7. The AO then opens the previously sealed envelope containing the 'Random Allocation cross reference sheet' and records the numbers drawn on the 'Random Allocation cross reference sheet', marking clearly which child(ren) has(have) been allocated a place and which have not.
8. Once the process has been completed, the AO, IS and P should sign and date both the 'Random Allocation Record sheet' and the 'Random Allocation cross reference sheet' in order to certify that the procedure has been carried out correctly.

We may be able to meet your preference for a place at a school that does not serve the local area you live in. In this case, you will normally be responsible for travel arrangements and the costs of your child's travel to and from school.

Admission of children outside their normal age group

Families may seek a place for their child outside of his/her normal age group under various circumstances such as ill health, if the child is gifted and talented or when the child has experienced problems.

NYCC LOCAL ARRANGEMENTS:

Harrogate High School, Harrogate Grammar School, Rossett School, Graham School and Scalby School are Academy Trust Schools. For the purpose of admissions where there are more applications than places available, places will be allocated according to the schools own admission arrangements and their priority groups.

Harrogate area – With regard to the priority group(s) that relate to children living within the normal area covering the school) that include Harrogate rural and Harrogate town zones the remaining places, after applications from higher priority groups have been taken into account, will be allocated on the basis of 21 per cent of places being available to children living in the Harrogate rural zone and 79 per cent of places being available to children living in the Harrogate town zone. Unallocated places in either of the zones would be assigned to the other zone before giving priority to children from outside the Harrogate zones.

Scarborough area - Graham School - For priority group 3 applications (that is, children living within the normal area covering the school), priority will be given as follows:

- a) Children living in the area normally served by East Ayton Community Primary School and the area west of Scalby Road from Lady Edith's Drive to Scalby Beck.
- b) Children who will have an older sibling at the school of their choice.
- c) Children who live nearest to the school of their choice.

Scalby School - For priority group 5 applications (that is, children living outside the normal area of the school), priority will be given to children who live in the areas normally served by East Ayton Community Primary School and the area west of Scalby Road from Lady Edith's Drive to Scalby Beck and who:

- a) will have an older sibling at Scalby School at the start of the term when the younger sibling starts school;
or
- b) would have to make the longest journey to another school without them becoming eligible for help with travel costs from us under the local authority transport policy.

Ripon Grammar School - Ripon Grammar School is a designated grammar school,¹ this means that the school is permitted to select its entire intake on the basis of high academic ability². The school does not have to fill all of its places if applicants have not reached the required standard. Ripon Grammar School offers 103 day places and 14 boarding places.

As a maintained boarding school Ripon Grammar School may take boarders as well as day pupils. Maintained boarding schools can set separate admission numbers for day places and boarding places. As a maintained boarding school it can interview applicants to assess suitability for boarding, but such interviews **must** only consider whether a child presents a serious health and safety hazard to other boarders or whether they would be able to cope with and benefit from a boarding environment.

Parents of all boarding applicants must complete a 'suitability for boarding' form when applying for a place. When assessing how suitable a child is for boarding, Ripon Grammar School considers the following:

1. whether a child is able to cope with, and benefit from, a boarding place
2. whether a child presents a serious health and safety hazard to other boarders
3. whether the school can match the needs of a student in a residential setting

Eligibility for boarding

As a state maintained boarding school, all boarders must have either a full British Citizen passport, or an Irish passport or, in the case of EEA (European Economic Area - EU together with Switzerland, Iceland, Norway and Lichtenstein) and HK BN[O] passport holders, be dependant children of a parent who is either permanently resident in the UK or who is in the UK on a work or study visa.

All boarding students whose home is outside the UK, or whose parents work abroad, must have a named guardian in the UK.

¹ As designated by the Education (Grammar School Designation) Order 1998 (SI 1998/2219). Where a designated Grammar School converts to become an Academy, the Academy is permitted to continue selecting their entire intake: Section 6(3) of the Academies Act 2010.

² Section 104 of the School Standards and Framework Act

**PROPOSED ADMISSIONS POLICY FOR COMMUNITY AND VOLUNTARY CONTROLLED
NURSERY SCHOOLS, NURSERY CLASSES, PRE-RECEPTION CLASSES AND SCHOOL RUN PRE
SCHOOLS UNDER SCHOOL GOVERNANCE
FOR THE SCHOOL YEAR 2024/2025**

All governing bodies are required to admit to the school a child with an Educational Health & Care Plan (EHCP) that names the school. This is not an oversubscription criterion. This relates only to children who have undergone statutory assessment and for whom a final Education Health & Care Plan has been issued.

Where the number of applications exceeds the number of places, the Governing Body will use the following oversubscription criteria to prioritise applications.

ORDER OF PRIORITY:	<i>Notes</i>
<p><u>First Priority</u></p> <p>Looked after children and all previously looked after children for whom the school has been expressed as a preference. Children who appear to the Admissions Authority to have been in state care outside of England and cease to be in state care as a result of being adopted</p> <p>Previously looked after children are children who were looked after, but ceased to be so because they were adopted¹ or became subject to a child arrangement order² or special guardianship order.</p>	<p><i>This applies to all looked-after children, including those who are in the care of another local authority or being provided with accommodation by a local authority in the exercise of their social services function at the time of making an application.</i></p> <p><i>In the case of previously looked after children, a copy of the relevant documentation will be required in support of the application.</i></p> <p><i>¹This includes children who were adopted under the Adoption Act 1976 and Children who were adopted under the Adopted & Childrens Act 2002.</i></p> <p><i>²Child Arrangement Orders replace residence orders and any residence order in force prior to 22 April 2014 is deemed to be a Child Arrangement Order.</i></p> <p><i>A child is regarded as being in state care outside of England if they were accommodated by a public authority, a religious organisation or any another provider of care whose sole purpose is to benefit society</i></p>
<p><u>Second Priority</u></p> <p>Children who are recommended by the Director of Children and Young Peoples Service, including children in the care of a local authority, or by the appropriate designated medical officer.</p>	<p><i>Note: we will only consider applications in this category if they are supported by a recommendation from a doctor, social worker or other appropriate professional which sets out the particular reason(s) why the school in question is the most suitable school and the difficulties that would be caused if the child had to attend another school.</i></p>
<p><u>Third Priority</u></p> <p>Children from homes with poor housing conditions or overcrowding, or from a background which could affect the child's normal educational development.</p>	<p><i>Note: this should be supported by the recommendation of a doctor, social worker or other appropriate professional.</i></p>
<p><u>Fourth Priority</u></p> <p>Children within the normal area of the school, giving priority to the oldest children first.</p>	
<p><u>Fifth Priority</u></p> <p>Children from outside the school's normal area, giving priority to those whose home is nearest to school first.</p>	

The Local Authority determines Admission Arrangements and Published Admission Numbers for the following schools.				
DfE No. 815-	School	School Type	Published Admission Number 2023/2024	Proposed Admission Number 2024/25
2242	Alverton Primary School	Community	30	30
2246	Amotherby Community Primary School	Community	30	30
2080	Applegarth Primary School	Community	30	30
2247	Appleton Wiske Community Primary School	Community	12	12
2400	Barlby Bridge Community Primary School	Community	27	27
2401	Barlby Community Primary School	Community	48	48
2108	Barrowcliff School	Community	60	60
2390	Barwic Parade Community Primary School, Selby	Community	37	37
2348	Beckwithshaw Community Primary School	Community	14	14
2305	Bentham Community Primary School	Community	30	30
2309	Boroughbridge Primary School	Community	36	30
2310	Bradleys Both Community Primary School	Community	19	19
2250	Brompton and Sawdon Community Primary School	Community	10	10
2249	Brompton Community Primary School	Community	30	30
2225	Broomfield School	Community	30	30
2312	Burton Salmon Community Primary School	Community	10	10
2173	Catterick Garrison, Le Cateau Community Primary School	Community	75	75
2189	Catterick Garrison, Wavell Community Infant School	Community	72	72
2224	Cayton Community Primary School	Community	30	30
2167	Colburn Community Primary School	Community	40	40
2316	Cononley Community Primary School	Community	21	20
2317	Cowling Community Primary School	Community	19	19
2347	Darley Community Primary School	Community	14	14
2165	Dishforth Airfield Community Primary School	Community	27	27
2164	Easingwold Community Primary School	Community	45	45
2257	East Ayton Community Primary School	Community	30	30

DfE No. 815-	School	School Type	Published Admission Number 2023/2024	Proposed Admission Number 2024/25
2320	Fairburn Community Primary School	Community	12	12
2413	Filey Junior School	Community	80	80
2324	Giggleswick Primary School	Community	13	13
2117	Gladstone Road Primary School	Community	120	120
2338	Glasshouses Community Primary School	Community	10	10
2393	Glusburn Community Primary School	Community	52	52
2043	Goathland Primary School	Community	7	7
2327	Great Ouseburn Community Primary School	Community	15	15
2329	Harrogate, Grove Road Community Primary School	Community	40	40
2336	Hellifield Community Primary School	Community	15	15
2402	Hemingbrough Community Primary School	Community	30	30
2337	Hensall Community Primary School	Community	20	20
2403	Hunmanby Primary School	Community	30	30
2063	Hunton and Arrathorne Community Primary School	Community	10	10
2228	Hutton Rudby Primary School	Community	30	30
2391	Ingleton Primary School	Community	26	26
2321	Kettlesing Felliscliffe Community Primary School	Community	10	10
2343	Kettlewell Primary School	Community	7	7
2404	Langton Primary School	Community	15	15
2405	Leavening Community Primary School	Community	10	10
2040	Leeming and Londonderry Community Primary School	Community	8	8
2166	Leeming RAF Community Primary School	Community	40	40
2233	Lindhead School	Community	30	30
2171	Linton-on-Ouse Primary School	Community	15	15
2406	Luttons Community Primary School	Community	8	8
2163	Mill Hill Community Primary School	Community	30	30
2367	Moorside Primary School	Community	30	30
2075	Nawton Community Primary School	Community	15	15
2081	North and South Cowton Community Primary School	Community	7	7

DfE No. 815-	School	School Type	Published Admission Number 2023/2024	Proposed Admission Number 2024/25
2407	North Duffield Community Primary School	Community	25	25
2408	Norton Community Primary School	Community	90	90
2083	Osmotherley Primary School	Community	10	10
2235	Pickering Community Infant School	Community	75	75
2222	Pickering Community Junior School	Community	75	75
2096	Reeth Community Primary School	Community	8	8
2410	Riccall Community Primary School	Community	30	30
2097	Romanby Primary School	Community	40	40
2098	Rosedale Abbey Community Primary School	Community	7	7
2424	Saltergate Community Junior School	Community	60	60
2425	Saltergate Infant School	Community	60	60
2120	Scarborough, Northstead Community Primary School	Community	90	90
2170	Scarborough, Overdale Community Primary School	Community	60	60
2350	Scotton Lingerfield Community Primary School	Community	15	15
2223	Seamer and Irton Community Primary School	Community	60	60
2418	Selby, Longman's Hill Community Primary School	Community	30	30
2421	Sherburn in Elmet, Athelstan Community Primary School	Community	60	60
2186	Sheriff Hutton Primary School	Community	15	15
2354	Sicklinghall Community Primary School	Community	12	12
2356	Skipton, Water Street Community Primary School	Community	30	30
2132	Slingsby Community Primary School	Community	11	11
2133	Snape Community Primary School	Community	7	7
2061	Staithe, Seton Community Primary School	Community	15	15
2358	Staveley Community Primary School	Community	12	12
2138	Stillington Primary School	Community	7	7
2335	Summerbridge Community Primary School	Community	12	12
2359	Sutton-in-Craven Community Primary School	Community	30	30
2237	Thirsk Community Primary School	Community	42	42
2360	Thornton in Craven Community Primary School	Community	11	11

DfE No. 815-	School	School Type	Published Admission Number 2023/2024	Proposed Admission Number 2024/25
2381	Thorpe Willoughby Community Primary School	Community	45	45
2188	Wavell Community Junior School	Community	60	60
2151	Welburn Community Primary School	Community	10	10
2206	Wheatcroft Community Primary School	Community	30	30
2363	Whitley and Eggborough Community Primary School	Community	40	40
3228	Admiral Long Church of England Primary School	Voluntary controlled	8	8
3001	Aiskew, Leeming Bar Church of England Primary School	Voluntary controlled	14	14
3289	Askrigg Voluntary Controlled Primary School	Voluntary controlled	12	12
3008	Bainbridge Church of England Primary and Nursery School	Voluntary controlled	12	12
3223	Barlow Church of England Voluntary Controlled Primary School	Voluntary controlled	10	10
3010	Bedale Church of England Primary School	Voluntary controlled	60	60
3012	Bilsdale Midcable Chop Gate Church of England Voluntary Controlled Primary School	Voluntary controlled	6	6
3226	Birstwith Church of England Primary School	Voluntary controlled	12	12
3227	Bishop Monkton Church of England Primary School	Voluntary controlled	15	15
3015	Brompton-on-Swale Church of England Primary School	Voluntary controlled	30	30
3232	Burton Leonard Church of England Primary School	Voluntary controlled	10	10
3233	Chapel Haddlesey Church of England Voluntary Controlled Primary School	Voluntary controlled	10	10
3273	Christ Church Church of England Voluntary Controlled Primary School	Voluntary controlled	20	20
3150	Cliffe Voluntary Controlled Primary School	Voluntary controlled	17	17

DfE No. 815-	School	School Type	Published Admission Number 2023/2024	Proposed Admission Number 2024/25
3235	Cracoe and Rylstone Voluntary Controlled Church of England Primary School	Voluntary controlled	7	7
3020	Crakehall Church of England Primary School	Voluntary controlled	20	20
3021	Crayke Church of England Voluntary Controlled Primary School	Voluntary controlled	15	15
3027	Dishforth Church of England Voluntary Controlled Primary School	Voluntary controlled	15	15
3236	Embsay Church of England Voluntary Controlled Primary School	Voluntary controlled	30	30
3237	Follifoot Church of England Primary School	Voluntary controlled	9	9
3039	Foston Church of England Voluntary Controlled Primary School	Voluntary controlled	4	4
3238	Fountains Earth, Lofthouse Church of England Endowed Primary School	Voluntary controlled	6	6
3139	Fylingdales Church of England Voluntary Controlled Primary School	Voluntary controlled	16	16
3285	Gargrave Church of England Voluntary Controlled Primary School	Voluntary controlled	18	18
3040	Gillamoor Church of England Voluntary Controlled Primary School	Voluntary controlled	8	8
3240	Goldsborough Church of England Primary School	Voluntary controlled	12	12
3241	Grassington Church of England Voluntary Controlled Primary School	Voluntary controlled	12	12
3242	Green Hammerton Church of England Primary School	Voluntary controlled	17	17
3207	Gunnerside Methodist Primary School	Voluntary controlled	7	7
3045	Hackforth and Hornby Church of England Primary School	Voluntary controlled	6	6
3046	Hackness Church of England Voluntary Controlled Primary School	Voluntary controlled	10	10
3244	Hambleton Church of England Voluntary Controlled Primary School	Voluntary controlled	30	30

DfE No. 815-	School	School Type	Published Admission Number 2023/2024	Proposed Admission Number 2024/25
3050	Hawsker Cum Stainsacre Church of England Voluntary Controlled Primary School	Voluntary controlled	15	15
3155	Hertford Vale Church of England Voluntary Controlled Primary School, Staxton	Voluntary controlled	18	18
3053	Hipswell Church of England Primary School	Voluntary controlled	30	30
3054	Hovingham Church of England Voluntary Controlled Primary School	Voluntary controlled	8	8
3055	Huby Church of England Voluntary Controlled Primary School	Voluntary controlled	15	15
3057	Hustwaite Church of England Voluntary Controlled Primary School	Voluntary controlled	15	15
3060	Ingleby Greenhow Church of England Voluntary Controlled Primary School	Voluntary controlled	10	10
3287	Kildwick Church of England Voluntary Controlled Primary School	Voluntary controlled	17	17
3248	Killinghall Church of England Primary School	Voluntary controlled	30	30
3062	Kirby Hill Church of England Primary School	Voluntary controlled	22	22
3252	Kirk Hammerton Church of England Primary School	Voluntary controlled	12	12
3253	Kirk Smeaton Church of England Voluntary Controlled Primary School	Voluntary controlled	15	15
3249	Kirkby Malzeard Church of England Primary School	Voluntary controlled	15	15
3255	Long Marston Church of England Voluntary Controlled Primary School	Voluntary controlled	12	12
3069	Lythe Church of England Voluntary Controlled Primary School	Voluntary controlled	15	15
3256	Markington Church of England Primary & Nursery School	Voluntary controlled	12	12
3042	Marwood Church of England Voluntary Controlled Infant School, Great Ayton	Voluntary controlled	23	23
3208	Melsonby Methodist Primary School	Voluntary controlled	10	10

DfE No. 815-	School	School Type	Published Admission Number 2023/2024	Proposed Admission Number 2024/25
3258	North Stainley Church of England Primary School	Voluntary controlled	8	8
3088	Pickhill Church of England Primary School	Voluntary controlled	9	9
3210	Richmond Methodist Primary School	Voluntary controlled	45	45
3261	Ripley Endowed Church of England School	Voluntary controlled	13	13
3126	Ruswarp Church of England Voluntary Controlled Primary School	Voluntary controlled	15	15
3099	Sand Hutton Church of England Voluntary Controlled Primary School	Voluntary controlled	11	11
3268	Selby Abbey Church of England Voluntary Controlled Primary School	Voluntary controlled	56	56
3101	Sessay Church of England Voluntary Controlled Primary School	Voluntary controlled	15	15
3270	Settle Church of England Voluntary Controlled Primary School	Voluntary controlled	30	30
3160	Settrington All Saints' Church of England Voluntary Controlled Primary School	Voluntary controlled	9	9
3271	Sharow Church of England Primary School	Voluntary controlled	9	9
3161	Sherburn Church of England Voluntary Controlled Primary School	Voluntary controlled	11	11
3272	Skelton Newby Hall Church of England Primary School	Voluntary controlled	7	7
3035	Sleights Church of England Voluntary Controlled Primary School	Voluntary controlled	15	15
3108	Snainton Church of England Voluntary Controlled Primary School	Voluntary controlled	10	10
3109	South Kilvington Church of England Voluntary Controlled Primary School	Voluntary controlled	12	12
3110	Spennithorne Church of England Primary School	Voluntary controlled	12	12
3275	Spofforth Church of England Controlled Primary School	Voluntary controlled	15	15

DfE No. 815-	School	School Type	Published Admission Number 2023/2024	Proposed Admission Number 2024/25
3225	St Cuthbert's Church of England Primary School, Pateley Bridge	Voluntary controlled	17	17
3005	St Hilda's Ampleforth Church of England Voluntary Controlled Primary School	Voluntary controlled	7	7
3124	St Nicholas Church of England Primary School, West Tanfield	Voluntary controlled	10	10
3276	Sutton in Craven Church of England Voluntary Controlled Primary School	Voluntary controlled	15	15
3113	Sutton on the Forest Church of England Voluntary Controlled Primary School	Voluntary controlled	15	15
3119	Thornton Watlass Church of England Primary School	Voluntary controlled	7	7
3277	Threshfield School	Voluntary controlled	17	15
3122	Warthill Church of England Voluntary Controlled Primary School	Voluntary controlled	6	6
3016	West Burton Church of England Primary School	Voluntary controlled	12	12
3165	West Heselton Church of England Voluntary Controlled Primary School	Voluntary controlled	10	10
3282	Wistow Parochial Church of England Voluntary Controlled Primary School	Voluntary controlled	20	20
3130	Wykeham Church of England Voluntary Controlled Primary School	Voluntary controlled	10	10

The determination of admissions arrangements for Voluntary Aided, Foundation, Free schools and Academies is the responsibility of the schools' governing bodies as the admission authority for the school. The proposed PAN shown for 2024/2025 is the Local Authority's understanding of the schools position at the time of publication. Any comments regarding these PANs should be directed to the relevant school.

DfE No. 815-	School	School Type	Published Admission Number 2023/2024	Proposed Admission Number 2024/25
3350	Austwick Church of England VA Primary School	Voluntary aided	10	10
3369	Barkston Ash Catholic Primary School	Voluntary aided	20	20
3301	Bolton-on-Swale St Mary's CofE Primary School	Voluntary aided	14	14
3337	Burneston Church of England Voluntary Aided Primary School	Voluntary aided	19	19
3352	Burnsall Voluntary Aided Primary School	Voluntary aided	12	12
3354	Carleton Endowed CofE Primary School	Voluntary aided	30	30
3306	Carlton and Faceby Church of England Voluntary Aided Primary School	Voluntary aided	8	8
3355	Cawood Church of England Voluntary Aided Primary School	Voluntary aided	21	21
3025	Danby Church of England Voluntary Controlled School	Voluntary aided	10	10
3308	Egton Church of England Voluntary Aided Primary School	Voluntary aided	8	8
3315	Kirkby and Great Broughton Church of England Voluntary Aided Primary School	Voluntary aided	18	18
3360	Kirkby in Malhamdale United Voluntary Aided Primary School	Voluntary aided	12	12
3362	Long Preston Endowed Voluntary Aided Primary School	Voluntary aided	12	12
3319	Masham Church of England VA Primary School	Voluntary aided	20	20
3307	Michael Syddall Church of England Aided Primary School	Voluntary aided	36	36
3320	Middleham Church of England Aided School	Voluntary aided	15	15

DfE No. 815-	School	School Type	Published Admission Number 2023/2024	Proposed Admission Number 2024/25
3262	Ripon Cathedral Church of England Primary School	Voluntary aided	30	30
3602	St Hedda's Roman Catholic Primary School	Voluntary aided	7	7
3610	St Joseph's Roman Catholic Primary School, Pickering	Voluntary aided	15	15
3326	St Martin's Church of England Voluntary Aided Primary School, Scarborough	Voluntary aided	40	40
3304	St Peter's Brafferton Church of England Voluntary Aided Primary School	Voluntary aided	13	13
3372	St Wilfrid's Catholic Primary School	Voluntary aided	20	20
3331	Terrington Church of England Voluntary Aided Primary School	Voluntary aided	9	9
3351	The Boyle and Petyt Primary School	Voluntary aided	8	10
5200	Nun Monkton Primary Foundation School	Foundation	5	5
3000	Ainderby Steeple Church of England Primary School	Academy	20	20
2190	Airy Hill Primary School	Academy	30	30
2021	Alanbrooke School	Academy	15	15
3361	All Saints Church of England School	Academy	15	15
2014	All Saints Roman Catholic Primary School	Academy	14	14
2301	Appleton Roebuck Primary School	Academy	15	15
2302	Askwith Community Primary School	Academy	15	15
2377	Aspin Park Academy	Academy	60	60
3133	Barton Church of England Primary School	Academy	11	11
2010	Braeburn Primary and Nursery Academy	Academy	60	60
2016	Brayton Church of England Voluntary Controlled Primary School	Academy	60	60
2001	Brotherton and Byram Community Primary Academy	Academy	30	30
2004	Camblesforth Community Primary Academy	Academy	17	17
2013	Cambrai Primary Academy, Catterick Garrison	Academy	30	30
2252	Carlton Miniott Primary Academy	Academy	30	30

DfE No. 815-	School	School Type	Published Admission Number 2023/2024	Proposed Admission Number 2024/25
2314	Carlton Primary School	Academy	28	28
2256	Castleton Primary School	Academy	8	8
2017	Catterick Garrison, Carnagill Community Primary School	Academy	30	30
2383	Coppice Valley Primary School	Academy	30	30
3022	Croft Church of England Primary School	Academy	15	15
3357	Dacre Braithwaite Church of England Primary School	Academy	10	10
3030	East Cowton Church of England Primary School	Academy	8	8
2154	East Whitby Primary Academy	Academy	45	45
3153	Escrick Church of England Voluntary Controlled Primary School	Academy	28	28
3154	Filey Church of England Nursery and Infants Academy	Academy	76	76
3288	Forest of Galtres Anglican/Methodist Primary School	Academy	27	27
3266	Fountains Church of England Primary School	Academy	15	15
2015	Friarage Community Primary School	Academy	45	45
2041	Glaisdale Primary School	Academy	8	8
2047	Great Smeaton Academy Primary School	Academy	10	10
3243	Grewelthorpe Church of England Primary School	Academy	10	10
3245	Hampsthwaite Church of England Primary School	Academy	20	20
2328	Harrogate, Bilton Grange Community Primary School	Academy	48	48
2005	Hawes Primary School	Academy	15	15
2236	Helmsley Community Primary School	Academy	24	24
3284	Holy Trinity CofE Infant School	Academy	60	60
3263	Holy Trinity CofE Junior School	Academy	60	60
2368	Hookstone Chase Primary School	Academy	50	50
2012	Keeble Primary Academy, Sowerby	Academy	30	30
2422	Kellington Primary School	Academy	19	15
3251	Kirk Fenton Church of England Primary School	Academy	30	30
3065	Kirkby Fleetham Church of England Primary School	Academy	9	9
2064	Kirkbymoorside Community Primary School	Academy	30	30
3903	Knaresborough St John's CofE Primary School	Academy	50	50

DfE No. 815-	School	School Type	Published Admission Number 2023/2024	Proposed Admission Number 2024/25
3068	Knayton Church of England Academy	Academy	20	20
2042	Lealholm Primary School	Academy	8	8
2065	Leyburn Primary School	Academy	30	30
2346	Lothersdale Primary School	Academy	15	15
2074	Malton Community Primary School	Academy	42	42
3363	Marton-Cum-Grafton Church of England Voluntary Aided Primary School	Academy	15	15
2389	Meadowside Academy	Academy	30	30
3257	Monk Fryston Church of England Primary School	Academy	30	30
2330	New Park Primary Academy	Academy	45	45
2076	Newby and Scalby Primary School	Academy	60	60
3260	North Rigton Church of England Primary School	Academy	15	15
2060	Oakridge Community Primary School	Academy	8	8
2376	Oatlands Community Junior School	Academy	90	90
2331	Oatlands Infant School	Academy	90	90
2022	Outwood Academy Alne	Academy	21	22
2008	Outwood Primary Academy Greystone	Academy	30	30
2372	Pannal Primary School	Academy	60	60
3090	Ravensworth Church of England Primary School	Academy	12	12
3368	Richard Taylor Church of England Primary School	Academy	39	39
2018	Rillington Community Primary School	Academy	20	20
2427	Riverside School, Tadcaster	Academy	45	45
3264	Roecliffe Church of England Primary School	Academy	14	14
2426	Roseberry Academy	Academy	30	30
2382	Rossett Acre Primary School	Academy	60	60
3902	Sacred Heart RC Primary School	Academy	15	15
2009	Saxton Church of England Primary School	Academy	10	10
2351	Selby Community Primary School	Academy	60	60
2380	Sherburn Hungate Primary School	Academy	60	60
2221	Sinnington Primary School	Academy	10	10

DfE No. 815-	School	School Type	Published Admission Number 2023/2024	Proposed Admission Number 2024/25
2365	Skipton, Greatwood Community Primary School	Academy	30	30
2020	Skipton Parish Church Church of England Voluntary Controlled Primary School	Academy	60	60
2357	South Milford Primary School	Academy	30	30
3291	South Otterington Church of England Primary School	Academy	20	20
2183	Sowerby Primary Academy	Academy	45	45
3600	St Benedict's Roman Catholic Primary School, Ampleforth	Academy	15	15
3631	St George's Roman Catholic Primary School	Academy	15	15
3376	St Joseph's Catholic Primary School	Academy	15	15
3378	St Joseph's Catholic Primary School, Harrogate, A Voluntary Academy	Academy	30	30
3373	St Mary's Catholic Primary School	Academy	30	30
3609	St Mary's Catholic Primary School, Malton	Academy	30	30
3371	St Mary's Primary School Knaresborough, A Voluntary Catholic Academy	Academy	30	30
3614	St Mary's Roman Catholic Primary School, Richmond	Academy	30	30
3247	St Peter's Church of England Primary School	Academy	41	30
3615	St Peter's Roman Catholic Primary School	Academy	30	30
3377	St Robert's Catholic Primary School, Harrogate	Academy	40	40
2003	St Stephen's Catholic Primary School and Nursery, A Voluntary Academy	Academy	30	30
2217	Stakesby Primary Academy	Academy	30	30
2011	Starbeck Primary Academy	Academy	30	30
2002	Staynor Hall Primary Academy	Academy	45	45
2139	Stokesley Primary Academy	Academy	58	58
2392	Tadcaster Primary Academy	Academy	28	28
2000	Thomas Hinderwell Primary Academy	Academy	30	30
2019	Thornton Dale CofE (VC) Primary School	Academy	26	26
3278	Tockwith Church of England Primary Academy	Academy	40	40
3120	Topcliffe CofE Academy	Academy	15	15
3034	Trinity Academy Eppleby Forcett	Academy	7	7

DfE No. 815-	School	School Type	Published Admission Number 2023/2024	Proposed Admission Number 2024/25
3079	Trinity Academy Middleton Tyas	Academy	22	22
2007	Trinity Academy Richmond	Academy	45	45
2197	West Cliff Primary School	Academy	30	30
2333	Western Primary School	Academy	60	60
2364	Willow Tree Community Primary School	Academy	75	75

The Local Authority determines Admission Arrangements and Published Admission Numbers for the following schools.						
DfE No. 815-	School	School Type	Published Admission Number 2023/2024	Published 6th Form Admission Number 2023/2024	Proposed Admission Number 2024/25	Proposed 6th form Admission Number 2024/25
4052	Bedale High School	Community	140	N/A	140	N/A
4221	Boroughbridge High School	Community	128	15	128	15
4039	Caedmon College Whitby	Community	184	20	184	20
4041	Eskdale School	Community	110	N/A	110	N/A
4202	King James's School	Community	270	35	270	35
4077	Malton School	Community	150	25	150	25
4223	Nidderdale High School	Community	85	N/A	85	N/A
4215	Ripon Grammar School	Community	117 inc 14 boarders	40	117 inc 14 boarders	40
4004	Risedale Sports and Community College	Community	185	N/A	150	N/A
4225	Selby High School Specialist School for the Arts and Science	Community	237	N/A	237	N/A
4205	Settle College	Community	108	20	108	0
4075	The Wensleydale School & Sixth Form	Community	88	20	88	20
4035	Thirsk School & Sixth Form College	Community	180	10	195	10
4206	Upper Wharfedale School	Community	70	N/A	70	N/A

The determination of admissions arrangements for Voluntary Aided, Foundation, Free Schools, University Technical Colleges and Academies is the responsibility of the schools' governing bodies as the admission authority for the school. The proposed PAN shown for 2024/2025 is the Local Authority's understanding of the schools position at the time of publication. Any comments regarding these PANs should be directed to the relevant school.

DfE No. 815-	School	School Type	Published Admission Number 2023/2024	Published 6th Form Admission Number 2023/2024	Proposed Admission Number 2024/25	Proposed 6th form Admission Number 2024/25
4608	Ermysted's Grammar School	Voluntary aided	124	20	128	20
4232	Barlby High School	Academy	151	N/A	151	N/A
4003	Brayton Academy	Academy	241	N/A	210	N/A

DfE No. 815-	School	School Type	Published Admission Number 2023/2024	Published 6th Form Admission Number 2023/2024	Proposed Admission Number 2024/25	Proposed 6th form Admission Number 2024/25
4001	Filey School	Academy	112	N/A	112	N/A
4008	George Pindar School	Academy	150	N/A	150	N/A
4007	Graham School	Academy	240	N/A	240	N/A
4200	Harrogate Grammar School	Academy	290	130	290	90
4219	Harrogate High School	Academy	150	0	150	0
4610	Holy Family Catholic High School, Carlton	Academy	85	N/A	85	N/A
4010	Lady Lumley's School	Academy	184	30	184	30
4009	Northallerton School & Sixth Form College	Academy	210	65	210	65
4152	Norton College	Academy	168	120	168	120
4006	Outwood Academy Easingwold	Academy	210	75	210	75
4203	Outwood Academy Ripon	Academy	150	0	150	0
4076	Richmond School	Academy	250	80	250	80
4217	Rossett School	Academy	250	15	250	15
4022	Ryedale School	Academy	150	N/A	150	N/A
4073	Scalby School	Academy	192	N/A	192	N/A
4216	Sherburn High School	Academy	170	0	170	0
4518	Skipton Girls' High School	Academy	116	35	116	35
4210	South Craven School	Academy	270	42	270	42
4611	St Aidan's Church of England High School	Academy	250	100	250	100
4604	St Augustine's Roman Catholic School, Scarborough	Academy	96	N/A	96	N/A
4605	St Francis Xavier School	Academy	120	N/A	120	N/A
4609	St John Fisher Catholic High School	Academy	200	30	200	30
4047	Stokesley School	Academy	189	20	189	20
4211	Tadcaster Grammar School	Academy	262	10	262	10
4000	The Skipton Academy	Academy	167	N/A	167	N/A
4002	Scarborough University Technical College	University Technical College	Yr 9=80, Yr10=105	150	Yr 9=80, Yr10=105	150

NORTH YORKSHIRE COUNTY COUNCIL

22 February 2023

Report and recommendations of the Independent Remuneration Panel for Member Allowances for 2023-24

Report of the Assistant Chief Executive (Legal and Democratic Services)

1.0 PURPOSE OF REPORT

- 1.1 To bring to the attention of the County Council the report of the Independent Panel on Members' Remuneration for 2023-24.

2.0 BACKGROUND

- 2.1 The report of the Independent Remuneration Panel (IRP) for Member Allowances is attached at Appendix A for consideration by County Council.
- 2.2 The report makes recommendations for the Basic Allowance and the Special Responsibility Allowances for councillors in 2023-24, which is the first year of the new unitary North Yorkshire Council.
- 2.3 The report and recommendations were considered by the Executive at their meeting on 24 January 2023. The Executive reaffirmed the independent nature of the panel and its recommendations and emphasised that the decision regarding the proposed allowances was one for councillors to make at the meeting of the County Council on 22 February 2023.

3.0 PANEL RECOMMENDATIONS

- 3.1 In making its recommendations, the IRP considered the impact of the creation of a new unitary North Yorkshire Council upon the role and responsibilities of councillors and in particular the impact of the reduction in the number of councillors in the county from 319 to 90. The IRP also reviewed comparator data for similar unitary authorities, submissions from county councillors regarding their role, submissions from senior officers regarding the responsibilities and scope of the new council and economic data on inflation, the cost of living and national pay awards.
- 3.2 It is recognised that the North Yorkshire Council will be a new Council and this allowance scheme will be the first members allowance scheme for the new authority. The IRP recommended that the Basic Allowance for the new Authority should be £15,500, which should be offered to all 90 councillors. They also considered what the appropriate rate for the anticipated roles in the new authority would be and these are listed in detail in Appendix 3 of the Panel's report. However, for ease of reference the proposed new rates are summarised in the following chart. It is recognised that this list will need to be reviewed within the first 12 months of operation of the new authority, once further evidence is available of the time commitments and responsibility that these roles will demand in practice.

Description of role	Recommended NYC SRA (2023-24) £	Number of Allowances	Updated total cost (2023-24) £
Chair of the Council	12,142	1	12,142
Vice Chair of the Council	4,027	1	4,027
Leader of the Council	39,654	1	39,654
Deputy Leader	21,165	1	21,165
Other Executive Members	19,554	8	156,432
Chair of Health Overview and Scrutiny Committee	11,052	1	11,052
Chair of Transition Overview & Scrutiny Committee	5,526	1	5,526
Chair of Other Overview and Scrutiny Committees	5,526	4	22,104
Vice-Chair of Overview and Scrutiny Committees	1,842	6	11,052
Chair of Area Constituency Committee	5,526	6	33,156
Chair of Strategic Planning Committee	6,971	1	6,971
Vice-Chair of Strategic Planning Committee	2,141	1	2,141
Chair of Appeals Committee	5,526	1	5,526
Vice Chair of Appeals Committee	921	1	921
Chair of Pension Fund Committee	5,526	1	5,526
Chair of Audit Committee	4,769	1	4,769
Chair of Standards and Governance Committee	4,421	1	4,421
Chair of Area Constituency Planning Committee	3,815	6	22,890
Vice-Chair of Area Constituency Planning Committee	1,456	6	8,736
Chair of Statutory Licensing Committee	3,500	1	3,500
Vice-Chair of Statutory Licensing Committee	1,842	1	1,842
Chair of Statutory Licensing Sub-Committee	250 per meeting	3	As required
Chair of General Licensing & Registration Committee	3,931	1	3,931
Vice-Chair of General Licensing & Registration Committee	1,842	1	1,842
Chair of General Licensing and Registration Sub-Committee	250 per meeting	3	As required
Champion for Young People	1,842	1	1,842
Champion for Older People	1,842	1	1,842
Champion for Climate Change	1,842	1	1,842

Description of role	Recommended NYC SRA (2023-24) £	Number of Allowances	Updated total cost (2023-24) £
Leaders of Political Groups			
Second largest group membership	6,821	1	6,821
Third largest group membership	3,527	1	3,527
Secretaries of Political Groups			
Largest Group Membership	2,763	1	2,763
Second largest group membership	1,842	1	1,842
Third largest group membership	921	1	921
Total Special Responsibility Allowances			
Independent Persons		67	410,726
		2	1,842
Total NYC funded (The amount will increase depending on the number of sub-committee meetings for licensing)		69	412,568
Allowances funded from other income streams			
Chair of the Police, Fire and Crime Panel	9,210	1	9,210
Vice Chair of the Police, Fire and Crime Panel	3,684	2	7,368
Members of the Police, Fire and Crime Panel	1,842	7 (TBC)	12,894
Community Members of the Police, Fire and Crime Panel	1,842	3	5,526
Police Fire and Crime Panel		13	34,998
Pension Board		1	3,120
Total		14	38,118
Grand total for all allowances proposed 2023/24		83	450,686

3.3 The Panel also recommended that, if there are any increases in the travel and subsistence rates payable to staff, a similar increase should be made to the rates in the Members' Allowances Scheme to come into effect at the same time.

4.0 CONSULTATION AND COMMUNICATION

4.1 In line with the Members' Allowances Regulations and previous practice, a notice publicising the report of the Panel has been placed in the Yorkshire Post and on the County Council's website. A copy of the report has been made available for public inspection at County Hall.

5.0 FINANCIAL IMPLICATIONS

5.1 The financial implications are detailed in the report of the Independent Remuneration Panel for Member Allowances, at Appendix A. The reduction in the number of councillors, as a result of the creation of a new unitary North Yorkshire Council, from 319 to 90 results in considerable savings on both the overall amounts paid in the Basic Allowance and Special Responsibility Allowances recommended. Not including additional travel expense savings, it is anticipated that the proposed new allowance would attract saving of circa £700k compared to the allowances paid to the existing 319 members.

6.0 LEGAL IMPLICATIONS

6.1 The legal implications are detailed in the report of the Independent Remuneration Panel for Member Allowances, at Appendix A.

7.0 CLIMATE CHANGE IMPLICATIONS

7.1 There are no specific climate change implications arising out of the report of the Independent Remuneration Panel for Member Allowances, at Appendix A. The decision to create one single unitary authority has already been made and the current proposed decision relates purely to allowances for members.

8.0 EQUALITIES IMPLICATIONS

8.1 The equalities implications are detailed in the report of the Independent Remuneration Panel for Member Allowances, at Appendix A. When setting the allowances, consideration is given as to how the allowances enable the Council to attract high quality candidates to stand as councillors, from a wide variety of backgrounds, whilst also ensuring that financial barriers to anyone who wishes to stand for election are minimised. A copy of the initial equality impact assessment screening form is attached at Appendix B.

9.0 RECOMMENDATIONS

9.1 That County Council approves:

- a) A Basic Allowance for 2023/24 of £15,500
- b) Special Responsibility Allowances as detailed in Appendix 3
- c) That Councillors are invited to voluntarily return a proportion of their allowance if their attendance falls below a benchmark of 66%, except where there are mitigating circumstances such as illness, in line with the existing scheme for Councillors
- d) That, if there are any increases in the travel and subsistence rates payable to staff, a similar increase be made to the rates in the Members' Allowances Scheme, to come into effect at the same time.

Barry Khan
Assistant Chief Executive – Legal & Democratic Services

Report prepared by:
Daniel Harry, Democratic Services and Scrutiny Manager
daniel.harry@northyorks.gov.uk

Background papers:

North Yorkshire County Council Constitution - [New Council Constitutions \(northyorks.gov.uk\)](https://www.northyorks.gov.uk/new-council-constitutions)

Report to the meeting of the Executive on 24 January 2023 - [Agenda for Executive on Tuesday, 24th January, 2023, 11.00 am | North Yorkshire County Council](#)

County Hall
Northallerton

14 February 2023

NORTH YORKSHIRE COUNTY COUNCIL REPORT OF THE INDEPENDENT PANEL ON THE REMUNERATION ON ALLOWANCES FOR MEMBERS OF NORTH YORKSHIRE COUNCIL 2023/24

EXECUTIVE SUMMARY

We are currently a Remuneration Panel of five members (see paragraph 1.4), convened by legislation approved in 2003. Although appointed by North Yorkshire County Council we are, as agreed in writing, an independent body. Our responsibility is to review the Council's Members' Allowance Scheme to ensure that payments are set at the appropriate level to undertake the role and, at the same time, to ensure the Scheme is sufficiently attractive to all who would wish to serve as a Councillor of North Yorkshire.

The Panel as agreed (by Council in 2009) is constituted as follows:

- The Panel would normally consist of a maximum of four members (unless exceptional circumstances cause a variance) and there is normally a four-year term of office. A member may be reappointed for a further term of four years, meaning that each member can only sit for a maximum of eight years on the Panel.
- In 2011, Council confirmed that the Panel chooses its own Chairman and their duration by agreement.
- There is a recruitment process even for Panel members who have sat the original four-year term.
- Regarding independence, although HMRC treats any allowance as taxable employment income, Panel members are not employees and are therefore independent of the Council. Panel members do not have a line manager in the Council and therefore are under no direction or influence from the Council in any way. Ongoing administrative support for the IRP however is provided by the Council as and when required. Any Panel allowance is taxable through the NYCC payroll, but the appointment is not pensionable. Panel members can claim reimbursement for reasonable travel and subsistence costs necessarily incurred on IRP business at rates set by NYCC.

The term of office of an individual Panel member can be extended, where there is an exceptional need, by the Leader in consultation with the Group Leaders.

We make recommendations to the County Council on the levels of remuneration we consider are justified for North Yorkshire Council's Members to retain the balance between public duty and a realistic recompense for the time given up, plus commitment and responsibility in undertaking the role.

From 1 April 2023, there will be a new unitary North Yorkshire Council. This means that all the services and responsibilities provided and duties undertaken previously by 8 local Authorities will be undertaken by the new Unitary Council. The development and implementation of the new Council is a challenging undertaking for officers and members and many decisions about form and function will not be

made until the February 2023 meeting of the County Council. As such, there are significant elements of the new Council relating to the work of Councillors that are not yet in place at the time of preparing this report. This then means that it is difficult for the members of the Independent Remuneration Panel to quantify and evaluate the workload of Councillors in the first year of the new Council and the precise demands that will be placed upon them.

The use of comparator data from similar unitary authorities, which have been established for some time, offers a valuable insight. Additional sources of information, including seeking the views of the Councillors themselves, have been drawn upon.

Prior to the 5 May 2022 County Council elections, there were 72 Councillors representing 68 divisions. At those elections 90 Councillors were elected to 89 divisions. These Councillors represent the County Council through to 31 March 2023 and then the new Unitary North Yorkshire Council from 1 April 2023 for the following 4 years, until the next elections in May 2027. Overall, the number of Councillors in the county will have reduced from 319 to 90. When the new Unitary Authority is created, It is anticipated that this will lead to a significant increase in the workload for the new Unitary Councillors.

For 2023/24, which witnesses the beginning of the new Unitary Authority, the Panel has received advice from both senior officials of the Council and experienced councillors and has reviewed data from comparable Unitary Authorities. Based on this information, the Panel is recommending a starting, flat rate Basic Allowance of £15,500. Regarding SRA's, the Panel acknowledges the economic challenges being faced within the community and has been guided by and taken into consideration the average pay awards in the public sector of 4-5%. We are therefore recommending an 'across the board increase for all SRA's of 4%.' However, the Panel is also acknowledging, that it has to give special consideration to certain existing SRA roles, where the level of responsibility has increased significantly and to those newly created roles which will only commence from 1st April 2023.

The reduction in the number of Councillors will result in a significant saving in the allowances paid. However, the purpose of this report is to outline the Panel's recommendations addressing all additional costs involved in the Unitarisation, and the Panel is pleased to report, that these recommendations will not have any additional cost to the County tax-payer and will be funded from the significant savings made as a result of the Unitarisation.

In relation to Travel and Subsistence Allowances if there are any increases in the rates payable to staff then a similar increase should be made to the rates in the Members' Allowance Scheme, to come into effect at the same time.

Mr John Thompson's appointment to the Panel was originally due to terminate in November 2021. However, as referred to above, the Leader originally agreed, as an "Exceptional Need", that this appointment continued until May 2022. This has subsequently been further extended to 1 April 2023, when the new North Yorkshire Council takes effect and when it may be further reviewed.

1.0 INDEPENDENT REMUNERATION PANEL FOR NORTH YORKSHIRE COUNCIL

- 1.1 We represent the Independent Remuneration Panel which reports to the North Yorkshire County Council. It has been agreed and approved that, as from 1 April 2023, this Panel will continue in office and then report to the new North Yorkshire Council.
- 1.2 In 2018/19 the Panel also commenced reviews for the North Yorkshire Police, Fire and Crime Panel.
- 1.3 The County Council seeks the advice of the Panel before it makes any changes or amendments to its Members' Allowance Scheme and therefore should consider its recommendations and its reasoning before setting a new or amended Members' Allowance Scheme.
- 1.4 The current membership of the Independent Remuneration Panel is as follows:

Mr John Thompson – Chairman

Appointed in December 2013 - Reappointed in 2019.

Past employment includes: 12 Years HM Forces, Royal Signals.

Yorkshire Regional Manager for the Royal Institution of Chartered Surveyors. Regional Director, Yorkshire & Humber for the Institute of Directors. Former Magistrate for 8 years and Life Member of the Magistrates Association. Director and senior manager of several diverse companies and PLCs and member of a range of business advisory groups, boards etc. Has held a wide range of voluntary and community positions.

Mr Thompson's second term of office was due to expire in November 2021. However, to avoid a major disruption to the functioning of a complete Panel at such a critical time, it had been proposed and agreed by the County Council Leader and Deputy, that as a matter of "Exceptional Needs" Mr Thompson's appointment be extended until May 2022 and further extended until 1 April 2023. Mr Thompson has agreed to continue in office as proposed, to facilitate the preparation of this Report.

Mr Keith Trotter – Panel member

Appointed in 2016 – Reappointed November 2020 - Retired Managing Director of a hardware company. A Fellow of the Institute of Chartered Accountants, Member of the Institute of Consultants, and a Certified Management Consultant. Member of the Volunteering Programme for Start Up Companies financed by the Business Enterprise Fund.

Dr Stuart Green – Panel member

Appointed in 2019 – Fellow of the Chartered Institute of Public Finance and Accountancy, and Association of Chartered Certified Accountants. Current employment as a lecturer at a leading UK university. Holds and has held a variety of non-executive and governance roles.

Ann Harding

Appointed in 2022 – currently Chief executive of the Settle Victoria Hall Ltd Charity, running all aspects of the 400 capacity music hall, 200 seater outdoor café and performance space, and shop. The founding director of Settle Hydro Ltd, the country's first community benefit hydro power station and a Trustee of The Principle Trust Children's Charity.

Elizabeth Morrison

Appointed in 2022 – retired judge, former solicitor. Appointed by the Ministry of Justice as a part-time judge of the county court (2005-2020) and of a property tribunal (2011-2022).

- 1.5 The Terms of Reference of the Panel are currently as follows:
1. To consider issues relating to Members' remuneration and expenses
 2. To consider representations
 3. To make recommendations and provide advice to the County Council
 4. To carry out a full review of Special Responsibility Allowances for implementation every 4 years (the last being 2019/20)
 5. To respond to requests to consider issues relating to the remuneration and expenses of independent and community members on relevant bodies. (Excluding this Independent Remuneration Panel).
 6. To consider the remuneration of Councillors serving on other bodies / organisations when requested.
- 1.6 Together with Mr Thompson's extension, the Panel currently consists of five members, recruited by open advert for a four-year term of office. It is open for any member of the public to apply. Members may currently be re-appointed for a further term of up to four years. Appointments to the Panel are made by the Leaders of the Political Groups, the Chief Executive, the Monitoring Officer, and the Chair of, or another member of the Panel.
- 1.7 The Panel chooses its own Chairman and their duration.
- 1.8 The Panel continues to act and perform all duties and recommendations as in previous years.

2.0 CONTEXTUAL BACKGROUND

- 2.1 Although available throughout the year, the Panel assembled between September and November 2022 to consider the most recent information, as part of its review and to formulate its recommendations. The evidence considered included national and local contextual information on benchmarking data, attendance data, financial context and input from Group Leaders, Councillors and Senior Council Officers.
- 2.2 The most recent information on Councillor attendance at formal public

committee meetings of the Council is for the period 1 April 2021 to 31 March 2022. The average attendance was 81%, compared to 84% in the previous year. For the quarterly meetings of the County Council, the attendance was 94% in 2020/21 and 90% in 2021/22. We consider these attendance levels to be satisfactory. If a Councillor's attendance falls below 66% over a 12 month period, they should be requested to repay an appropriate sum of the allowances received during that period, subject to mitigating circumstances such as illness or parental leave.

- 2.3 The majority of the committee meetings held during the period 1 April 2021 to 31 March 2022 were held remotely using MS Teams. This was due to ongoing concerns regarding the pandemic and the duty of care that the Council has to Councillors, Officers, and members of the public attending meetings. Of the 132 committee meetings scheduled over that period, 124 were held remotely.
- 2.4 The County Council is experiencing a number of financial and demand-led pressures. In particular, demand for adult social care services is rising at a time when the independent care market is fragile and there is a national drive to expedite discharges from hospital. There are also increasing demands upon children's social care services and increasing costs across all other Council services and contracts as prices rise. The inflationary pressures include: increasing costs of all fuels and construction materials. There have also been wage increases and there are costs associated with the creation of a new Unitary Authority, albeit that these should be recouped as the new Council drives out significant savings and efficiencies once established.
- 2.5 The figures below show the latest position regarding inflation.
Source: ONS website.

	Inflation Rates for the preceding 12 months up to		
	December 2020	December 2021	November 2022
Retail Price Index	1.2%	7.5%	14.0%
Consumer Price Index	0.6%	5.4%	9.3%

3.0 **CHALLENGES**

- 3.1 The Panel continues to be aware of the impact and disruption that Covid-19 has had on the standard procedures and resources of the Council.
- 3.2 The preparation of the Panel's Report for 2023/24 has been particularly challenging. There has been a fundamental shift as to how Council business will now be carried out.

4.0 NEW UNITARY AUTHORITY FOR NORTH YORKSHIRE

- 4.1 On 21 July 2021, the UK Government approved that the current 8 local authorities in North Yorkshire would be replaced by a new, single Council. This Council will be in place as of 1 April 2023.
- 4.2 The new Council will have the responsibility to deliver all those services that were previously delivered by the district Councils, borough Councils and County Council. Elections were held on 5 May 2022 for 90 County Councillors representing 89 Electoral Divisions, as opposed to the 72 Councillors representing 68 Electoral Divisions that were in place prior to the May 2022 elections. The 90 Councillors have been elected to the County Council for 2022-23 and then will continue into the new Unitary Authority for the period 2023-2027. In total, their term of office will be 5 years.
- 4.3 The role of Councillors in the new Unitary Council, from April 2023 to May 2027, will be very different as the new Unitary Authority takes on the responsibilities of all eight Councils that previously provided services in the County. In particular, there is likely to be a strong emphasis upon locality working, community leadership and linking in with Parish and Town Councils and other local representative bodies. The new Unitary Council will also have more statutory and regulatory responsibilities than the existing County Council, such as domestic and commercial planning, licensing, and environmental health as well as housing. The Panel has referred to data from other Unitary Authorities and received information from Council officers and based upon the available information we have determined Basic and Special Responsibility Allowances for 2023/24.
- 4.4 By the time the IRP commences its report for 2024/25, much more information should be available regarding Councillors' workload and responsibilities within the new Unitary Council.

5.0 COUNCIL MEETINGS

- 5.1 The Local Government Act 1972 requires that committee members be physically present at a committee meeting to be counted as part of the quorum and to be able to participate fully and vote. The legislation that was previously in place during the pandemic, the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, expired on 6 May 2021. As such, all formal, public meetings of the committees must now be held in person. For North Yorkshire Councillors, the Panel recognises that this will mean a considerable increase in travelling time and mileage.

6.0 RECOMMENDATIONS FOR COUNCILLORS' BASIC ALLOWANCE

- 6.1 Each local authority must make provision in its scheme of allowances for a basic flat rate allowance payable to members (Basic Allowance).

This allowance must be the same for every Councillor and is paid in instalments through the year. The Basic Allowance for 2022/23 for North Yorkshire County Council is £10,316. Comparator information with other unitary councils is shown in Appendix 1.

6.2 In formulating its recommendations, the Panel has been guided by the following:

- Councillors volunteer for their roles. They are not remunerated at a commercial rate for their time, as if they were employees. However, the allowances should not be set at a level which acts as a disincentive to conscientious performance of duties, or which does not reflect the considerable time commitment required for the role.
- It is important that the Council feels able to attract high quality candidates to stand as councillors, from a wide variety of backgrounds. There should also be no financial barrier to anyone who wishes to stand for election.
- The level of allowances paid reflect that in comparable unitary authorities.
- The general economic climate and budgetary constraints on the Council. Remuneration is paid from the public purse.
- Consideration has been given to all representations made to the Panel by Councillors and Officers 'in the course of' its deliberations.

6.3 In 2023/24 there is the unique factor of Unitarisation, and an entirely new Council will be in a transitional period. The process of change inevitably imposes an additional burden for a period of time, but that period is finite, and all Councillors were aware of the impending Unitarisation when they stood for office in 2022. The Panel has focused on an assessment of the level of workload going forward. Many county councillors have also been district councillors and received remuneration for both roles. The Panel has taken into account the basic allowances currently paid by the districts, which vary considerably. All councillors within the new Council will receive the same basic allowance.

6.4 Historically in North Yorkshire County Council, the Panel has recommended the basic allowance by using a value of 5.825 'units'. Whilst this system has served the Panel and the Council well in the past for 2023/24, the Panel has utilised a simpler methodology, based upon reviewing the basic allowance of other comparable unitary authorities and determining where it would be appropriate to place the remuneration level for Councillors for North Yorkshire. This will provide a de-linking of the historic units in setting the Basic Allowance for Councillors of the Unitary Council and this can be kept under review to see if it provides a fair remuneration for the role as it begins to operate.

- 6.5 It is important to note that the Basic Allowance is for the role and not how it is delivered. This is because every individual councillor chooses how they carry out their role in their electoral division.
- 6.6 We are aware that the 90 “new” Councillors were only elected 6 months ago and were fully aware that the current Basic Allowance was £10,316, and generally, it appears this value is still acceptable. The Panel is justified in taking the current rate of inflation into consideration (in excess of 10%) and the advice that, across the board, the workload of Councillors will increase by around 25% in the new Unitary Council. While this level of remuneration was considered appropriate for the County Council, taking everything into account, the Panel has concluded that the Basic Allowance for 2023/24 should be £15,500. In particular, the Panel has had regard to the comparator information as to rates paid in other unitaries (Appendix 1) and to the statements from senior officers and Councillors regarding the anticipated increase in the scope and extent of workload (90 Councillors instead of 319).
- 6.7 The total cost of Basic Allowances being paid in 2022/23 to 319 County and District Councillors is £2,031,196.60. It is understood that ‘the majority of’ the district councils, have applied an additional 4.99% uplift the basic allowances for their councilors in this financial year. The Panel’s recommendation for the newly appointed 90 (only) County Councillors for 2023/24 is £1,395,000.00 (90 x £15,500.00). This represents a saving for this specific allowance of £636,196.60.

7.0 RECOMMENDATIONS ON SPECIAL RESPONSIBILITY ALLOWANCES (SRAs)

- 7.1 In addition to the Basic Allowance, each local authority may make provision for the payment of a Special Responsibility Allowance (SRA) for those Councillors who have significant responsibilities over and above the normal work of a Councillor. The current allowances paid by North Yorkshire County Council are shown in Appendix 2. It is important to note that the Panel’s role is to review the Special Responsibility Allowance that is associated with each specific role only. The Panel ‘has no involvement’ in the appointment of individual Councillors to these extended roles.
- 7.2 It is important to note that the Special Responsibility Allowance is for performance of the responsibility, not how it is delivered. This is because every councillor will work in their own way.
- 7.3 For 2023/24, the Panel has decided to detach all the allowances from the unit methodology. This will be reviewed next year.
- 7.4 The average pay award in the public sector this year is 4-5% and, based on this, the Panel recommends an increase of 4% for all holders of an SRA and Independent Allowance holders.

- 7.5 The Panel has also looked at specific SRA roles, including new SRA roles, and considered whether the increase in workload and responsibility, as a result of Unitarisation, merits a further increase. The Panel's recommendations are set out in Appendix 3.
- 7.6 It is also possible that, before next year's review, the Panel may wish to recalibrate its basic unit value to provide it with much more flexibility when it comes to reviewing what might be only marginal changes.
- 7.7 Thereafter, it will remain within the Panel's Protocol to carry out an in-depth review of all SRA's every four years, the next in 2027/28.
- 7.8 The Panel can be called upon to carry out an ad-hoc review of any SRA when it is believes that a significant change has occurred and as soon as it is able.

8.0 FINANCIAL IMPLICATIONS

- 8.1 In 2022/23, the total budget for Basic Allowances and Special Responsibility Allowances for the existing 319 councillors is £2,553,319.
- 8.2 The total cost of the proposed Basic Allowances and the Special Responsibility Allowances in 2023/24 for 90 councillors is £1,845,686 (£1,395,000.00 Basic Allowance and £450,686 Special Responsibility Allowance).
- 8.3 If the Independent Remuneration Panel's recommendations for 2023/24 are accepted, there will be a net budget saving of £707,633. As such, these recommendations will not have any cost to the council taxpayer.

9.0 RECOMMENDATIONS ON OTHER ALLOWANCES

- 9.1 The Panel considered the current arrangements for travel and subsistence allowances. The arrangements are linked to rates for council staff. We note that in the NYCC Members Allowance Scheme, mileage rates only recently changed to 45p a mile (from 42p a mile). However, to fairly maintain this link, the Panel takes the view, that North Yorkshire Council mileage rate should always be in line with the mileage rate paid by Central Government.

10.0 FUTURE WORK PROGRAMME

- 10.1 It will be the Panel's intention to undertake further detailed reviews of Basic Allowance and SRA's for its 2024/25 Annual Report.
- 10.2 The proposal for the Panel to review a broad package of entitlements for Councillors, including a possible Parental Leave Policy, has now, at the request of the Executive, been deferred until the new Unitary Authority of North Yorkshire has been completely installed and is fully active in all respects.

John A Thompson

**Chairman
Independent Remuneration Panel
North Yorkshire County Council
19th December 2022**

BASIC ALLOWANCES – COMPARATOR INFORMATION FOR 2022/23

Authority	£	Rank	Population	Councillors	Population per Cllr	Rural/Urban
Leeds	16,564	1	821,000	99	8,293	U
Cornwall	15,130	2	570,300	87	6,555	R
Northumberland	15,033	3	320,600	67	4,785	R
Sheffield	15,000	4	556,500	84	6,625	U
Wiltshire	14,075	5	510,400	98	5,208	R
Dorset	13,591	6	379,600	82	4,629	R
Bradford	13,463	7	546,400	90	6,071	U
Durham	13,300	8	522,100	126	4,143	R
Buckinghamshire	13,260	9	534,720	147	3,638	R
North Northamptonshire	12,500	10	359,500	78	4,609	R
Cheshire West and Chester	12,495	11	343,823	70	4,912	R
Cheshire East	12,351	12	398,800	82	4,863	R
East Riding	12,264	13	342,200	67	5,107	R
Shropshire	12,000	14	323,600	74	4,373	R
Central Bedfordshire	10,996	15	294,200	59	4,986	R
Bedford	10,425	16	185,300	40	4,633	U
North Yorkshire	10,316	17	614,505	90	6,828	R
Average	13,104	-	448,444	85	5,309	
NYCC % of average	78.7	-	-	-		

Special Responsibility Allowances, Other Allowances, and Allowances for the Police, Fire and Crime Panel 2022/23

	Number of Units	Current Allowance	Number of Allowances	Total Cost of allowance	Notes
		£		£	
	A	B	C	D	E
Value of a Unit		1,771			
SPECIAL RESPONSIBILITY ALLOWANCES					
Chairman of the County Council	6	10,626	1	10,626	
Vice Chairman of the County Council	2	3,542	1	3,542	
Leader of the County Council	19	33,649	1	33,649	
Deputy Leader	10	17,710	1	17,710	
Other Executive Members	9	15,939	8	127,512	
Chairman of Health Overview and Scrutiny Committee	6	10,626	1	10,626	
Chairman of Other Overview and Scrutiny Committees	3	5,313	4	21,252	
Vice-Chairman of Overview and Scrutiny Committees	1	1,771	5	8,855	
Chairman of Area Constituency Committee	1.5	2,657	6	15,942	
Chairman of Planning and Regulatory Functions Committee	2.5	4,428	1	4,428	
Chairman of Planning and Regulatory Functions Sub-Committee	1	1,771	1	1,771	
Chairman of Appeals Committee	3	5,313	1	5,313	
Vice Chairman of Appeals Committee	0.5	886	1	886	
Chairman of Pension Fund Committee	3	5,313	1	5,313	
Chairman of Audit Committee	2	3,542	1	3,542	
Chairman of Standards Committee	1	1,771	1	1,771	
Champion for Young People	1	1,771	1	1,771	
Champion for Older People	1	1,771	1	1,771	
Leaders of Political Groups					
Second largest group membership	3	5,313	1	5,313	
Third largest group membership	1.5	2,657	1	2,657	
When there is only one second largest group, and no other eligible groups, the Leader of the second largest group receives an SRA of 3 units. In all other cases the total SRA allocation is then shared between the eligible Group Leaders on the basis that the Leader/s of the second largest group(s) receive an SRA twice the amount as the Leader/s of the other eligible groups. The basis of the calculation is to ensure there is not an increase to the cost of the total SRA allocation.					
Secretaries of Political Groups					
Largest Group Membership	1.5	2,657	1	2,657	
Second largest group membership	1	1,771	1	1,771	
Third largest group membership	0.5	886	1	886	
When there is only one second largest group, and no other eligible groups, the Secretary of the second largest group receives an SRA of 1 unit. In all other cases the total SRA allocation is then shared between the eligible Group Secretaries on the basis that the Secretary/ies of the second largest group(s) receive an SRA twice the amount as the Secretary/ies of the other eligible groups. The basis of the calculation is to ensure there is not an increase to the cost of the total SRA allocation.					
POLICE, FIRE & CRIME PANEL (PFCEP)					
Chair of the Police, Fire and Crime Panel	5	8,855	1	8,855	
Vice Chair of the Police, Fire and Crime Panel	2	3,542	2	7,084	
Members of the Police, Fire and Crime Panel	1	1,771	7	12,397	
Community Members of the Police, Fire and Crime Panel	1	1,771	2	3,542	
OTHER ALLOWANCES					
Independent Persons	0.5	886	2	1,772	
Chairman of the Pension Board		3,000	1	3,000	
Total Special Responsibility Allowances			42	289,564	
Independent Persons			2	1,772	
Total NYCC funded			44	291,336	
Total Police & Crime Panel Allowances			5	31,878	Funded by Home Office
Pension Board			1	3,000	Funded by Pension Fund
Total			50	326,214	

Special Responsibility Allowances						
	Current NYCC Allowance (2022-23)	Number of Allowances	Total Cost of allowance (2022-23)	Recommended NYC SRA (2023-24)	Number of Allowances	Updated total cost if implemented (2023-24)
	£		£	£		£
Chair of the Council	10,626	1	10,626	12,142	1	12,142
Vice Chair of the Council	3,542	1	3,542	4,027	1	4,027
Leader of the Council	33,649	1	33,649	39,654	1	39,654
Deputy Leader	17,710	1	17,710	21,165	1	21,165
Other Executive Members	15,939	8	127,512	19,554	8	156,432
Chair of Health Overview and Scrutiny Committee	10,626	1	10,626	11,052	1	11,052
Chair of Transition Overview & Scrutiny Committee	5,313	1	5,313	5,526	1	5,526
Chair of Other Overview and Scrutiny Committees	5,313	4	21,252	5,526	4	22,104
Vice-Chair of Overview and Scrutiny Committees	1,771	5	8,855	1,842	6	11,052
Chair of Area Constituency Committee	2,657	6	15,942	5,526	6	33,156
Chair of Strategic Planning Committee	0	0	0	6,971	1	6,971
Vice-Chair of Strategic Planning Committee	0	0	0	2,141	1	2,141
Chair of Planning and Regulatory Functions Committee	4,428	1	4,428	0	0	0
Chair of Planning and Regulatory Functions Sub-Committee	1,771	1	1,771	0	0	0
Chair of Appeals Committee	5,313	1	5,313	5,526	1	5,526
Vice Chair of Appeals Committee	886	1	886	921	1	921
Chair of Pension Fund Committee	5,313	1	5,313	5,526	1	5,526
Chair of Audit Committee	3,542	1	3,542	4,769	1	4,769
Chair of Standards Committee	1,771	1	1,771	0	0	0
Chair of Standards and Governance Committee	0	0	0	4,421	1	4,421
Chair of Area Constituency Planning Committee	0	0	0	3,815	6	22,890
Vice-Chair of Area Constituency Planning Committee	0	0	0	1,456	6	8,736
Chair of Statutory Licensing Committee	0	0	0	3,500	1	3,500
Vice-Chair of Statutory Licensing Committee	0	0	0	1,842	1	1,842
Chair of Statutory Licensing Sub-Committee	0	0	0	250 per meeting	3	As required
Chair of General Licensing & Registration Committee	0	0	0	3,931	1	3,931
Vice-Chair of General Licensing & Registration Committee	0	0	0	1,842	1	1,842
Chair of General Licensing and Registration Sub-Committee	0	0	0	250 per meeting	3	As required
Champion for Young People	1,771	1	1,771	1,842	1	1,842
Champion for Older People	1,771	1	1,771	1,842	1	1,842
Champion for Climate Change	0	0	0	1,842	1	1,842
Leaders of Political Groups (see note 1)						
Second largest group membership	5,313	1	5,313	6,821	1	6,821
Third largest group membership	2,657	1	2,657	3,527	1	3,527
Secretaries of Political Groups (see note 2)						
Largest Group Membership	2,657	1	2,657	2,763	1	2,763
Second largest group membership	1,771	1	1,771	1,842	1	1,842
Third largest group membership	886	1	886	921	1	921
Chair of the Police, Fire and Crime Panel	8,855	1	8,855	9,210	1	9,210
Vice Chair of the Police, Fire and Crime Panel	3,542	2	7,084	3,684	2	7,368
Members of the Police, Fire and Crime Panel	1,771	7	12,397	1,842	7	12,894
Community Members of the Police, Fire and Crime Panel	1,771	3	5,313	1,842	3	5,526
Independent Persons	886	2	1,772	921	2	1,842
Chair of the Pension Board	3,000	1	3,000	3,120	1	3,120
Total Special Responsibility Allowances		43	294,877		67	410,726
Independent Persons		2	1,772		2	1,842
Total NYCC/NYC funded		45	296,649		69	412,568
Police Fire and Crime Panel		13	33,649		13	34,998
Pension Board		1	3,000		1	3,120
Total		59	333,298		83	450,686

Note 1 - When there is only one second largest group, and no other eligible groups, the Leader of the second largest group receives an SRA of £5,313 (proposed new rate for 2023/24 £6,821). In all other cases the total SRA allocation is then shared between the eligible Group Leaders on the basis that the Leader/s of the second largest group(s) receive an SRA twice the amount as the Leader/s of the other eligible groups. The basis of the calculation is to ensure there is not an increase to the cost of the total SRA allocation.

Note 2 - When there is only one second largest group, and no other eligible groups, the Secretary of the second largest group receives an SRA of £1,771 (proposed new rate for 2023/24 £1,842). In all other cases the total SRA allocation is then shared between the eligible Group Secretaries on the basis that the Secretary/ies of the second largest group(s) receive an SRA twice the amount as the Secretary/ies of the other eligible groups. The basis of the calculation is to ensure there is not an increase to the cost of the total SRA allocation.

Appendix B - Initial equality impact assessment screening form			
<p>This form records an equality screening process to determine the relevance of equality to a proposal, and a decision whether or not a full EIA would be appropriate or proportionate.</p>			
Directorate	Central Services		
Service area	Legal and Democratic Services		
Proposal being screened	Report and recommendations of the Independent Remuneration Panel for Member Allowances regarding the recommendations for Basic Allowance and Special Responsibility Allowances for councillors in the new unitary North Yorkshire Council in 2023-24.		
Officer(s) carrying out screening	Daniel Harry, Democratic Services and Scrutiny Manager.		
What are you proposing to do?	Recommendations for the Basic Allowance and the Special Responsibility Allowances for councillors in the new unitary North Yorkshire Council in 2023-24.		
Why are you proposing this? What are the desired outcomes?	<p>Each year the Independent Remuneration Panel for Member Allowances reviews the roles and responsibilities of councillors, comparator data on allowances in similar local authorities and the economic climate and then makes recommendations to County Council for the Basic Allowance and Special Responsibility Allowances for councillors.</p> <p>The desired outcome is that allowances are recommended that enable the Council to attract high quality candidates to stand as councillors, from a wide variety of backgrounds, whilst also ensuring that financial barriers to anyone who wishes to stand for election are minimised.</p>		
Does the proposal involve a significant commitment or removal of resources? Please give details.	The proposal will result in circa £700,000 savings in member allowances in 2023-24.		
<p>Impact on people with any of the following protected characteristics as defined by the Equality Act 2010, or NYCC's additional agreed characteristics</p> <p>As part of this assessment, please consider the following questions:</p> <ul style="list-style-type: none"> To what extent is this service used by particular groups of people with protected characteristics? Does the proposal relate to functions that previous consultation has identified as important? Do different groups have different needs or experiences in the area the proposal relates to? <p>If for any characteristic it is considered that there is likely to be an adverse impact or you have ticked 'Don't know/no info available', then a full EIA should be carried out where this is proportionate. You are advised to speak to your Equality rep for advice if you are in any doubt.</p>			
Protected characteristic	Potential for adverse impact		Don't know/No info available
	Yes	No	
Age		No	
Disability		No	
Sex		No	

Race		No	
Sexual orientation		No	
Gender reassignment		No	
Religion or belief		No	
Pregnancy or maternity		No	
Marriage or civil partnership		No	
NYCC additional characteristics			
People in rural areas		No	
People on a low income		No	
Carer (unpaid family or friend)		No	
Does the proposal relate to an area where there are known inequalities/probable impacts (e.g. disabled people's access to public transport)? Please give details.	No. The proposal relates to members across all 89 divisions of the county and applies to all 90 councillors equally.		
Will the proposal have a significant effect on how other organisations operate? (e.g. partners, funding criteria, etc.). Do any of these organisations support people with protected characteristics? Please explain why you have reached this conclusion.	No.		
Decision (Please tick one option)	EIA not relevant or proportionate:	<input checked="" type="checkbox"/>	Continue to full EIA: No
Reason for decision	When setting the allowances, consideration is given as to how the allowances enable the Council to attract high quality candidates to stand as councillors, from a wide variety of backgrounds, whilst also ensuring that financial barriers to anyone who wishes to stand for election are minimised.		
Signed (Assistant Director or equivalent)	Barry Khan, Assistant Chief Executive – Legal & Democratic Services		
Date	13 January 2023		

This page is intentionally left blank

NORTH YORKSHIRE COUNTY COUNCIL

22 February 2023

Appointments to Committees and Outside Bodies

Report of the Assistant Chief Executive (Legal and Democratic Services)

1.0 PURPOSE OF THE REPORT

- 1.1 To enable appointments to Committees and Outside Bodies to be considered.

2.0 BACKGROUND

- 2.1 At the Annual General Meeting of the Council on 18 May 2022, appointments to committees and Major Outside Bodies were made. Since that time, a number of changes have been proposed, as detailed in this report.
- 2.2 The new North Yorkshire Council will have responsibilities for the administration of planning and licensing. As such, appointments need to be made to the committees that have been proposed in the draft Constitution for the new North Yorkshire Council. Appointments are being sought at the February 2023 meeting of the Council, as opposed to the May Annual General Meeting, as it is anticipated that the planning and licensing committees will have to meet in April and May. It is also the case that planning decisions may need to be made at the Yorkshire Dales National Park Authority and the North York Moors National Park Authority in April and May and so appointments are also being made to those authorities.
- 2.3 The nominations that have been received are specified in Appendix 1.

3.0 STRATEGIC PLANNING COMMITTEE

- 3.1 The Strategic Planning Committee will have responsibility for significant planning applications relating to minerals or waste and planning applications for more than 500 houses. The Executive recommended that the membership of the committee would be 12 councillors. A committee size of 15 has also been included in the list of nominations, as there has been some debate regarding the committee size.
- 3.2 The allocation of seats on the committee was calculated based upon the political proportionality for the Council as a whole.
- 3.3 Council will need to appoint a Chair and Vice Chair for this committee.

4.0 AREA CONSTITUENCY PLANNING COMMITTEES

- 4.1 The Area Constituency Planning Committees. The membership of the Area Constituency Planning Committees is 7 councillors.
- 4.2 The allocation of seats on the committees was calculated based upon the political proportionality for the Area Constituency Committee.
- 4.3 Council will need to appoint a Chairs and Vice Chairs for each of these committees.

5.0 GENERAL LICENSING AND REGISTRATION COMMITTEE

- 5.1 The General Licensing and Registration Committee comprises 25 councillors Of the 25 councillors, 15 will comprise the membership of the Statutory Licensing Committee. Only Members who have received licensing training can sit on the Committee.

5.2 The allocation of seats on the committee was calculated based upon the political proportionality for the Council as a whole.

5.3 Council will need to appoint a Chair and Vice Chair for this committee.

6.0 STATUTORY LICENSING COMMITTEE

6.1 The Statutory Licensing Committee comprises 15 councillors. The Statutory Licensing Committee and its Sub-Committees are not required to be politically proportionate by virtue of the Licensing Act 2003. Only Members who have received licensing training can sit on the Committee.

6.2 There are three Statutory Licensing Sub-Committees. Each Sub-Committee shall comprise three councillors drawn down from the full Statutory Licensing Committee.

6.3 Council will need to appoint a Chair and Vice Chair for this committee.

7.0 NORTH YORK MOORS NATIONAL PARK AUTHORITY

7.1 The Council nominates 9 councillors to the North York Moors National Park Authority. The nominations are calculated based upon the political proportionality for the Council as a whole.

8.0 YORKSHIRE DALES NATIONAL PARK AUTHORITY

8.1 The Council nominates 10 councillors to the Yorkshire Dales National Park Authority. The nominations are calculated based upon the political proportionality for the Council as a whole.

9.0 APPOINTMENTS TO OTHER COMMITTEES

9.1 The Transition (LGR) Overview and Scrutiny Committee currently does not have a Vice Chair. A Vice Chair was not appointed when the committee was established, as it was envisaged that the committee would end as of 31 March 2023. It is now proposed that this committee continues into the new North Yorkshire Council and so it is appropriate that a Vice Chair is nominated. The Vice Chairs for overview and scrutiny committees are usually appointed from the opposition groups.

9.2 The Conservative Group to make the following changes to the memberships of the Care and Independence Overview and Scrutiny Committee:

- County Councillors Andrew Lee and Angus Thompson to come off the committee
- County Councillors George Jabbour and Andy Paraskos to go onto the committee.

9.3 David Houlgate is currently a Scheme Member Representative on the Pension Board. His appointment is coming to an end and so the members of the Pension Board are seeking his reappointment for a further 4 year period.

10.0 FINANCIAL IMPLICATIONS

10.1 There are no significant financial implications arising from this report.

11.0 LEGAL IMPLICATIONS

11.1 There are no significant legal implications arising from this report.

12.0 EQUALITIES IMPLICATIONS

12.1 There are no significant equalities implications arising from this report.

13.0 CLIMATE CHANGE IMPLICATIONS

13.1 There are no significant climate change implications arising from this report.

14.0 RECOMMENDATION

14.1 That County Council:

- a) approves the appointments to the Planning and Licensing Committees as specified in Appendix 1. In doing so, the necessary appointments to for Chairs and Vice Chairs are made
- b) approves the appointments to the Yorkshire Dales National Park Authority and the North York Moors National Park Authority as specified in Appendix 1
- c) approves the appointment of a Vice Chair to the Transition (LGR) Overview and Scrutiny Committee
- d) approves the appointments to the Care and Independence Overview and Scrutiny Committee
- e) approves the appointment to the Pension Board
- f) considers any other appointments raised by Group Secretaries.

Barry Khan
Assistant Chief Executive (Legal and Democratic Services)

County Hall, Northallerton

20 February 2023

Report Author: Daniel Harry

Background documents: Constitution of North Yorkshire County Council - [New Council Constitutions \(northyorks.gov.uk\)](#)

Appendix 1 – nominations for the Planning committees, Licensing committees and National Parks Authorities

Strategic Planning Committee

(Chair and Vice Chair to be appointed)

	Councillors Names	Political Group
1	TAYLOR, Malcolm	Conservative
2	PARASKOS, Andy	Conservative
3	MANN, John	Conservative
4	PEACOCK, Yvonne	Conservative
5	FOSTER, Richard	Conservative
6	SWIERS, Roberta	Conservative
7	LEE, Andrew	Conservative
8	JONES, Tom	Conservative
9	MASON, Steve	Liberal Democrats and Liberals
10	LACEY, Peter	Liberal Democrats and Liberals
11	PACKHAM, Bob	Labour
12	SWANNICK, Neil	Labour
13	MCCARTNEY, John	North Yorkshire Independent
14	BROWN, Andy	Green Party
15	CROSS, Sam (GOODRICK, Caroline to be substitute)	Unaffiliated Independent

Area Constituency Planning Committees

Harrogate and Knaresborough

	Councillors Name	Political Group
1	MANN, John	Conservative
2	HASLAM, Paul	Conservative
3	WINDASS, Robert	Conservative
4	ALDRED, Chris	Liberal Democrat and Liberals
5	BROADBANK, Philip	Liberal Democrat and Liberals
6	MARSH, Pat	Liberal Democrat and Liberals
7	GOSTLOW, Hannah	Liberal Democrat and Liberals

(Chair and Vice Chair to be appointed)

Skipton and Ripon

	Councillors Name	Political Group
1	HULL, Nathan	Conservative
2	BROWN, Nick	Conservative
3	IRETON, David	Conservative
4	BRODIGAN, Barbara	Liberal Democrat and Liberal
5	WILLIAMS, Andrew	North Yorkshire Independent
6	BROWN, Andy	Green Party
7	HESELTINE, Robert	Independent Unaffiliated

(Chair and Vice Chair to be appointed)

Richmond (Yorks)

	Councillors Name	Political Group
1	WEBSTER, David	Conservative
2	FORTUNE, Bridget	Conservative
3	MOORHOUSE, Heather	Conservative
4	WATSON, Steve	Conservative
5	DICKINSON, Caroline	Conservative
6	SEDGWICK, Karin	Conservative
7	PARSONS, Stuart (sub Griffiths, Bryn Liberal Democrats and Liberal)	North Yorkshire Independent (Liberal Democrat and Liberal seat)

(Chair and Vice Chair to be appointed)

Selby and Ainsty

	Councillors Name	Political Group
1	CRANE, Mark	Conservative
2	JORDAN, Mike	Conservative
3	LUNN, Cliff	Conservative
4	PACKHAM, Bob	Labour
5	SHAW-WRIGHT, Steve	Labour
6	CATTANCH, John	North Yorkshire Independent
7	WARNEKEN, Arnold	Green Party

(Chair and Vice Chair to be appointed)

Thirsk and Malton

	Councillors Name	Political Group
1	KNAPTON, Nigel	Conservative
2	JABBOUR, George	Conservative
3	TAYLOR, Malcolm	Conservative
4	BAKER, Alyson	Conservative
5	ANDREWS, Joy	Liberal Democrats and Liberal
6	BURR, Lindsay	North Yorkshire Independent
7	GOODRICK, Caroline (CROSS, Sam to be substitute)	Unaffiliated Independent

(Chair and Vice Chair to be appointed)

Scarborough and Whitby

	Councillors Name	Political Group
1	PEARSON, Clive	Conservative
2	PHILIPS, Heather	Conservative
3	TRUMPER, Phil	Conservative
4	BROADBENT, Eric	Labour
5	MAW, Rich	Labour
6	SHARMA, Subash	Labour
7	JEFFERSON, Janet	North Yorkshire Independent

(Chair and Vice Chair to be appointed)

General Licensing and Registration Committee

(Chair and Vice Chair to be appointed)

	Councillors Name	Political Group
1	THOMPSON, Angus	Conservative
2	TAYLOR, Malcolm	Conservative
3	WILKINSON, Peter	Conservative
4	JORDAN, Mike	Conservative
5	SWIERS, Roberta	Conservative
6	BAKER, Alyson	Conservative
7	PARASKOS, Andy	Conservative
8	GROGAN, Tim	Conservative
9	JABBOUR, George	Conservative
10	MANN, John	Conservative
11	HASLAM, Paul	Conservative
12	JONES, Tom	Conservative
13	FOSTER, Richard	Conservative
14	ALDRED, Chris	Liberal Democrats and Liberal
15	MASON, Steve	Liberal Democrats and Liberal
16	BRODIGAN, Barbara	Liberal Democrats and Liberal
17	CUNLIFFE-LISTER, Felicity	Liberal Democrats and Liberal
18	SHARMA, Subash	Labour
19	PROUD, Jack	Labour
20	DUCKETT, Stephanie	Labour
21	DONOHUE-MONCRIEFF, Michelle	North Yorkshire Independent
22	CATTANACH, John	North Yorkshire Independent
23	FOSTER, Kevin	Green Party
24	SOLLOWAY, Andy	Unaffiliated Independent
25	HESELTINE, Robert	Unaffiliated Independent

Statutory Licensing Committee

(Chair and Vice Chair to be appointed)

	Councillors Name	Political Group
1	THOMPSON, Angus	Conservative
2	TAYLOR, Malcolm	Conservative
3	WILKINSON, Peter	Conservative
4	JORDAN, Mike	Conservative
5	SWIERS, Roberta	Conservative
6	BAKER, Alyson	Conservative
7	PARASKOS, Andy	Conservative
8	GROGAN, Tim	Conservative
9	ALDRED, Chris	Liberal Democrat and Liberal
10	MASON, Steve	Liberal Democrat and Liberal
11	SHARMA, Subash	Labour
12	DUCKETT, Stephanie	Labour
13	DONOHUE-MONCRIEFF, Michelle or CATTANACH, John	North Yorkshire Independent
14	FOSTER, Kevin	Green Party
15	POSKITT, Kirsty	Unaffiliated Independent

North York Moors National Park Authority

	Councillors Name	Political Group
1	JEFFELS, David	Conservative
2	MOORHOUSE, Heather	Conservative
3	PEARSON, Clive	Conservative
4	JABBOUR, George	Conservative
5	FORTUNE, Bridget	Conservative
6	ANDREWS, Joy	Liberal Democrat and Liberal
7	RITCHIE, John	Labour
8	DONOHUE-MONCRIEFF, Michelle	North Yorkshire Independent
9	WARNEKEN, Arnold	Green Party

Yorkshire Dales National Park Authority

	Councillors Name	Political Group
1	PEACOCK, Yvonne	Conservative
2	FOSTER, Richard	Conservative
3	IRETON, David	Conservative
4	SEDGWICK, Karin	Conservative
5	MYERS, Simon	Conservative
6	HESELTINE, Robert	Unaffiliated Independent (Conservative allocated seat)
7	MURDAY, Andrew	Liberal Democrat and Liberal
8	SHAW-WRIGHT, Steve	Labour
9	PARSONS, Stuart	North Yorkshire Independent
10	NOLAND, David	Green Party

NORTH YORKSHIRE COUNTY COUNCIL

22 February 2023

Executive Member for Corporate Services, Including Legal & Democratic Services, Overview & Scrutiny, Performance Management, IT, Customer Contact, Customer Services (inc. the Council's Contact Centre), NYLAF, Refugee and Evacuee Reception and Support, Corporate Development, Member Support and Locality Budgets

COUNTY COUNCILLOR DAVID CHANCE

Legal and Democratic Services

Work continues to bring 8 Democratic Services teams across 8 sites together as one service ahead of day 1. The emphasis has been upon co-ordination of effort, information sharing and standardisation of practice. There is also a strong focus upon operational issues, continuity of service and the council being Safe and Legal on Vesting Day. A core group of representatives from the 8 teams has been established to help ensure a smooth transition through March, April and May and thereafter the normalisation of services.

The school admissions appeals service hears around 400 school admission appeals per year. It is notable that over the past two to three years the complexity of the issues upon which the appeals are based has increased across the board as has the pressure on school places in some year groups and schools. The service continues to offer remote access to the appeals hearings, and this has proved popular with parents and carers.

An audit is underway of the facilities that are available at county council and district and borough council sites to enable broadcast and hybrid meetings to take place. Whilst councillors are required to be in attendance at a formal, public committee meeting in order to be able to vote at that meeting, there are opportunities for members of the public and officers to attend remotely using MS Teams. This then saves time, reduces mileage claims and reduces carbon dioxide emissions.

Performance Management (including Customer Contact & Customer Services)

Digital Workplace

The Digital Workplace (DWP) Team have continued to promote and enable colleagues to adopt a more hybrid working style through the release of more Microsoft 365 features as well as through sharing more support and guidance to move to a smarter way of working.

The rollout of the Microsoft Desktop client was completed successfully with minimal interruptions to colleague's working day. The team held webinars and provided additional support through guidance on Get IT Help and through discussions with teams to ensure the smooth transition across to M365. Throughout Q3, there were 10,000 unique views of product pages on Get IT Help as colleagues continue to self-serve for their IT guidance and support.

DWP colleagues are continuing to support LGR work streams including developing how we will manage our assets moving forwards, IT lifecycle processes and preparing for North Yorkshire Council to migrate to the new M365 domain. Q3 saw the commencement of district email migration to the new domain and further supporting guidance being created for LGR.

DWP supported colleagues in Northallerton to move into their new Winter Allocation offices alongside Property Services to enable energy saving preparation throughout the winter months. An additional 60 desks were created in the Brierley Building and White Rose House, to allow for the closing of Morgan House and South Block in County Hall.

A donation of another 50 laptops was shared with the North Yorkshire Reboot programme as we continue with refreshing aged devices across teams to provide a more consistent, reliable service.

Data Products

We're continuing our efforts to support a number of LGR work streams around their data requirements, as well as looking forwards to the data needs of the new council. We are involved in a number of projects and programmes ensuring data standards and best practise are employed and customer remains at the heart of our approach. We have worked closely with Districts on Household Support Funding, ensuring thousands of families have access to much needed support. "Internet of Things" (Things that connect through the internet i.e. parking Sensors) work continues with completion of the deployment of parking sensors in Northallerton. We are also breaking ground on several new projects including Microsoft Knowledge Mining to support better outcomes for young people, the use of Robotic Process Automation, Stronger Families and a Census Chatbot.

Customer

The North Yorkshire customer portal now has 161,726 live customer accounts. This is an increase of 8956 on the last quarter.

Increased use of the customer portal year on year

In 2022 customers saw an increase in on-line service requests through the customer portal of 10%. This equated to 56,000 on-line requests which would have previously been contact via alternative channels like over the phone, e-mail or post.

Public Right of Way Fault Reporting now On-line

In November the customer program launched Public Rights of way on-line. In the first month 83 on-line reports were received with the service receiving a 100% customer satisfaction rating from customers.

Increase in web chat activity in the Customer Service Centre offering customers more support on-line

In the 2022 calendar year web chat returned to the contact us pages and was added to the portal registrations and blue badge pages which resulted in more than double the number of web chats than in 2021, 12,208 chats in 2022 compared to 5,091 in 2021. In Q3 there were 3,306 chats, a 308% increase on the 824 chats for the same quarter last year.

The introduction of web chat in the customer portal has improved the services for customers who can get support when they need it, rather than having to wait for a portal support request to be responded to. This is also more efficient for the frontline team with portal support requests down 21% in Q3 2022 compared to the same quarter in 2021.

Using Telephone Messages to Help Customers get Information Quicker

Over the Christmas period the Customer Team added a message to the phone system with information about the Household Recycling Centre Opening times over the Christmas period.

Analysis of demand over previous Christmas periods showed that a high proportion of calls were requesting this information. We had worked in previous years to improve this information on the website with success but this year we wanted to try and see if we could make further improvements.

The message deflected 14% of calls between 28th and 30th December to the frontline customer team. This is the highest positive abandonment rates the customer team have seen on a telephone message

Cyber Security

The InfoSec Team is constantly on the lookout for and countering threats. The number of daily threats stopped is consistent with past quarters, and intelligence is shared with colleagues at the districts, NCSC (National Cyber Security Centre), and Yorkshire & Humber WARP (Warning Advice and Reporting Point).

While reiterating the threat presented by other countries and providing advice that the threat optics had not dramatically changed, NCSC raised concern about the effects of targeted attacks. They will continue to provide risk management guidance as required and believe that the local administration is doing a wonderful job of promoting peer collaboration.

Only 5% (4,048) of users who received phishing simulations from the Boxphish training programme were duped into clicking the links, out of a total of 79,422 sent. Additionally, the package has distributed over 74,248 training courses that offer guidance on what to look for and how to handle security issues. At the moment, we are seeing about 49% (36,091) of users complete the courses even though this training is not mandatory. According to our Boxphish training partner, these numbers compare favourably to those of other organisations they work with.

LEP Building Better Infrastructure Project

Working with NYnet, work is ongoing to complete connectivity installation work. Two additional masts have been installed in NY Highways depots in the last reporting period. Work is ongoing to progress the trial of "green columns", with alternative locations identified due to original locations not being deemed viable.

Trials using the Internet of Things (IoT) network continues with ongoing trials of public bin sensors, air quality across a number of market towns, internal air quality in County Hall, people counting, parking monitoring and Home Care. The outputs of these trials are being analysed to better understand the data, gain insight and build data products that can present data in a meaningful way.

An additional trial of bin sensors has commenced to provide additional data to support the analysis and evaluation of the technology and data. The objective is to continue to look at how IoT technology can be used to support the New North Yorkshire Council in future.

An IoT trial that counts traffic is in the final stages of planning. The objective of this trial is to evaluate the solution that aims to provide live information about traffic flow in key areas to support Highways teams in understanding how the traffic network works, and where key issues may arise.

The free Wi-Fi continues to deliver benefits to the market towns of North Yorkshire with approx. 40,000 unique users per week over the Christmas period which is around 10% higher than the weekly average.

E-Mail Addresses

The approach for emails will be that between now and vesting day each council will be moved to the new Northyorks.gov.uk email system but continue to use their existing Harrogate.gov.uk etc email until vesting day. At vesting day the system will automatically switch you over to using only Northyorks.gov.uk should anyone contact you on the old email address of Harrogate.gov.uk it will be automatically directed to the Northyorks.gov.uk address.

Historic emails will be available for all councils so nothing will be lost, however we will be moving to a new archive system over the longer term to fit with new policies.

Household Support Fund

Work commenced to distribute North Yorkshire County Council's third £3.5 million allocation of Household Support Fund in Q3. The Department for Work and Pensions (DWP) funded programme aims to support those most in need with significantly rising living costs between October 2022 and March 2023. In line with the expenditure guidelines and the agreed eligibility framework developed in partnership with the seven district and borough councils, circa 24,000 households across North Yorkshire will receive a direct award in the form of a shopping voucher in January 2023. This encompasses eligible families, pensioners and working age adult households, as well as those who missed out on other forms of national Cost of Living support. In addition to this, supplementary funding was awarded to North Yorkshire Local Assistance Fund (NYLAF), Warm and Well, and 16 food providers across the county. Household Support Fund will continue from 1 April 2023 for a further 12 months; NYCC are currently awaiting guidance from DWP on the fourth phase of the scheme.

North Yorkshire Local Assistance Fund (NYLAF)

Data for April – December 2022, shows that NYLAF has received 9,263 applications, and approved 8,486 (92%) of these. Roughly 60% of spend is going towards standard items awarded and 40% on emergency food / energy vouchers. Total NYLAF grant spend year to date (April – December 22) has been £1,073,000, £439,000 in quarter 3. Comparatively, this quarter, NYLAF has seen almost double the demand and spend that it had 12 months ago. (Quarter 3, 2021/22 spend was £279,000). The highest levels of demand are seen in Scarborough (40%) followed by Harrogate, with the least demand seen in Richmondshire. 44% of awards this financial year have gone to those encompassed within the three-core vulnerability groups; those with mental health conditions, those who are homeless and families under exceptional pressure.

Homes for Ukraine

The current number of Ukrainian guests residing in North Yorkshire, through the Homes for Ukraine sponsorship programme is approximately 838. In addition, 346 guests, who initially arrived in North Yorkshire, have either moved into private rental accommodation, to another Local Authority area, or returned to Ukraine, making a total of 1,184 arrivals since March 2022. Of the guests who have moved on from their sponsor, 78 groups, or 191 individuals are now living in rental properties within North Yorkshire.

In recognition of the rising cost of living, NYCC is topping up the thank you payment to sponsors over the winter months (October 2022 – March 2023). This means that sponsors will receive £500 per month, instead of £350. Other Local Authorities are taking a similar approach.

Two new Employability Advisors are now in post and are successfully supporting both potential employees and employers. Through attendance at drop in events, as well as one to one meetings a broad range of support is provided, which ultimately removes barriers to employment.

The government has recently announced a number of updates to the scheme, including an extension to the maximum sponsorship term from 12 months to 24 months, an increase to the thank you payment once guests have been in the UK for 12 months, additional funding to acquire housing and support for guests to move into their own homes and reduce the risk of homelessness. Further details are expected imminently.

County Councillor Locality Budgets

The eighth year of the scheme started on 13 June 2022 and the last date for the receipt of recommendations was 31 January 2023. County Councillors were encouraged to focus on projects or activities that responded to local needs and community initiatives; the impact of climate change, and/or projects that promote the Council's Stronger Communities programme.

A total of 623 recommendations were submitted, amounting to £872,062 (96.89%) of this year's budget. A report on the expenditure and operation of Locality Budgets in the 2022/23 financial year will be presented to Corporate and Partnerships Overview and Scrutiny Committee in June 2023.

DAVID CHANCE

This page is intentionally left blank

NORTH YORKSHIRE COUNTY COUNCIL

22 FEBRUARY 2023

STATEMENT OF EXECUTIVE MEMBER FOR HIGHWAYS AND TRANSPORTATION

Local Electric Vehicle Infrastructure (LEVI) Fund

Building on our success in securing £2m of funding from the Local Electric Vehicle Infrastructure (LEVI) Fund pilot scheme to deliver 70 charging points, we are now preparing to bid for funds from the government's full £400m LEVI fund expected to launch imminently.

This funding opportunity comes as we agree our Electric Vehicles Charging Infrastructure Strategy. This aims to direct where charge points should be located and how we can overcome barriers to delivery in our rural county. Public consultation on our draft strategy commenced in November 2022 and the responses are being analysed before the draft is finalised and presented to the Executive in April 2023.

A59 Kex Gill

We are almost ready to begin construction work to realign Kex Gill, which is amongst the council's biggest ever infrastructure projects. The council has awarded preferred bidder status to John Sisk & Son (Holdings) Ltd, a family-owned international civil engineering and construction contractor with a strong track record. We are in the final stages of completing land acquisition processes ahead of a decision on our full business case which was submitted to the Department for Transport in August. A decision is expected very soon to coincide with a planned start on site.

Transforming Cities Fund – Harrogate, Selby and Skipton

We continue to make progress on work to improve access to three of North Yorkshire's rail stations, utilising up to £38.3m of funding from the government's Transforming Cities Fund:

- In Harrogate, we have now concluded our third public consultation and the results published in January. This showed encouraging levels of support. Meanwhile, planning applications relating to the scheme have been submitted and we will soon consult on the scheme's Traffic Regulation Orders before the Area Constituency Committee will be asked for its views on whether the scheme should progress
- In Skipton, a planning application for the railway car park has been submitted, however, further details are being submitted to the Environment Agency and Yorkshire Water before their objections can be lifted and application determined. We continue to work with Network Rail, Northern and the Canal and River Trust on design finalisation
- Planning permission for the Selby scheme was granted in September. We are currently developing a construction plan for the project, working closely with Network Rail and TransPennine Express given key parts of the scheme involve railway land, including new lifts as part of the Access for All scheme. We are preparing to commence demolition of the Selby Railway Sports & Social Club on Station Road and James William House on Cowie Drive, together with utility diversions related to the new Bawtry Road underpass.

Inflationary impacts are being considered on all three projects. Should a need to reduce costs arise we will prioritise quality of materials and de-scope elements as needed. Once designs are finalised, full business cases will be prepared and submitted to West Yorkshire Combined Authority for approval. Construction is expected to start in late 2023.

Local Transport Plan (LTP)

We have embarked upon devising a new Local Transport Plan (LTP). This is a landmark document being produced jointly with City of York Council that will guide our future approach to all forms of transport – road, bus, rail, walking and cycling. It will allow us to bid for funding to deliver the infrastructure we need to better connect residents, unlock economic growth and promote sustainability.

The input of councillors, key stakeholders and the public will be critical as we draw up our new LTP, which replaces the one in place since 2016. A lot has changed in that time: electric vehicles use has grown significantly, the Covid-19 pandemic has changed how people live, work and travel, and there have been advances in technology. We expect to finalise the new LTP in advance of the new Mayoral Combined Authority being formed.

Levelling Up Fund (LUF) – Thirsk, Seamer, Scarborough and Malton stations

Levelling Up Fund (LUF) bids to improve Thirsk, Seamer, Scarborough and Malton rail stations were unfortunately unsuccessful. While this is disappointing news, we remain undeterred in our efforts to deliver these improvements, which collectively have a value of almost £60m. Our plans are ready to go and we are seeking alternative funding, such as from the next LUF round or from devolution investment funds.

20mph review

A review of our approach to 20mph limits and zones is under way. This review is examining factors such as road safety, environment, value for money and enforcement. It is also looking at lessons from other local authorities and assessing how our own policy is working a year since its adoption. Given the critical importance of road safety, it is vitally important that proper process is followed and the review is able to make conclusions built on evidence and public feedback. All county councillors have been invited to provide their input and the review is expected to conclude by May.

Winter

This winter has been relatively mild to date except for a period of very challenging conditions on the coast prior to Christmas. During this period the teams worked tirelessly to keep roads as clear as possible and keep the public moving. We are very proud of the winter service we deliver, which is one of the most comprehensive in the country. We treat 52% or 4,800km of the highway network – a distance equivalent to Northallerton to Belgrade. We remain vigilant over upcoming weeks but hope we have seen the worst of this winter.

Bus services

North Yorkshire's bus network remains in a fragile position, with lower passenger numbers and increased costs continuing to affect the profitability of several services. However, there are positive signs that the council's close cooperation with operators will allow us to avoid the feared March 'cliff edge' when post-Covid government funding is expected to end.

Bus services in the Selby and Scarborough areas have recently been re-procured with very few changes. These have been awarded for an initial period of up to two years using a mixture of council funds and government grants. Our focus now shifts to other parts of the county. It is our hope that we can find funds to protect services here too until at least 2024.

While our actions may minimise the loss of services right now, uncertainties remain and this funding lifeline is unlikely to be available in perpetuity. Passengers remain key to the long-term viability of services and we must use the next two years to work with operators through our Enhanced Partnership to invest in the marketing, ticketing and infrastructure needed to make buses an attractive transport option. It is only by doing this that we will have a sustainable network of services, responsive to passenger needs and free from the uncertainty that comes with reliance on taxpayer funding.

NORTH YORKSHIRE COUNTY COUNCIL

22 February 2023

STATEMENT OF COUNTY COUNCILLOR MICHAEL HARRISON

Covid-19 Memorials

A new tree trail is being introduced across North Yorkshire to act as a lasting memorial to all those who lost their lives during the Covid-19 pandemic and to thank people for contributing so much.

Led by colleagues in health and adult services, eight trees are being planted across the county, including at County Hall, and the tree-planting ceremonies will be attended by colleagues from across the county, district and borough councils, the voluntary and community sector, housing and care providers and the NHS. More than 1,700 people have lost their lives linked to the Covid-19 pandemic in North Yorkshire, according to the latest data from the Government.

Care Quality Commission (CQC) Assurance

The CQC have recently published a final draft of the social care Single Assessment Assurance Framework for Local Authorities. The emerging framework has been established to measure the progress of councils against the social care reforms proposed by the government over the last two years and will initially cover 4 key areas: working with people, providing support, ensuring safety and leadership.

Inspections will begin in 2023 and a quarterly self-assessment process has begun, mapping data and evidence from colleagues, partners & people who use our services to identify both areas of best practice as well as areas for potential improvement against the CQC standards.

An important part of this new inspection regime will be the feedback CQC receive from people who use our services, their families and carers, the people who work in adult social care and the partner organisations we work with across the county.

Health Protection

Rates of Covid-19, influenza, and scarlet fever/group A streptococcus (GAS) have all decreased since the end of December. The latest ONS survey data estimates that 1 in 40 people across England had COVID-19 in the week ending 10th January (still high, but a decrease from 1 in 20 people at the December peak). We continue to monitor care settings for outbreaks of flu, norovirus and COVID-19, providing support where necessary.

NHS & Social Care Integration

The council continues to build strong relationships with the Integrated Care Systems that exist in North Yorkshire. A new approach to supporting and delivering health and care is emerging through the creation of 'local care partnerships' to better manage priorities and the delivery of change and transformation. These will be shaped by local population health and

care needs, existing or emerging joint working arrangements and local priorities. Four priorities have been defined where joint, system working is expected to improve delivery – these are Integrated Care, a Strong Care Market, a Strong Workforce and Prevention & Health Inequalities. They will provide a good basis for the prioritisation of work and resources, sharing of good practice and learning, and give visibility to delivery across such a broad geographic and demographic area.

COUNTY COUNCILLOR MICHAEL HARRISON

NORTH YORKSHIRE COUNTY COUNCIL

22 FEBRUARY 2023

STATEMENT OF THE EXECUTIVE MEMBER FOR PLANNING FOR GROWTH

Planning

Work continues on both the bringing to conclusion applications and the reduction of timescales in which to process applications; so much so that our performance in respect of minerals and waste applications continues to be above 80%. This is a reassuring 20% above the national threshold of 60% of these applications determined within agreed timescales and, in the third quarter of this year (Oct-Dec), our minerals and waste applications 'in hand', and remaining undetermined after 13 weeks since validation, now provisionally stands at 15 which is a reduction from 19 in Q2 (Jul-Sep) and 27 in Q1 (Apr-Jun) of 2022/23.

In terms of recruitment, as a result of a joint campaign with our districts and boroughs, we have recently recruited to the post of Minerals and Waste Monitoring and Compliance Officer which will bolster resources to ensure that the work continues on progressing cases as efficiently and effectively as possible.

Finally, with regards to defending decisions of Members, we have recently heard news of our successful defence of the Authority's decision to grant planning permission in respect of the Gale Common Ash Disposal site in the Court of Appeal.

COUNTY COUNCILLOR SIMON MYERS

This page is intentionally left blank

NORTH YORKSHIRE COUNTY COUNCIL

22 FEBRUARY 2023

STATEMENT OF CHILDREN'S SERVICES PORTFOLIO HOLDER

Performance of Statutory Assessment and Education, Health and Care Plans

The local authority continues to experience a significant increase in the numbers of requests for statutory assessment for SEND. There were 979 requests received in the 2022 calendar year, an increase of 32% (+240) from the previous year and reflects increasing challenges for schools and settings to meet the needs of children and young people at SEN Support.

Completion of assessments within the statutory 20 week timescale is now showing some consistent improvement and currently stands at 44.8% during 2023 which is comparable to the national average. Significant work is underway to ensure this progress continues and performance continues to build to pre pandemic levels.

Development of the SEND Strategic Plan for Education Provision

The current Plan comes to an end in September 2023 and initial engagement is now underway with all key stakeholders to ensure their views are considered in terms of priority areas for development/ transformation in educational provision for SEND across early years, schools, AP and post 16 provision over the next 3 years

This Plan is complementary to the Local Area SEND Strategy and will include a focus on early years, schools and post 16 settings across universal, targeted and specialist provision.

Social Care Support for Disabled Children and Their Families

A working group is currently reviewing the eligibility criteria for Specialist Disabled Children's Service. This group started in September 2022 and has proposed some minor changes to the wording of the criteria and how it is implemented. Work has been completed across Disabled Children's Service and Children and Family Service to review implications for caseloads and four early engagement sessions have been held with parents/carers re the work so far. Feedback has been gathered from these sessions and will help shape the plans for formal consultation.

Delivering Better Value

North Yorkshire has joined the DfE Better Value Programme which has been developed to support 55 local authorities with significant deficits to reform their high needs systems and address their high needs deficits.

Phase 1 of the programme will involve a diagnostic analysis of SEND and the high needs block budget in North Yorkshire, followed by the development of an implementation plan which specified how key areas identified in Phase 1 will be addressed over a specified timescale. Once the implementation plan gains approval by DfE, one off grant funding of £1million will be released to support the delivery of the implementation plan and associated transformation. North Yorkshire is within Tranche 3 of local authority groupings which goes live in July 2023.

Local Area/CQC SEND Inspection

The new local area SEND Inspection was launched in January 2023 to assess 2 main areas:

The impact of the local area partnership's SEND arrangements on the experiences and outcomes of children and young people with SEND:

How local area partners work together to plan, evaluate and develop the SEND system:

It is important to stress that the inspection is a partnership inspection which includes 0-25 providers, education, health and care and takes place over a 3 week period. It is anticipated that the inspection for North Yorkshire is imminent as the last inspection was undertaken in 2016 under the former framework.

Children & Families

Children & families performance continues to remain strong against a sustained backdrop of on-going demand. Over the 9 months of 2022/23 to 31st December, over 17,000 contacts have been received, an increase of 15% to the same period of 2021/22. This is feeding through to very high demand for help from Children Social Care, with contacts exceeding 1,200 for the 3rd time in the last 5 years, with the number of referrals exceeding the quarterly average by 13%.

Despite this demand, we continue to see timely support provided, with 98% of assessments completed within 45 days. As pressures build on families facing increases in the cost-of-living, we are also seeing an increase in the number of children in care, adding to the pressures presented by the significant rise in unaccompanied asylum seeking children. We continue to meet demand through internally provided places, with approximately 3 in every 4 children in care living with a North Yorkshire foster carer.

Youth Justice

The official data for the 12 months ending June 2022 showed a further significant decrease in the rate of FTE's into the criminal justice system in North Yorkshire. The rate decreased by 24%, from 154 per 100,000 of the 10-17 population in the 12 months ending March 2022 to 114 per 100k in the 12 months ending June 2022. The rate of 114 per 100k relates to 64 young people and places North Yorkshire towards the top of the 2nd Quartile nationally.

50 fewer young people have entered the criminal justice system for the first time when compared to the same period 12 months earlier.

The recent significant improvement in the rate of custodial sentences in North Yorkshire has continued with no custodial sentences received by young people in the 12 months ending September 2022, compared to 26 custodial sentences received in the 12 months to September 2018

Creative Engagement Youth Voice Team

In Quarter 3 the Youth Voice Team launched their Amplify programme for care experienced children and young people, working with a creative practitioner to increase confidence and help children and young people have their voices heard through creative writing workshops.

The team held locality based Christmas parties for children in care, where each young person received a handmade Christmas stocking filled with chocolates and treats.

Quarter 3 also saw our Members of Youth Parliament attend the Youth Sitting at the Houses of Parliament, with Brando, MYP for the West addressing a packed chamber on his campaign around diversity and inclusion.

Early Help Service - Homes for Ukraine

The MIST (Minority Inclusion Support Team) joined Early Help on 1st November 2022, and all 6 staff are now in post. Funding from the Homes for Ukraine scheme has enabled the recruitment of an additional Practice Supervisor and 8 Children and Families Intervention workers, and an additional two Children and Families support workers within the MIST team. The MIST and HFU team within Early Help are developing ways of working more closely together, to provide a comprehensive package of support for all refugee families.

Early Help Service continues to undertake welfare and welcome visits to the sponsors and guests under the Homes for Ukraine scheme.

Virtual School

The team has supported the newly arrived UASC young people with English tutoring, provided chromebooks and an ESOL Learning package through an online package called NIMBL.

Each young person can access this on any device such as their phone but also use it in college and school with their teachers, it records the use and send a report to Virtual School.

Another new project is the Guidance Personal Education Plan for care experienced children, adopted/special guardianship and child arrangement order. The PEP document has been trialled in schools this term and will be formally launched in February. This project was a consultative piece of work with adoptive parents, special guardians and the schools throughout the design process. Initial responses are very positive and comments received suggest it provides guidance and a holistic view of the needs of the child.

Care Leavers had their annual Christmas lunches, kindly funded from councillor locality budgets. There were over 60 young people sharing a meal together with staff and councillors in the 4 team areas. These get togethers are now part of regular programme of group sessions run in each locality area. The sessions are young people directed, and often involve partners from a range of agencies contributing to the events, for instance adult learning and Northallerton Digi hub who are helping to develop our supportive care experienced community across the county.



Sector Led Improvement Programme SLIP (formerly PIP)

Q3 has seen work continue with East Riding and NWD in Cumbria. The work with Cumbria will conclude in Q4 and they are considering if there is further extension work they would like to apply for. East Riding requested extension work regarding fostering for Q4 and this has been scoped and approved. In addition, during Q3 set up meetings and approvals have been designed and finalised for work with Redcar and Cleveland, relating to practice model development; Barnsley, in respect of edge of care and NWD work. This commenced in December, and both were approved by the Department for Education and will continue into Q4. The 5-day extension work with Stoke has been completed in Q3 with only an attendance at their NWD steering groups outstanding for Q4. Enquiries continue to be received in respect of edge of care and NWD work

Strengthening Families, Protecting Children Programme (SFPC)

The programme continues to progress well. All but one No Wrong Door (NWD) hubs are fully operational, and this is in the process of being registered with Ofsted and beginning to accept children into the residential home. Middlesbrough have now ended their time on the programme and Rochdale's programme will be ending on 30th November. Each of these programmes have delivered positively against the SPFC outcomes and we have seen a reduction in the number of children in care across the two sites, which has contributed to significant cost avoidance/saving for these LA's.

Medium Term Financial Strategy – February 2023

High Needs financial pressures have continued to present a financial challenge to the Directorate. This has been a national trend stemming from the unfunded increase in the number of children assessed as requiring EHCPs following the implementation of SEND legislative reforms in 2014. The local authority will be engaging with the Department for

Education's Delivering Better Value in SEND programme as part of Tranche 3 from April 2023.

Despite the December announcement of an additional £3.3m from the Department for Education, the scale and pace of the financial pressure exceeds this allocation and we will continue to lobby the Department for additional recurring funding and reform of the distribution methodology.

Savings and transformation proposals totalling nearly £5.7m are included in the Medium Term Financial Strategy covering the period 2023 through to 2026.

Although this information appears in my Statement to Council it should be noted that both Executive Members for the Children and Young People's Service have joint responsibility for all relevant resources.

COUNTY COUNCILLOR JANET SANDERSON

This page is intentionally left blank

NORTH YORKSHIRE COUNTY COUNCIL

22 FEBRUARY 2023

STATEMENT OF THE EXECUTIVE MEMBER FOR THE COUNCIL'S RESPONSE TO CLIMATE CHANGE & WORKING IN LOCALITIES*

PORTFOLIO HOLDER COUNTY COUNCILLOR GREG WHITE

*Including Stronger Communities, Area Constituency Committees, Broadband & Mobile Telephony (acting as the Councils Digital Champion), Working with Parish & Town Councils, Libraries and other Face to Face Contact Points (Records, Registrars and Coroners)

Climate Change

This quarter has seen the development of the North Yorkshire Council Climate Change Strategy draft to the point where it is ready for public consultation starting in February and to run until April. The Transport Economy and Environment Overview and Scrutiny Committee enabled a detailed review of the working draft and thank you to all the Members that contributed their knowledge and questions to this debate. The Beyond Carbon Transformation Board and Community Environmental Groups across North Yorkshire were also invited to shape the draft Strategy and we look forward to further developing the dialogue with residents, communities, businesses, and visitors to our response to tackling the causes and impacts of climate change through the consultation. This will include 'Lets Talk Climate' to enable us to hear from as many residents as possible.

A response was made, together with regional partners, to the Governments' Net Zero Review – an independent review of the Government's approach to delivering net zero particularly with respect to business growth. This has now been published and many of our points have been included and a recognition of how net zero can drive economic growth in our region.

Officers – and Members - across the Council continue to develop their learning on this subject and a further 354 completions of the Climate Change Awareness Training have been undertaken. Other highlights this quarter include

- The Display Energy Certificate officers have completed 95 DEC's and associated recommendation reports in this quarter of schools and public buildings, the reports included site bespoke practical measures site need to do to reduce their carbon and bills going forward. The Schools Carbon Reduction officer has worked with 26 schools (over 2000 children) this quarter. For the same quarter last year it was 10 schools showing demand increase and higher service delivery
- Funding applications for Public Sector Decarbonisation Scheme Phase 3b – application for £0.4m for the installation of heat pumps and insulation in four council highway depots. Awaiting final decision on application, due January 2023
- Electric Vehicle Charging Study was published for consultation in the quarter. This sets out the County vision for a network of EV Charging Points across North Yorkshire. The £2million Local Electric Vehicle Infrastructure Grant was accepted in October. Delivery of the proposed EV Chargepoints will help to address issues of social isolation, poor digital connectivity and climate change in our rural communities
- In all cases, the schemes being developed should enhance people's ability to access travel options and opportunities, this includes people with reduced mobility
- A funding application for £14 million was made to the Home Upgrade Grant Phase 2, this would support energy efficiency measures and low carbon heating installations in

private sector homes which are off the gas network. An announcement is expected in February 2023

- A decision was made regarding the Electricity energy tariff for the new council for the period 1 April 2023 – 31 March 2024, to use a bespoke fuel source 60% Zero Carbon for Business with 40% UK Renewable
- Beyond Carbon pump priming fund was allocated to the identification of carbon reduction opportunities from a review of NYCC land
- North Yorkshire Shared Prosperity funding was allocated to a 3-month programme of 'decarbonising community buildings' which will prepare energy efficiency plans for 50 venues. A detailed study of elderly people's residential flats was also commissioned as an 'exemplar' study into housing retrofit difficult properties. Other projects include support for housing decarbonisation through improving access to data and feasibility of establishing a 'one stop shop' for housing retrofit to provide advice and support to residents and landlords
- A bid was submitted to the Department for Transport for £220,780 'Capability and Ambition Funding' which will fund Brayton to Selby Local Cycling and Walking Plan This includes design of intelligent traffic sensors, data collection and behaviour change initiatives focussed on schools and workplaces in the locality.

Stronger Communities

Community Support - Covid19 Response to Recovery

Stronger Communities continued to work with the network of 23 Community Support Organisations through quarter three with a view to building on this model and evolving it to one of Community Anchor Organisations. A 'Learning and Co-Creation' day took place in early November attended by 69 delegates representing 47 organisations from across North Yorkshire. This included a range of partners from health, resilience and emergencies, social care alongside the voluntary and community sector. This has informed the next phase of the Community Anchor Organisation programme for 2023/24 which is being launched this quarter.

Holiday Activities and Food (HAF) Programme

The HAF programme continues to develop and improve its reach in all areas of North Yorkshire. The final monitoring for Christmas provision is being carried out at present but indications are good compared to the previous year, with a significant rise in the number of providers delivering activities and consequently the number of free places available. There were 50 providers which ran 252 sessions with free places to FSM and other vulnerable children, but this allocation was increased with multiple providers wishing to extend their delivery offer due to demand. Several new providers joined the FEAST programme whilst also retaining existing providers.

The new Holiday Activities and Food Coordinator is in place and is working with North Yorkshire Together partners, and colleagues in CYPS, Stronger Communities and Public Health to develop the programme further with a particular emphasis on providing a wraparound service for families, its nutrition and healthy food offer, building stronger relationships with schools and increasing the number of teenagers engaging with the programme.

Health and Wellbeing

Stronger Communities continue to work in partnership with the NHS to transform mental health services for people with a serious mental illness through building capacity within communities and the voluntary sector. The approach includes financial investment, managed by Stronger Communities, working with four place based multi-agency partnerships to develop and/or pilot new community -based services and projects through grant funding to voluntary organisations

and community groups with the over-arching aim of enabling people with a serious mental illness to live well in their communities.

Local Food Support

Work continues on the collaborative insight work with City of York Council to better understand the food and fuel insecurity landscape in the region. The work will evaluate the range of support services that were established during the pandemic and explore potential opportunities for future service provision. Initial findings are anticipated in Q4 with the next Steering Group meeting taking place to discuss in February 2023.

In addition to the Food for the Future programme launched in Autumn 2021, additional grants have also awarded to food banks and / or organisations that supply food to those in need through both rounds of Household Support Fund (October 2021 – September 2022). The third round of Household Support Fund (October 2022 – March 2023) saw 16 awards made in order to bolster the capacity of the free food infrastructure over the winter period.

Reboot North Yorkshire

Work on Reboot North Yorkshire continued to progress in Q3 with an increase in awareness around the programme. Once again, the number of organisations and services referring their clients into the scheme has increased with 68 devices and 3 SIM cards being gifted to socially isolated individuals or those in need of a device to access training or continuing education. Our community partner Craven Reboot have also been very active in gifting devices, supporting people with IT needs, and encouraging donations within their communities.

UK Shared Prosperity Fund

Stronger Communities are taking the lead role in the delivery of the Communities and Place strand of the Council's UK Shared Prosperity Fund programme. An advisory group is in place made up of public and voluntary sector partners and the year one allocations have been signed off with contracts being prepared. Awards in year one have been made to support the development of Community Anchors, support for Cost of Living through the Two Ridings Foundation and a transition grant for the Community Led Local Development programme in Scarborough. The full prospectus for the UK Shared Prosperity Fund and Rural Fund (capital) is being launched this quarter and will open for applications in April 2023.

Libraries

I would like to start with advising Members that use of libraries continues to grow particularly by our younger constituents. Since my last report in November, overall active users have increased by 10% and it is especially pleasing to report that use by Under 5s has increased by 20% over the same period. A combination of extending the membership project with registrars plus activities such as the Christmas Reading Challenge has seen around 1,000 new members in the last few months.

Libraries continue to support many of the council programmes. The last few months have also seen our libraries supporting over 3,000 people to access their food vouchers as well as 63 IT devices distributed to vulnerable, elderly and refugees via [ReBoot](#). All of our libraries are preparing to offer a warm space this winter and at least two community managed libraries are offering extra opening sessions. In addition, libraries have also supported the Let's Talk and other public consultations.

January saw a soft launch of the OneBanx kiosk as part of the Newcastle Building society offer from Knaresborough Library. This is a first for NBS and received national media coverage. It has been well received although still early days.

I was pleased to attend the Library Service conference last November – as the first since the pandemic it was rewarding to see staff and community library volunteers come together in person to work together on developing our library service. Delegates gave an overall rating of 98% satisfaction with many comments being on having a combined event; one volunteer delegate commented during the plenary session that it demonstrated the ‘maturing’ of the relationship between the service and its volunteer partners.

Improvement works

The coming months do see the temporary closure of two of our larger libraries, Scarborough and Malton.

As I have stated in previous updates, **Scarborough** library will be given an improved service through a revamp costing £450,000 to modernise facilities. The improvements have been informed by hundreds of comments and suggestions for the new layout and services from local people and partner organisations.

The library secured £200,000 from the Department for Digital, Culture, Media and Sports/Arts Council England Libraries Improvement Fund. This, backed by a further £250,000 investment from North Yorkshire County Council, will fund the reconfiguration of the ground floor to create a brighter, more attractive space. By creating more flexible areas, we can look forward to working more closely with a range of partners to deliver activities to benefit local people. Scarborough library currently attracts more than 10,000 visits every month and I am confident that the improvements will result in it welcoming many more people. Funding has also been set aside for new books ready for the reopening of the library.

The library will close on Saturday, February 18, and is scheduled to reopen on Monday, May 22. Customers will be able to borrow additional books to cover the closure period and arrangements have been made to cover home library service deliveries.

The nearest facilities for people wanting to visit a library during the closure are Newby and Scalby, More Than Books at Eastfield and Derwent Valley Bridge in Ayton. Details of opening times can be found at www.northyorks.gov.uk/libraries The mobile library will also visit Aberdeen Walk on Mondays, excluding bank holidays, during the closure period. Library staff will also be on hand at the Customer First service centre where there are public computers for access to essential services. Whilst currently closed for heating installation, from March 6 library staff will also be in place at Castle House in Scarborough where customers will be able to book one hour slots for PCs on Tuesday, Thursday and Friday afternoons. We are also delighted that the Stephen Joseph Theatre and The Hub@The Summit are helping us out by providing free space for under 5 sessions and our ever-popular Conversation Café where those whose first language is not English are able to meet others and develop their language skills.

Malton library has already benefited from Government public sector decarbonisation funding with the replacement of its windows and the latest work will involve the replacement of an unreliable and inefficient heating system. The improvements, which will see the library temporarily close, will provide an estimated annual saving of 5,039 kilogrammes of carbon dioxide emissions by replacing gas fired heating with electric air source heat pumps within the building. Although we appreciate that this further closure will be an inconvenience to some, this is essential work, and all schemes must be delivered by March 31, 2023.

The library will be closed from Monday, February 13, for six weeks. Loan periods have been adjusted so that no borrowed items will be due for return during the closure, and arrangements have been made to cover home library service deliveries.

Ey Up!

An innovative project led by North Yorkshire's library service has culminated in creative exhibitions celebrating Yorkshire's rich dialects. As I have reported previously, the library service secured funding from the Arts Council and the Dialect and Heritage Project to run a series of workshops with hard to reach residents. With added funding from the county council, it totalled £12,000.

The Ey Up! Project involved young people, military veterans and those with mental health issues. Library staff worked with one of these audiences and a single artist over four weekly workshops. I would encourage you to visit the exhibitions in Bentham, Catterick, Knaresborough, Scarborough and Selby libraries to view the works created at the these workshops.

Scarborough library shows the art work created with participants from the Mencap charity led by print artist Dawn Brooks. Creative writing workshops were hosted by artist Andy Craven-Griffiths, in partnership with Pioneer Projects, at Bentham library and Orb mental health charity at Knaresborough library. The library service worked alongside artist Suzie Devey and ex-service personnel in Catterick library and Horton Housing in Selby library, and rap artist James Koppert worked with young people in the Scarborough area.

We have received great feedback from those who took part in the sessions as well as the artists. It offered a chance to celebrate Yorkshire's rich dialects and increase awareness of local history with the added bonus of encouraging new visitors through the doors.

The exhibitions will be on display until the end of February. For details of opening hours and library contacts, visit www.northyorks.gov.uk/local-libraries

Self-Care Toolkits are award winning!

In November 2022 the Self Care Toolkits for young people developed by North Yorkshire Libraries with funding from Libraries Connected Yorkshire & Humber were shortlisted in the Top 8 projects recognised by the Self Care Forum for a Self Care Innovation award. The judges particularly recognised the clear objective to this project, targeting of an important and difficult to reach group and willingness to co-design the project and to continue to learn and develop the toolkit in response to feedback.

Following on from the successful introduction of our Self Care toolkits in January 2022, we are reviewing the contents of our Wellbeing Bags for adults first introduced in November 2018 – portable collections of items, books and activities to encourage people to practice self-care and enhance mental wellbeing. It is some time since the contents have been reviewed and with the cost of living crisis and other worries impacting on people's mental health now is a good time to renew and relaunch this valuable resource.

Holocaust Memorial Day

Holocaust Memorial Day took place on January 27 each year and is a time to remember the millions of people murdered during the Holocaust, under Nazi persecution and in the genocides which followed in Cambodia, Rwanda, Bosnia and Darfur. This year's theme, 'ordinary people', puts a spotlight on those who let genocide happen, who actively perpetrated genocide and who were persecuted. It also encourages people to challenge prejudice in the present day.

A special collection of e-books and e-audiobooks to commemorate the Holocaust is available from the county council's digital library providers, Borrowbox. Library members can download them for free using the Borrowbox app or at www.northyorks.gov.uk/download-e-books-e-magazines-and-digital-audiobooks. In addition the last week in January saw displays of

posters, educational materials and books in Harrogate, Stokesley, Ripon, Northallerton, Selby, Skipton and Scarborough libraries, as well as the Supermobile library.

Photo exhibition at Pickering Library

The World As We See It was developed as a partnership between Exclusively Inclusive, Craven District Council and North Yorkshire County Council, using potent images to explore the issues faced by those with disabilities and mental health issues. An initial show at Skipton Town Hall, called Photo Voice, proved so successful the decision was made to repeat it at libraries across the county and it has now opened at Pickering and is available to view until 17 February after which it will move to Selby Library.

Exclusively Inclusive was established several years ago in an attempt to tackle the issue of loneliness among some sections of the community and Photo Voice was a project to tell the story of the discrimination, isolation and other issues those involved had faced. The objective was to use images rather than words to tell their stories. One of the photographs is by Christopher Porter who used the catchphrase 'labels are for jars, not people' which appears on the jar he is holding in the photograph. Exclusively Inclusive evolved from the idea that loneliness was the only barrier which prevented those with disabilities from enjoying an 'ordinary' lifestyle.

Christmas Reading Challenge

This years Christmas Reading Challenge saw **2431** children across North Yorkshire taking part (that's 700 more than last year!), with **1432** children completing the challenge. During the promotion, across the county, **40,468** junior items were borrowed and **169** children aged 0-11 joined the library across North Yorkshire. One of the most popular books was *The Night AFTER Christmas!*

2022 will be the last year that we run a county-wide Christmas Reading Challenge. Although successful the overwhelming thought is that it would better putting the energy into delivering local activities and events. The service runs an extensive events programme throughout the year which can be overwhelming. Christmas and the lead up to it is already a busy time of year without adding to it. Despite feeling some disappointment that the Christmas Reading Challenge must come to an end, we are incredibly proud of all we have achieved with it over the last 4 years, and we are pleased to be going out on a high. Big thanks to the staff, volunteers, and the Literacy & Learning team, who made the challenge the success it was. Well done!

Find My Past

This online resource has seen a surge in use since the release of the 1921 census. In November we saw 8179 views, the highest monthly total yet and in December 6517 views, the second highest monthly total (and we were closed from the 24th). The 1921 census currently accounts for over 40% of usage. If you haven't dived into FMP before it is easy to use and quite addictive. One member of staff found an ancestor with the listed profession, 'horse slaughterer'!

So what happens next....

The imminent refurbishment of Scarborough Library and finalising plans for 2023-24 are taking priority at the moment. I am sure, you like me, are eagerly awaiting to hear about the innovative events and activities in store. This is especially as Libraries 'move' to a new directorate and will be working directly alongside the wider cultural offer in the new Council.

To finish I would like to remind fellow members that all our libraries are open and provide a space to sit, maybe read a book, chat or join an activity – there is always a **warm** welcome in your local library whatever the weather.

Registration Service

The service continues to register an above average number of deaths every month, with no sign of an early return to the expected levels. Members may recollect that the ability to register a death by telephone ceased at the end of March 2022. The provision (Bill) that would allow this has been delayed in Parliament and the change is now not expected to become law until sometime in 2024.

The age at which people can get married or enter a civil partnership will be raised from 16 years of age to 18 years of age. This change will come into effect on the 27th of February 2023.

Coroners

On 9th February, the coroners service welcomed the Chief Coroner, HHJ Teague, to Northallerton. This is the first time any Chief Coroner has visited the service. The Chief Coroner was paying a welfare visit to the coroners, but the opportunity was taken to discuss matters of mutual interest

Mobile Telephony

Officers are continuing to work with the teams that are delivering the initiatives to improve mobile phone coverage in rural areas. Planning applications and pre-app advice for the Shared Rural Network and New Emergency Services network is key to the successful deployment of infrastructure to support these projects. There are over 40 new sites for these two projects across the county currently being planned, which should give around 90% geographic coverage. It is anticipated that these sites will begin to become active during this year with the program due to be completed by 2025.

Officers are currently trialling a new service which may provide coverage for areas that do not fall within their plans.

County Records Service

Over four million records detailing baptisms, marriages and burials in North Yorkshire from the sixteenth century onwards have been released online as part of a new partnership between the County Record Office and Ancestry.

Parish registers held by the office, dating from 1538 to 1995, have been newly digitised in colour in a meticulous process which took a year to complete. Fully searchable transcripts are now available on the Ancestry website alongside the captivating, scanned images of the original registers, opening up these fascinating documents to genealogists and researchers wherever they are in the world.

The Ancestry website is free to access at the County Records Office and at North Yorkshire libraries across the county. Remote access can be obtained via subscription. Income generated by the partnership will be used to support the work of the Records Office.

COUNTY COUNCILLOR GREG WHITE

This page is intentionally left blank

NORTH YORKSHIRE COUNTY COUNCIL
22 and 24 February 2023
STATEMENT OF EDUCATION & SKILLS PORTFOLIO HOLDER

Council Statement – Schools November 2022

The local authority has consulted with all mainstream schools and academies in the Autumn Term over school funding arrangements for 2023/24 and the results of that consultation will be discussed with the North Yorkshire Schools Forum. In line with national trends, schools have experienced in-year financial pressures particularly in relation to pay and energy costs and we will be assessing the aggregate impact on LA maintained schools as part of the mid-year update. We continue to work with schools that are facing financial difficulty through support, challenge and where necessary, intervention.

Development of the SEND Strategic Plan for Education Provision

The current Plan comes to an end in September 23 and initial engagement is now underway with all key stakeholders to ensure their views are considered in terms of priority areas for development/ transformation in educational provision for SEND across early years, schools, Alternative Provision, and post 16 provision over the next 3 years.

This Plan is complementary to the Local Area SEND Strategy and will include a focus on early years, schools and post 16 settings across universal, targeted and specialist provision.

School Improvement

The county saw a number of inspections across the autumn term, including 17 schools and academies moving to or maintaining 'Good' Ofsted outcomes and one school judged to be taking effective action against the removal of special measures. Two maintained schools and three academies were judged to be 'Requires Improvement', this included two that have improved from their previous judgements of inadequate. All schools were found to have effective safeguarding arrangements.

Music service

In September 2024 the new National Plan for Music Education will start. A bidding process for the next round of Arts Council funding will take place sometime in the summer term, although details have not yet been released.

The service's Arts Council feedback letter for academic year 2021/22 was positive. The service increased activity with primary schools, particularly around whole class instrumental delivery. They continue to develop this work and have maintained numbers this academic year. Overall, their work with schools across all areas of the National Plan for Music is higher than the national average. Arts Council rate Music Hubs using a risk register. There are three categories, and the county music service remains in the lowest category of risk, meaning they continue to offer an excellent level of service to our learners, schools and parents.

Adult Learning Service

The service was inspected by Ofsted earlier in the month. The team of eight different inspectors visited the service over four days and evaluated the quality of education, behaviour and attitudes of learners, personal development and leadership and management of the service.

They will also make judgements on each major type of provision offered. The report will be published in the next few weeks.

Outdoor learning service

The outdoor learning service continues to welcome hundreds of children to the two centres at Bewerley Park and East Barnby. Numbers of children enjoying the residential offer are larger this year than in the most recent pre-pandemic period (2019-20) and schools are also arranging education visits that provide children with a range of cultural enrichment activities away from their school classrooms.

Admissions

We are working towards the National Offer dates for secondary (1st March) and primary (17th April) admissions and further updates of note will be provided at the next council meeting.

Hovingham CE VC Primary School

On 18 October 2022 the Executive Member gave approval to the Governing Board's request for a consultation on the future of Hovingham CE VC Primary School.

On 24 January 2023 the Executive considered the consultation responses and agreed publication of the statutory proposal. It remains the case that there are no pupils in school. The current representation period ends on 3 March 2023 and the Executive are scheduled to make a final determination on 21 March 2023.

If approved the School would close with effect from 31 March 2023.

Skelton Newby Hall CE Primary School

On 13 December 2022 the Executive Member gave approval to the Governing Board's request for a consultation on the future of Skelton Newby Hall CE Primary School. The consultation period is live until 24 February 2023 and the Executive are due to review the consultation on 21 March 2023.

If at the end of the process closure is approved, then the school would close on 31 August 2023.

Whitby Secondary

On 7 February 2023 the Executive Member gave approval to the Governing Board's request for a consultation on amalgamation of secondary provision in Whitby, involving the technical closure of Eskdale School from September 2024. The consultation period is scheduled to run from 20 February to 31 March 2023.

COUNTY COUNCILLOR ANNABEL WILKINSON

This page is intentionally left blank

NORTH YORKSHIRE COUNTY COUNCIL

22 February 2023

COUNTY COUNCILLOR GARETH DADD

Revenue Budget

I do not intend to say much about the councils financial position as one of the key areas for the council today is to set its budget and associated council tax. We are clearly in a very challenging situation but unitarization presents us with some great opportunities to make significant savings. At the time of writing I can report, as I said I would, the following cashable savings as a result of LGR thus far

Chief Executive Officer savings	£1.2m
Members Remuneration savings	£0.75m
Other Senior Management savings	£0.7m
Total	£2.65m

Of course this is just early days and the beginning of our determination to make those efficiencies of a result of LGR that will be so necessary.

I am pleased to report that the final Local Government Finance Settlement provided us with an additional £1.4m as a one off in 2023/24. This was predominately due to an increase in rural services delivery grant, an issue that we had lobbied government on. The extra funding is welcome but it is relatively minor in the overall scale of the challenge. The executive recommendation on the budget provided for flexibility of up to £5m and therefore the recommendations remain intact and it is proposed that the extra funding merely makes a further contribution to reserves.

Property

Part of the opportunity of unitarization is to reduce our property footprint thereby saving energy, money and carbon. A number of Members have expressed a wish to be involved in the thinking around property and it is intended that we will create a Members Working Group to progress the issue. There may well be some difficult decisions ahead but I am sure some shared thinking will help to deliver the best outcomes for the new council.

COUNTY COUNCILLOR GARETH DADD

This page is intentionally left blank

NORTH YORKSHIRE COUNTY COUNCIL

22 FEBRUARY 2023

STATEMENT OF EXECUTIVE MEMBER FOR OPEN TO BUSINESS

including Economic Development, Regulatory Services, the management of Waste Disposal and the integration of Waste Collection

Investment Zones

Following the Council's expression of interest to establish an Investment Zone in North Yorkshire on 14 October 2022 the Government announced a halt to the implementation of investment zones while new criteria are developed which focus on a limited number of the highest potential knowledge-intensive growth clusters, including through leveraging local research strength. The Council will continue to engage with the Government on its proposals and explore the possibilities of delivering an investment zone for North Yorkshire based on any new criteria.

UK Shared Prosperity Fund and Rural England Prosperity Fund (UKSPF)

The Secretary of State for Levelling Up, Housing and Communities has approved the North Yorkshire Investment Plan worth £16.9m. The Rural England Investment Plan, which includes a further £5.4m of capital investment in North Yorkshire is still being assessed. Further details regarding the launch of the UKSPF in North Yorkshire are included in the Leader's statement.

Levelling Up Fund Round 2

North Yorkshire has been successful in being awarded £20m from the UK Levelling Up Fund towards improvements in Catterick Town Centre including the creation of a new community facility with managed workspace and a food and drink offer alongside extensive public realm improvements and works to include green space in the town centre. This project is to be delivered over the coming three years.

New Economic Growth Strategy for North Yorkshire

A new North Yorkshire Economic Growth Strategy is being developed to coincide with the establishment of the new Council. A draft strategy is being considered by officers and stakeholders with the aim of adoption by the new Council later in the year.

Howardian Hills Area of Natural Beauty (AONB) Team

DEFRA has announced an extension of the Farming in Protected Landscapes (FiPL) programme to the end of March 2025. This will help to ensure the best concepts of FiPL are integrated within future environmental land management schemes within Protected Landscapes. Officers at the Howardian Hills AONB team have submitted proposals to extend the programme in this area.

Nationally Significant Infrastructure Projects:

A number of high profile national infrastructure projects in North Yorkshire continue to be considered by Government. These are focussed on green energy and transport and include;

- Drax Bio Energy and Carbon Capture Storage (BECCS)
- Power Grid Ventures - Humber Low Carbon Pipeline Project
- Highways England – A66 Improvements
- Power Grid – Yorkshire Green Energy Project
- Helios Solar Farm
- Boom Power East Riding Solar Farm

York University Economic Research Partnership

A series of research projects related to Economic Development and Sustainable Growth have been conducted through the ongoing partnership between North Yorkshire County Council and the University of York's Research, Innovation and Knowledge Exchange. The themes examined within the research programme include Housing, Low Carbon Infrastructure, the Visitor Economy, Technology Change, and Artificial Intelligence and Automation. Each project was designed to explore the specific challenges and opportunity areas for North Yorkshire in the post-pandemic social, economic and environmental climate. An online event was recently held on 3 February 2023, in which the researchers presented their analysis and findings to an audience of Councillors and policy officers from the County, District and Borough Councils.

WASTE SERVICES

Allerton Waste Recovery Park was recognised in the North Yorkshire County Council Awards 2022, winning the category of 'Delivery of positive change or making a difference: BES'. The waste facility treats and recovers energy from residual waste collected across North Yorkshire and York, significantly reducing our reliance on landfill and our carbon footprint.

COUNTY COUNCILLOR DEREK J BASTIMAN

NORTH YORKSHIRE COUNTY COUNCIL
22 February 2023
STATEMENT OF CHAIRMAN OF SCRUTINY BOARD

Scrutiny Board brings together the Chairs of the six thematic overview and scrutiny committees at the Council and the Older Peoples' and Young People's Champions. It provides an opportunity for a whole council view of scrutiny activity, which avoids gaps and overlaps and helps establish a lead committee for areas of joint interest. It also provides a forum in which the key performance issues for the Council can be reviewed and items for further scrutiny identified.

The scrutiny function was created to act as a check on and balance to the executive and it is a statutory requirement for all authorities operating executive arrangements. There has been one meeting of Scrutiny Board since my last statement to Council.

The meeting of Scrutiny Board on 25 November 2022 focussed upon the scrutiny of the Executive Q2 Performance Monitoring Report, ahead of the members of the Board attending the meeting of the Executive at 11am on Tuesday 29 November 2022. Some of the issues raised at the Executive meeting by members of the Scrutiny Board are highlighted below:

- The impact that the rate of inflation will have upon the average weekly cost of a care home placement and the work of the Council to mitigate this and support care providers in an otherwise fragile market
- The cost of living crisis and whether there is more that the Council and partners can do, in addition to schemes such as NYLAF and the Household Support Fund, to support people on lower incomes and prevent them from getting to the point where they need emergency support
- The role that libraries may have to play in providing a community base for banking services, following on from the example of a building society opening a branch in Knaresborough Library
- The support that is put in place for unaccompanied asylum seekers who claim to be under 18 years of age and are undocumented and the need to ensure that vulnerable children are not placed in the same settings as adults
- The impact of the increasing cost of fuel and associated budgetary pressures upon schools and whether this will have an effect upon the number of teaching and ancillary staff employed and so standards and school performance
- The degree to which the Council can and does monitor and follow up on children who are not attending school
- The continued use of remote access meetings and new ways of working post-covid to help reduce carbon dioxide emissions and increase efficiency by saving staff time
- Waste management and what more can be done to encourage recycling and to divert household waste from landfill.

The Older People's and Young People's Champions provided an update on key aspects of their work over the past three months. Common themes were the cost of living crisis and access to public transport.

Members of Scrutiny Board are next due meet at 17 February 2023. At that meeting, the Executive Q3 Performance and Finance Management Report will be scrutinised.

COUNTY COUNCILLOR KARIN SEDGWICK
8 February 2023

Page 137

This page is intentionally left blank

NORTH YORKSHIRE COUNTY COUNCIL

22 February 2023

STATEMENT OF CHAIRMAN OF THE SCRUTINY OF HEALTH COMMITTEE

The Scrutiny of Health Committee has a responsibility to review any matter relating to the planning, provision and operation of health services within the county, including Ambulance Trusts and the policies of the Strategic Health Authority. A key part of that responsibility is requiring NHS bodies to consult health scrutiny on proposals for substantial developments or variations to local health service provision. The Committee contributes to annual health checks by providing commentaries to the Health Care Commission on the performance of NHS Trusts serving North Yorkshire and on the experiences that the Committee has had with those Trusts.

Committee meeting on 16th December 2022.

The Committee last met on 16th December 2022, in person in the Council Chamber at County Hall. At that meeting, Members received detailed presentations on: Catterick Integrated Care Campus; Airedale Hospital; further details on Tees, Esk and Wear Valley (TEWV) Care Quality Commission (CQC) reports and the West Lane Hospital independent reports as well as an update on the Autism Strategy Report. There were no public questions or statements at the committee meeting.

Outlined below are further details in relation to some of the areas that the committee has been looking at.

Autism Strategy Report

The Committee received an update on the new autism strategy report. Colleagues from Health and Adult Services outlined the initial work that has taken place on the new autism strategy and the future implementation and action plans including;

- developing an autism multi agency core working group
- working closely with a self-advocacy group to hear peoples voices
- starting to gather insight – data, engagement, national direction
- planning underway for the new All Aged Autism strategy to launch in 2024
- mapping achievements, gaps, process against the last strategy
- Children and Young People strategy in draft format

The key areas and themes going forward were highlighted and the Committee given an update on what we said we would do, what we have done and, where applicable, what we still need to do. This covered;

- support for people with autism and their families
- assessment and diagnosis
- raising awareness and training
- information and signposting
- employment and education
- supporting people with autism through key life changes
- working together

Finally, the key commitments of the National Autism Strategy 2021- 2026 were covered and the implementation timeframe. The Committee agreed that going forward an annual update on the strategy is brought to the Committee as a regular agenda item.

TEWV Reports

The Committee were updated on the actions that have taken place following the West Lane Hospital independent reports by the Trusts Care Group Director and Deputy Chief Executive. This detailed the many changes being made, including a new organisational and governance structure in place since April 2022. The Trust now falls into two new care groups allowing strengthened reporting directly to the Trust's board. Two lived experience directors have been recruited into the leadership team and all changes have been made with the knowledge and oversight of the CQC and NHS England and are reviewed monthly at an external Quality Assurance Board, chaired by NHS England. Details were also shared in terms of patient safety including a £5m investment to ensure safer wards, new safety summaries and safety plans, observation and engagement plans, daily safety huddles, a modernised incident reporting process and improved incident reporting.

Airedale Hospital

The Committee was presented with an up-to-date situation regarding Airedale Hospital and the issues it currently faces by a representative from Airedale NHS Foundation Trust. The key points covered were;

- Airedale is one of seven hospitals constructed predominantly of reinforced autoclaved aerated concrete (RAAC)
- There are approx. 20,000 load bearing planks in total, of which 5400 are logged as being defective and of these, 500 are severely damaged and being supported with structural steel
- RAAC material forms around 83% of the hospital estate
- An in-house monitoring programme inspects all planks annually and defective planks receiving a minimum of two inspections
- Plans are in place to decant all wards over the next three to four years
- Funding is not yet secured for a replacement hospital and there has been no announcement confirming the hospital will receive a place on the government's new hospital programme
- The trusts Chief Executive has written to the Prime minister and other Ministers to ensure they maintain an up-to-date picture on the deteriorating position of the hospital
- The trust continues to seek funding from all avenues

It was suggested the Committee write to the MP in order to lobby Government and perhaps support a press release and/or write to NHS England in support of replacing the hospital as Members felt that the public were not aware of the severity of the situation.

The Committee has subsequently written to Rt. Hon Steve Barclay, Secretary of State for Health and Social Care and copied Rt Hon Julian Smith MP and Rt Hon Rishi Sunak MP (as MP's whose constituents use the services provided by Airedale Hospital), as well as Lord Markham (for the New Hospital Programme).

Submission to the Health and Social Care Committee

The Scrutiny of Health Committee has recently made a submission to Steve Brine, Chair of the Health and Social Care Committee in relation to their call for evidence in support of an enquiry into the struggle to access NHS dentistry services. This followed the results of a survey that showed 90% of practices across the UK were not accepting new adult NHS patients. The submission called for evidence addressing the following points;

- What steps should the Government and NHS England take to improve access to NHS dental services?
- What role should ICSs play in improving dental services in their local area?
- How should inequalities in accessing NHS dental services be addressed?
- Does the NHS dental contract need further reform?

- What incentives should be offered by the NHS to recruit and retain dental professionals, and what is the role of training in this context?

A copy of the submission is available if any Member would like to see it. The West Yorkshire Joint Health Scrutiny Committee also made a submission which contained very similar feedback.

Committee Workplan

Having previously discussed at length the challenges facing healthcare across the County generally and in particular the areas the Committee felt would be a priority in terms of Scrutiny over the next 18-24 months, the workplan has been updated to reflect this.

The Committee is keen to work collaboratively and will therefore continue to link in with the Council's Area Constituency Committees (ACC's) to ensure focus is maintained at a local level. The committee will also continue to work closely with the Care and Independence Overview and Scrutiny Committee allowing continued joint working around social care.

The next meeting of the committee will be at 10am on 10 March 2023.

COUNCILLOR ANDREW LEE
Chairman of the Scrutiny of Health Committee
25 January 2023

This page is intentionally left blank

NORTH YORKSHIRE COUNTY COUNCIL

22 February 2023

STATEMENT OF CHAIRMAN OF THE TRANSPORT, ECONOMY AND ENVIRONMENT OVERVIEW AND SCRUTINY COMMITTEE

The Transport, Economy and Environment Overview and Scrutiny Committee has a remit that includes the following:

- Transport and communications infrastructure of all kinds, however owned or provided, and how the transport needs of the community are met
- Supporting business, helping people develop their skills, including lifelong learning
- Sustainable development, climate change strategy, countryside management, waste management, environmental conservation and enhancement flooding and cultural issues.

The Committee last met on 19 January 2023 in the Brierley Room at County Hall. One public question was received seeking an update on plans to repair and reinstate Jackson's Lane in Scarborough as a two way carriageway, or to look at other options for accessing Oliver's Mount to alleviate local traffic issues to support a long standing cultural and sporting event.

The officer response noted it was a complex issue but recognised the importance of the road to access Oliver's Mount and provided an update on plans for a potential geotechnical solution to ensure the long-term stability of the road and the surrounding area. With broad support for the event from members, a commitment was made to continue to liaise with interested parties and I asked that the committee be kept updated on progress with this issue.

Following this, members received detailed reports on: York and North Yorkshire LEP Delivery Plan Review; North Yorkshire Road Casualties statistics for 2020 and 2021 and the 20mph Speed Limit and Zone Policy Update. A report on the maintenance and improvement activity by National Highways was deferred to a future date. Outlined below are further details in relation to these reports considered by the committee.

York and North Yorkshire LEP Delivery Plan Review

James Farrer, Chief Operating Officer of the York and North Yorkshire Local Enterprise Partnership (Y&NYLEP) attended to report on progress made against their Delivery Plan in 2022-23. The five pillars and series of deliverables were broken down and delivery against these set out in the report, along with areas for improvement. In a wide ranging member discussion that followed, accessing external funding opportunities was highlighted as a priority for the LEP, as well as trying to engage more with businesses coming out of the pandemic and how to measure this through qualitative and quantitative data. The Y&NYLEP work on climate change and the implementation of the Routemap to Carbon Negative was also discussed, as well as looking ahead to future plans to work with partners to set up potential cluster sites for research in future sectors. The relationship between Y&NYLEP and the new unitary council was also asked about, to avoid duplication of work in the future.

North Yorkshire Road Casualties statistics for 2020 and 2021

The Committee were updated on the injury collisions and casualties up to the end of calendar years 2020 and 2021, as well as provided with information on road safety education undertaken over these time periods, road safety engineering that has taken place and details of the speed management protocol for residents to raise concerns. As part of the discussion that followed the report introduction, members asked to see further details of the cluster site data, to show the locations of collisions to pinpoint areas of concern, as well as asking whether

further information could be made available about the circumstances of collisions, in order to get a thorough picture of what has occurred. The relationship between the County Council and North Yorkshire Police in the Fatal Collision Procedure and Road Safety audits was also explored.

There was an appetite amongst committee members to receive a more comprehensive report on this topic in future alongside the annual statistics report on road casualties.

20mph Speed Limit and Zone Policy Update

The Committee received an update on the application of the revised 20mph speed limit and zone policy since its adoption in January 2022 and looking at the progress made in implementing the nine recommendations from the review carried out by the Transport, Economy and Environment Overview and Scrutiny Task Group. It was reported that 27 applications had been received since the revised policy came into force, with 10 of these being previous applications that were considered again against the revised criteria. Of these, three applications have been approved, for extending existing 20mph speed limits in Bradley and Cononley in Area 5 Craven and a new implementation located in Staxton in Area 4 Ryedale. Issues raised as part of the discussion with members included the role of North Yorkshire Council in designing out speed as part of planning applications for new housing or commercial developments, the continuing work of the 20's Plenty Campaign group in engaging with Parish and Town Councils to support a default 20mph speed limit to replace all 30mph speed limits and a need for clarity on the role of North Yorkshire Police in its enforcement capacity in dealing with this issue.

The Committee decided to make two amendments, recommending to the Executive to consider implementing 20mph outside schools and areas of high footfall where appropriate and to support the resolutions passed at the Harrogate & Knaresborough and Selby & Ainsty ACCs in relation to introducing 20mph speed limit pilots in those areas where a need has been identified.

I would however like to clarify that these very specific recommendations on the two areas covered by the amendments did not constitute broader support for the 20's Plenty campaign at this stage, as might be assumed from a recent press release by the campaign group on the 1st of February. Indeed, the debate among members displayed a diverse range of views, highlighting the inherent challenges of such a blanket policy, but also raising concerns relating to some of the claims made by the campaign group in their supporting evidence and an appetite for a wider evidence base and robust challenge of all assumptions.

Work Programme

Under the work programme item, topics raised for discussion at future meetings and mid-cycle briefings included rural broadband, tree planting and the role of Transport for the North.

The next meeting of the committee will be at 10am on Wednesday 12 April 2023, where we will be looking at:

- North Yorkshire - Plan for Economic Growth update
- Countywide Civil Parking Enforcement
- Preventing Flooding on highways – Gully Clearance and Maintenance

COUNTY COUNCILLOR DAVID STAVELEY
CHAIRMAN, TRANSPORT, ECONOMY AND ENVIRONMENT OVERVIEW AND
SCRUTINY COMMITTEE
8 February 2023

NORTH YORKSHIRE COUNTY COUNCIL

22 February 2023

STATEMENT OF CHAIR

YOUNG PEOPLE OVERVIEW AND SCRUTINY COMMITTEE

North Yorkshire Safeguarding Children's Partnership Annual Report 2021/2022

The Committee received a presentation by Stuart Carlton, Corporate Director, Children and Young People's Service. The presentation and Annual Report, can be viewed [here](#)

Being Young in North Yorkshire is the North Yorkshire Safeguarding Children Partnership (NYSCP) Strategy for Children and Young People. The Corporate Director pulled out some of the headline performance from its four themes.

The Corporate Director also drew Members attention to other key highlights. These included relaunching the Self Harm and Suicide Ideation Pathway and a Child Exploitation Awareness Campaign.

The work of the various Sub-Groups was also outlined, together with the Multi-Agency Training and Learning that occurs. Masterclasses are a popular feature among professionals. Holding these virtually, makes it easier for people to attend.

Professor Maggie Atkinson, Independent Scrutineer and Chair of the NYSCP Executive, informed Members that the NYSCP is strong because of the enormous commitment of partner bodies.

She also stated that people are doing a fine job despite how tired they are and the workload they face.

I thanked Maggie her for all the work that she had undertaken as this was her last meeting.

Officers responded to a number of questions from Members, including:-

- How the Partnership is keeping on top of elective home education.
- The issue of drugs.
- The number of care leavers in, employment, education, or training.
- How we avoid a *cliff edge* effect when young people are no longer the responsibility of the Directorate.

Children and Young People's Service: Financial Position

We considered a joint report by the Corporate Director, Children and Young People's Service and the Assistant Director, Strategic Resources, which highlighted the areas presenting with the most significant financial pressures facing the Directorate as at Quarter 2, 2022 and the management action that has been taken in response to the pressures.

The report also provided an update on school funding pressures.

The Assistant Director, Strategic Resources, advised that the Directorate is projecting an overspend of £5.2 million in 2022/2023. This is due to several sustained financial pressures.

He further advised that the Special Educational Needs and Disabilities budget, within the High Needs Block of the Dedicated Schools Grant, represents the most significant pressure.

The outlook remains challenging. In part, this is because the Directorate receives one of the lowest funding per head settlements for high needs.

The Assistant Director responded to questions from Members. These included:-

- The process when a *Notice of Financial Concern* is issued by the Local Authority.
- How the Directorate work with Schools to both support and challenge them.

Adoptions in North Yorkshire 2021/2022

Judith Russ, Head of Placement Support, provided us with a detailed summary of North Yorkshire's performance and where it sits within the Regional Adoption Agency – One Adoption Agency, Yorkshire and Humber. You can view the presentation and the report [here](#)

Among the points highlighted were:-

- North Yorkshire's performance is generally strong in term of the timeliness of placing children in need of adoption with a family. For example, in North Yorkshire the average number of days between a child entering care and moving in with their adoptive family is 269, compared to averages of 398 across the Regional Adoption Agency and 412 nationally.
- It has taken the number of new applications to adopt a while to recover from the Pandemic – new applications have reduced.
- A wide range of adoption support is offered, ranging from assessment of need; annual events and bespoke training courses. A rise in adoption support needs is being seen, especially for children aged 8 to 14.

The Head of Placement Support responded to questions from Members including:-

- How the rights of the children and parents are reconciled with those of the adoptive parents.
- What the main benefits are of being part of the Regional Adoption Agency.
- The effect on a child when a plan for adoption is reversed.

Hovingham Primary School

It was agreed that this matter be considered as a matter of urgency.

Councillor George Jabbour advised the Committee that many residents had contacted him about the School.

There are no pupils currently. It has been announced that the School may become part of the Ryedale Learning Trust. There would be an open meeting so that people can hear from the School and the Trust Management.

The Corporate Director advised that the Local Authority is consulting with the School and the public and that no decisions have been taken. The School has no pupils and so will not be funded from the Department for Education, moving forward. It is encouraging that the Trust is working with the School. However, it should be noted that they are not the decision makers. The Local Authority is open to consultation, but a School that does not have any pupils cannot receive funding.

The Corporate Director also confirmed that if parents put Hovingham as their first choice School and the School was subsequently closed, this would not be prejudicial to them i.e. it would not impact on their child attending the School that is their second choice.

Looking ahead

The Committee considered its Work Programme. Items currently scheduled for our next meeting in March 2023 are:-

- Exclusions
- Schools Update
- Consideration of the Work Programme for 2023/2024

COUNTY COUNCILLOR BARBARA BRODIGAN

7 FEBRUARY 2023

This page is intentionally left blank

NORTH YORKSHIRE COUNTY COUNCIL

22 February 2023

STATEMENT OF CHAIRMAN OF THE TRANSITION (LOCAL GOVERNMENT REORGANISATION) COMMITTEE

The Transition (LGR) Overview and Scrutiny Committee was constituted back in July 2022 to work alongside the existing five overview and scrutiny committees undertaking their 'business as usual' work, but with a particular focus on helping to shape the development of the new unitary authority.

The committee has met twice since the last meeting of the County Council, on 14 December 2022 and 19 January 2023.

The December meeting took place at Hambleton DC to consider the proposed taxi licensing policy and conditions for North Yorkshire Council. Following a presentation providing an overview of the draft policy by officers, questions were asked about a number of issues, such as the proposed ten year limit for vehicle renewal applications, the standards required for executive vehicles and the requirements for the wearing of seatbelts, and what are the requirements for a practical driving assessment and local knowledge test for new drivers in North Yorkshire. Following this, a snapshot of the consultation responses received to date was given to members. It was a comprehensive discussion on an important issue and I'd like to thank the council officers from Harrogate, Selby and Ryedale for attending.

The committee also held a discussion at this meeting about progress with Local Government Reorganisation. It was noted that good progress was felt to have been made during the transition period to the formation of the new unitary council on 1st April, but it was acknowledged that the initial priority was to achieve 'safe and legal' at day 1 of the new council, ahead of any major service transformation and cost savings.

On 19 January 2023, members met again to receive a presentation on the plans for the Economic Development service leading up to Local Government Reorganisation and into the future. This was a topic that committee members had shown a keen interest in exploring, with issues considered including progress with transferring the current eight services into one countywide offer, whilst retaining business continuity and momentum on delivery. There was also a focus on developing a new Economic Growth strategy for North Yorkshire, how business support would be carried out across the county under the new authority and the approach to be taken on tourism, to ensure the strategies and objectives for coastal areas are different to the more urban areas.

It is clear that this opportunity to become one countywide service is an exciting one that will give leverage to future funding bids and projects within the directorate and allow a fresh look at how Economic Development is delivered across the county. There were concerns raised by members on tourism, around retaining the focus on an individual place-based approach as part of any future service offer, particularly for locations that are tourism dependant, whilst tapping into the opportunities that will come from having a consistent message across the county to attract visitors to stay, explore and enjoy North Yorkshire as a destination.

An update was also received on the work of the IT and Digital Workstream, focusing on what day 1 will look like. In particular, delivering an ICT foundation that looks, feels and operates as a single council for day 1, with single versions of business/corporate applications (e.g. single email system, single website, single front door for IT support). Progress on some of the

projects to deliver day 1 were highlighted, such as developing a secure email solution, implementing digital forms and ensuring data governance arrangements are not just in place but robust. With a workstream as significant and complex as this, it was also helpful to consider the risks associated with delivery, such as minimising the threat of cyber-attacks during the transition period as much as possible and having insufficient time and resource to deliver the Microsoft 365 migration project, whilst also recognising the controls and mitigations that have been put in place. I'd like to thank Stuart Carlton, Workstream Sponsor for ICT & Digital, along with the officers from across the county council and the district and borough councils for attending the meeting, as it was clear that there has been careful planning and collaborative work put in to deliver across a wide range of areas under this workstream.

A presentation was also delivered by Robert Ling, LGR Programme Director on day 1 delivery and continuity of service. The emphasis was on progress towards achieving a safe and legal status for the new authority and the plans looking ahead towards a future transformation period and what that might look like. This service delivery part of the LGR programme is also combined with bringing staff members from the eight predecessor councils together to feel well supported and understand the expectations as part of the new North Yorkshire Council, whilst potential risks around service continuity are managed, reduced or removed. This was an important update for the committee and provided reassurance for members ahead of the final run up to vesting day.

The final update received on 19 January was on the property workstream, again with the aim of achieving safe and legal on day one with transformation work to be implemented afterwards. It was noted that the new unitary council will be responsible for circa 2,500 non-HRA property assets, with an objective to produce a comprehensive asset management / property strategy that identifies all issues, risks and opportunities to understand the requirements of services. There was a discussion amongst members about the 'hubs' in key locations across North Yorkshire and how these will operate and be maintained going forwards, particularly with regards to health and safety. The variety of the property assets to be held by the new council will be vast, with the formation of a comprehensive asset management strategy following vesting day set to be a key priority to bring forward.

COUNTY COUNCILLOR MALCOLM TAYLOR
CHAIRMAN TRANSITION (LOCAL GOVERNMENT REORGANISATION) OVERVIEW AND
SCRUTINY COMMITTEE
7 February 2023

NORTH YORKSHIRE COUNTY COUNCIL

22 February 2023

STATEMENT OF CHAIR

CARE AND INDEPENDENCE OVERVIEW AND SCRUTINY COMMITTEE

Trailblazer

1. North Yorkshire had agreed to be one of six “Trailblazers” for the new proposals on Adult Social Care reform and has been working with those other councils and the Department of Health and Social Care (DHSC) to look at the impact of the proposals. The committee made this one of its key priority topics for scrutiny.
2. DHSC has recently advised that although Charging Reform was still government policy, its introduction had been delayed - but only until October 2025. Therefore, for the time being at least, the Trailblazer project would be stood down.
3. Knowing that so much useful, detailed work had been undertaken preparing for the change, we wanted to understand what had been learned, and which areas of work, begun as a Trailblazer, we may wish to continue with for now. We were encouraged that these might include what we had come to see as especially progressive aspects, namely:
 - Continuing to explore a digital/self-service model where appropriate.
 - Working with providers to better understand the self-funder market
 - Care accounts for all users.
4. As we hoped, and to a large extent expected – because of the quality of the preparations and research the directorate committed to - some of these areas could help to deliver efficiencies and more responsive customer care.
5. Much remains to be clarified with DHSC – for example, funding for the extra staff recruited in good faith, and what further work ought to be carried out. So, rather than shelve this as a scrutiny topic, our intention is to return to it later in the year.

All Age Autism Strategy

6. For the third year running, we fulfilled a commitment to review progress on developing the “All age strategy for Autism in North Yorkshire”.
7. The uniqueness of each person with autism makes the experience of living with autism different for each and every family. But there are some consistent themes or issues that most families should be aware of to be able to provide the best support to the individual and to family members. Having looked at how the strategy set out to deliver this, we concluded that the support available is of a high standard. Most importantly, this has been done with the active engagement of people with autism.
8. We should aim to build upon this success. In that context, I am sure we can all get behind the following aims of the proposed new strategy:

- Improving understanding and acceptance of autism within society.
 - Improving autistic children and young people's access to education and supporting positive transitions into adulthood.
 - Supporting more autistic people into employment.
 - Tackling health and care inequalities for autistic people.
 - Building the right support in the community and supporting people in inpatient care.
 - Improving support offered within the criminal and youth justice systems.
9. Our interest in autism is equally shared by the Scrutiny of Health Overview and Scrutiny Committee which has, over a number of meetings, focussed more closely on the current "deep dive" to understand the system, challenges, population needs and gaps in service provision.
10. My committee will, of course, lend as much assistance as the Scrutiny of Health OSC feels it needs to ensure that the shortly to be finalised revised strategy is robust and effective.

ASC Framework

11. Committee members attended a briefing, examining the new obligations under the Adult Social Care Assurance Framework. This is the government's plan to reintroduce inspections of local authority's adult social care functions by the Care Quality Commission, with councils being potentially subject to government intervention for failings.
12. We were completely reassured that the directorate is preparing well and thoroughly for this new inspection regime.

Older Peoples Champions Report and Heathy Ageing

13. In giving her annual report as Older Peoples Champion, Cllr Caroline Dickinson facilitated a broader presentation on Healthy Ageing and ensuring North Yorkshire is an age friendly place where people can live healthy and active in later life.
14. Caroline talked us through some examples she had come across where, through partnership and collaboration, activities have been fostered that help older people live an independent and active life. So many of these schemes and initiatives that we admire are founded on local action. Small schemes that excel at single things - churches keeping people warm, walking groups, singing and dancing for people with dementia. We agreed with Caroline's view that we have such a strong community and voluntary sector in North Yorkshire and through HAS and Stronger Communities, as a council, we help these local groups to flourish.
15. Looking to the future, whilst LGR presents opportunities not just to bring together all services under one roof - adult services, transport, housing, culture and leisure, through our commitment to localism, we have the platform to encourage older people's groups to make their voices heard.

Looking Ahead

16. For the next meeting in March, we will be looking at:

- Care Market pressures.
- Local Account.
- Adult Social Care, Public Health and Climate Change.
- Safeguarding.

COUNTY COUNCILLOR KARIN SEDGWICK

10 February 2023

This page is intentionally left blank

NORTH YORKSHIRE COUNTY COUNCIL

22 February 2023

STATEMENT OF THE CORPORATE AND PARTNERSHIPS OVERVIEW AND SCRUTINY COMMITTEE CHAIRMAN

Since the Chairman's last statement to Council in November 2022, the Corporate and Partnership Overview and Scrutiny Committee has met once on 5 December 2022, when the following items were considered:

- Property Services Bi-annual Performance Update
- Progress update on implementation of Council Plan Priorities
- Overview of progress with achieving the Council's new Equality and Diversity objectives
- Update on the Operation of the Customer Portal

In regard to Property Service, there were in-depth discussions around the following:

- The planned programme of review and rationalisation of council-owned properties to be undertaken after vesting day, with queries raised about the future of district and borough council properties and the use of the existing County Hall site
- The liabilities and risks associated with the properties inherited by the new unitary council
- The complexities involved in the refurbishment of the Grand committee room at County Hall

In regard to the implementation of Council Plan Priorities, Members noted:

- The lack of any clear references to Councillors in the Council Plan given the key role they play in their Electoral Divisions
- The need for a more detailed explanation of how the new unitary council will be locally responsive and accountable, and the role community networks will play – would their role be negated by Parish and Town Councils or was there a risk that community networks would undermine Parish and Town Councils. Also, the role Members would play in establishing and developing community networks
- Concerns that the 'Let's Talk' campaign was not as open and transparent as it could have been and that key aspects of how the new council will work were not covered
- The section on the economy did not mention the inter-dependencies with neighbouring authorities
- There was little or no mention of sustainable housing in the plan.

In regard to the Council's new Equality and Diversity objectives Members discussed:

- The challenges associated with delivering equality in access to services in a county as sparsely populated as North Yorkshire
- The importance of understanding what people's needs were and working to prevent discrimination, and the need to ensure that key pieces of work on equality and diversity undertaken by the districts and boroughs were not lost as the new unitary council was formed.

Finally, in regard to the operation of the Customer Portal, there were in-depth discussions around the following:

- The length of time that people had to wait until phone calls were answered and also the number of abandoned calls
- The need to ensure that telephone access was still available to residents as not everyone could use or had access to IT
- Whether there was the capacity to ensure that all services continued to be supported once the new unitary council was established.

County Councillor David Ireton
Chairman, Corporate & Partnerships Overview & Scrutiny Committee

10 February 2023

This page is intentionally left blank

NORTH YORKSHIRE COUNTY COUNCIL

22 February 2023

The Report of the Executive concerning the Notice of Motion on Fair Tax referred to the Executive at the meeting of the County Council on 16 November 2022

Report of the Assistant Chief Executive (Legal and Democratic Services)

1.0 PURPOSE OF THE REPORT

- 1.1 To provide County Council with a summary of the deliberations and recommendations of the Executive concerning a Notice of Motion on Fair Tax that was referred to the Executive at the meeting of the County Council on 16 November 2022.

2.0 BACKGROUND

- 2.1 At the meeting of the County Council on 16 November 2022, a Notice of Motion regarding Fair Tax was considered. County Council resolved that the motion be referred to a meeting of the Executive for consideration, with recommendations to be brought back to the meeting of the County Council on 22 February 2023. A copy of the report that went to the Executive at their meeting on 7 February 2023 that includes a copy of the Notice of Motion is at Appendix A.

- 2.2 The Council's Constitution (Council Procedure Rules, section 11, page 193) states:

(h) If a motion is referred to the Executive or one committee only, the Executive or that committee shall report to the Council upon that motion together with its recommendation. If a motion is referred to more than one committee, the Executive shall report to the Council upon that motion together with its recommendations. The report of the Executive or any committee to which a motion has been referred shall contain a statement of that motion.

(i) When the Executive or a committee reports back on a motion, the motion, as originally moved and seconded at the earlier meeting, will be the matter before the Council. Any recommendation of the Executive or committee to amend the motion will therefore be an amendment to the motion and any recommendation to support or oppose the motion will be only an expression of views.

3.0 EXECUTIVE MEETING ON 7 FEBRUARY 2023

- 3.1 The motion was considered at the meeting of the executive that was held on 7 February 2023. County Councillor Liz Colling introduced the motion and report.

- 3.2 The minutes of the meeting of the Executive meeting on 7 February 2023 can be accessed via the following link - [Agenda for Executive on Tuesday, 7th February, 2023, 11.00 am | North Yorkshire County Council](#).

- 3.3 Having considered the motion, report and the representations of County Councillor Liz Colling, the Executive Members present voted unanimously to support the motion.

4.0 FINANCIAL IMPLICATIONS

- 4.1 The financial implications are considered in the report to the Executive at Appendix A.

5.0 LEGAL IMPLICATIONS

5.1 The legal implications are considered in the report to the Executive at Appendix A.

6.0 CLIMATE CHANGE IMPLICATIONS

6.1 There are no specific climate change implications in this report.

7.0 EQUALITIES IMPLICATIONS

7.1 There are no specific climate change implications in this report.

8.0 RECOMMENDATION

8.1 That County Council considers the recommendation of the Executive and supports the Notice of Motion on Fair Tax that was referred to the Executive at the meeting of the County Council on 16 November 2022.

Barry Khan
Assistant Chief Executive (Legal and Democratic Services)

County Hall, Northallerton

14 February 2023

Report authors:

Gary Fielding, Corporate Director (Strategic Resources)
Daniel Harry, Democratic Services and Scrutiny Manager
Rachel Woodward, Head of Procurement & Contract Management

Background documents: Constitution of North Yorkshire County Council - [New Council Constitutions \(northyorks.gov.uk\)](#)

NORTH YORKSHIRE COUNTY COUNCIL

EXECUTIVE

07 February 2023

Consideration of the Motion on Fair Tax referred to the Executive at the meeting of the County Council on 16 November 2022

Report of the Corporate Director (Strategic Resources)

1. PURPOSE OF REPORT

- 1.1. To provide Executive members with a summary of the fair tax motion including the key elements of the motion to enable the Executive to make a formal recommendation to County Council on the 22 February 2023.

2. BACKGROUND

- 2.1. At the meeting of the County Council on 16 November 2022 a Motion relating to NYCC's response to the Fair Tax Declaration was considered. County Council resolved the Motion be referred to a meeting of the Executive for consideration, with recommendations to be brought back to the meeting of the County Council on 22 February 2023. The Motions are detailed in the report that went to the meeting of the County Council on 16 November 2022.

- 2.2. The Council's Constitution (Council Procedure Rules, section 11, page 193) states:

(h) If a motion is referred to the Executive or one committee only, the Executive or that committee shall report to the Council upon that motion together with its recommendation. If a motion is referred to more than one committee, the Executive shall report to the Council upon that motion together with its recommendations. The report of the Executive or any committee to which a motion has been referred shall contain a statement of that motion.

(i) When the Executive or a committee reports back on a motion, the motion, as originally moved and seconded at the earlier meeting, will be the matter before the Council. Any recommendation of the Executive or committee to amend the motion will therefore be an amendment to the motion and any recommendation to support or oppose the motion will be only an expression of views.

What is Fair Tax?

The Fair Tax Foundation (the "FTF") is a not-for-profit organisation that provides accreditation to business that uphold fair tax principles. It offers Councils the opportunity to sign up to the Fair Tax Declaration (the "Declaration") to show support for enhancing fair tax approaches and principles in the UK, including reducing the use of tax avoidance measures, and it appears that a number of Councils have signed up to the Declaration (according to the Fair Tax Foundation's website).

3. OUTLINE OF THE MOTION

- 3.1. Officers have reviewed the original Declaration and Motion (Appendix 1) put forward by The Fair Tax Foundation and proposed at County Council by Cllr. Colling. By signing up to the Councils for Fair Tax Declaration, councils need to demonstrate alignment to the Fair Tax Foundation values and encourage responsible tax practice through:

- 3.1.1 Leading by example on their own tax conduct;
 - 3.1.2 Demanding to know who owns and profits from businesses the Council buys from – United Kingdom (UK) and overseas – and their full financial reports; and
 - 3.1.3 Joining calls for UK public procurement rules to change so that councils can do more to tackle tax avoidance and award points to suppliers that demonstrate responsible tax conduct.
- 3.2. Points 3.1.1 and 3.1.3 above do not cause any concerns. However, some of the details regarding the specific resolutions covered by 3.1.2 require further exploration. This paper reviews each of the specific resolutions as included in the original Motion.

Lead by example and demonstrate good practice in its tax conduct of both North Yorkshire County Council (NYCC) and its trading companies

- 3.3. The wholly-owned trading companies of NYCC have limited expenditure outside of interest on loans (to NYCC) and back office services obtained from NYCC. Finance have confirmed that there is nil or at worst negligible revenue expenditure that could fall into the categories outlined.
- 3.4. Finance, Legal and Procurement have no concerns with NYCC passing this resolution.

Ensure IR35 is implemented robustly such that contract workers pay a fair share of employment taxes

- 3.5. There are robust IR35 procedures in place. Appointment of any consultants are referred to the Human Resources department. The team carry out the IR35 checks via the governments online checking process, delivering a verdict which is then documented as part of the request.
- 3.6. Human Resources, Finance, Legal and Procurement have no concerns with NYCC passing this resolution

Avoid offshore vehicles for the purchase of land and property

- 3.7. The utilisation of offshore holding companies is common amongst property owners. If NYCC wishes to acquire land and property we have no control over the legal entity which owns that property who may be selling it. There could be a key piece of land for regeneration for example that is required. Therefore, this is proposed to be removed, however demonstrating good practice as per point 2 of the Motion should provide some comfort in this regard.

Undertake due diligence to ensure that not-for-profit structures are not being used inappropriately by suppliers to reduce the payment of tax and business rates and Demand clarity on the ultimate beneficial ownership of suppliers and their consolidated profit & loss position

- 3.8. Financial appraisals of potential suppliers focus on an organisation's financial viability and do not take an ethical view.
- 3.9. The Public Contracts Regulations 2015 (PCR 2015, regulation 57) provide for contracting authorities to exclude a supplier if they are aware, it is in breach of its obligations relating to the payment of taxes or social security contributions, where the breach has been established by a judicial or administrative decision.
- 3.10. Issues concerning tax avoidance are significantly more complex. The PCRs do not make provision for discretionary exclusion based on concerns such as tax arrangements or beneficial ownership. Current procurement legislation only allow exclusion in very limited circumstances – as detailed in point 2 above. Offshoring or other legal grounds to

minimise tax are not legitimate grounds to exclude a company from a procurement and would therefore not be complaint with the PCR 2015. Excluding suppliers on this basis would be non-compliant and therefore expose NYCC to the risk of legal challenge from any supplier NYCC excluded from the procurement process on this basis.

- 3.11. To undertake the level of due diligence that would be required to evaluate bidders and manage suppliers based on their tax arrangements would necessitate a level of skill and capacity not currently available. Therefore, even if there were a legal route available to achieve this, there would be a direct cost of undertaking.
- 3.12. Some of the markets Authorities work with make use of complex beneficial ownership structures and sub-optimal tax arrangements. Examples of such sectors include (but may not be limited to):
 - 3.12.1. The care sectors, including Adult Social Care and Children's Services, where private equity funding arrangements are increasingly impacting on suppliers in the sector, and complex ownerships structures are becoming more common even for smaller, locally owned operations who are restructuring businesses in order to mitigate costs and maintain profit margins; and
 - 3.12.2. Sectors serviced by large multinational corporations with complex tax arrangements, such as Microsoft or Amazon, who are known to have non-UK based headquarters to benefit from alternative taxation regimes and complex beneficial ownership and offshore activities.
- 3.13. These examples highlight how adoption of this element of the original motion could have significant unintended consequences, and where the decisions to examine suppliers would be fraught with subjective decisions.
- 3.14. In May 2022 Her Majesty's Revenue and Customs (HMRC) produced a report on Tax Compliance of HMRC Suppliers. HMRC has adopted a "*strengthened approach to tax compliance for its own procurements in circumstances where the Public Contracts Regulations allow for HMRC to take a tougher line than the cross-government position and as such permit HMRC to apply discretion in decisions to exclude a supplier from the procurement process or terminate an existing contract*". Critically, "*exclusion is based on the grounds of tax non-compliance as determined by 'any appropriate means', which means HMRC has the advantage of being able to use any information it holds*".
- 3.15. NYCC does not have such information available and so it is unclear how the Authority would be able to implement tougher restrictions on its supplier base than is seen as standard across Central Government. It is also important to note that such a level of due diligence, if possible, would take additional investment in resources and skills development.
- 3.16. Discussions with the Fair Tax Foundation on this element of the motion highlighted that, whilst it appears many councils have signed the Councils for Fair Tax Declaration, in doing so they have made adjustments to the wording of this element of the Declaration.
- 3.17. Procurement and Legal are therefore not able to recommend passing the resolutions as currently drafted.

Promote Fair Tax Mark certification especially for any business in which we have a significant stake and where corporation tax is due

- 3.18. Fair Tax Accreditation is a paid accreditation. If we require a supplier to have accreditation it could represent a procurement risk in terms of not treating all suppliers equally and fairly. For those suppliers who may have tax efficient ways of working, which are legal, this may mean they are unable to get the accreditation.

- 3.19. We cannot endorse one form of accreditation over another, therefore the council would have to accept any comparable accreditation.
- 3.20. It should be noted that the cost to suppliers to achieve Fair Tax Accreditation ranges from £299 - £20,000 (exc. VAT) - Appendix 3 details the costs. It is likely that the Authority would see this cost included in the tender price.
- 3.21. Further to the financial cost to suppliers there is also the resource required to achieve Fair Tax Accreditation. Both could have a disproportionate impact on Small and Medium Enterprises (SMEs) and the Voluntary, Community and Social Enterprises (VCSEs) sectors.
- 3.22. Procurement and Legal are therefore not able to recommend passing the resolutions around this element as currently drafted.

Support Fair Tax Week events in North Yorkshire and celebrate the tax contribution made by businesses who pay their fair share of corporation tax

- 3.23. The Fair Tax Foundation's website describes Fair Tax week as: "*A UK-wide recognition of the companies and organisations that are proud to promote responsible tax conduct and pay their fair share of corporation tax*".
- 3.24. Procurement could consider what activities planned for Fair Tax week 2023 it could support when details are published next year.
- 3.25. Procurement does not have any concerns with NYCC passing this resolution.

Support calls for urgent reform of UK procurement law to enable local authorities to better penalise poor tax conduct and reward good tax conduct through their procurement policies

- 3.26. The government consultation regarding the changes to procurement regulations is now closed, so it is unclear what route the Fair Tax Foundation is seeking in order to change the new drafted legislation.
- 3.27. Procurement collaborated with the Local Government Association (LGA), the Yorkshire and Humber Strategic Procurement Group (SPG), the National Advisory Group and Cabinet Office in terms of making submissions to the consultation.
- 3.28. Procurement does not have any concerns with NYCC passing this resolution.

4. CONCLUSION

- 4.1. In summary, NYCC cannot pass the original motion due to the reasons outlined in this report. An amended version of the Motion has been discussed with the Member leading the Motion and with the Fair Tax Foundation. Based on these discussions and the review by Officers the revised wording as detailed in Appendix 2 is proposed.

5. FINANCIAL IMPLICATIONS

- 5.1. To adopt the Motion as originally drafted by the Fair Tax Foundation would result in additional cost to the Authority, specifically to service the requirements outlined in section 3.11 and 3.15. This would be both additional staffing and training to develop the required skills.

6. LEGAL IMPLICATIONS

- 6.1. The Declaration has been considered and amended as outlined in the report. Point 4, 5 and 6 of the original Motion have been removed:

6.1.1. *Not use offshore vehicles for the purchase of land and property, especially where this leads to reduced payments of stamp duty.*

6.1.2. *Undertake due diligence to ensure that not-for-profit structures are not being used inappropriately by suppliers as an artificial device to reduce the payment of tax and business rates. Demand clarity on the ultimate beneficial ownership of suppliers UK and overseas and their consolidated profit & loss position, given lack of clarity could be strong indicators of poor financial probity and weak financial standing.*

6.1.3. *Promote Fair Tax Mark certification especially for any business in which we have a significant stake and where corporation tax is due.*

6.2. 6.1.1 has been removed from the amended Motion as set out in Appendix 2 due to the points raised within paragraph 3.7.

6.3. 6.1.2 and 6.1.3 have been removed from the amended Motion as set out in Appendix 2 as this is not considered to be compliant with the Public Contract Regulations 2015, specifically in relation to equal and fair treatment of suppliers and grounds for exclusion of suppliers from a public sector procurement.

7. CLIMATE CHANGE IMPLICATIONS

7.1. There are no specific climate change implications in this report. Any proposed change to council policy will require an assessment of the climate change implications as part of the detailed development and decision making.

8. EQUALITIES IMPLICATIONS

8.1. There are no specific equality implications in this report. Any proposed change to council policy will require an assessment of the equality implications as part of the detailed development and decision making.

9. REASONS FOR RECOMMENDATIONS

9.1. Given the implications noted above there is question over the credibility of a scheme which has limitations of application of its main objectives but seeks promotion of them from the Council. In addition, where full application is considered, this poses legal risks to the Council.

9.2. In order to remove the risks identified it is recommended that if the County Council wishes to support the principles of the Fair Tax Declaration that this be on the basis of the amended wording as detailed in Appendix 2.

10.0 RECOMMENDATION

10.1 The Executive is asked to consider the revised Motion as drafted in Appendix 2 that has been referred by County Council, and make recommendations for the consideration of County Council on 22 February 2023.

Gary Fielding
Corporate Director (Strategic Resources)

7 February 2023

Rachel Woodward, Head of Procurement & Contract Management

References:

Fair Tax Foundation website: [Home - Fair Tax Foundation \(fairtaxmark.net\)](http://fairtaxmark.net)

Surrey County Council: Report on Fair Tax - [Report \(surreycc.gov.uk\)](http://surreycc.gov.uk)

FAIR TAXATION

Full Council resolves to:

1. Approve the Councils for Fair Tax Declaration.
2. Lead by example and demonstrate good practice in our tax conduct, right across our activities.
3. Ensure IR35 is implemented robustly, and contract workers pay a fair share of employment taxes.
4. Not use offshore vehicles for the purchase of land and property, especially where this leads to reduced payments of stamp duty.
5. Undertake due diligence to ensure that not-for-profit structures are not being used inappropriately by suppliers as an artificial device to reduce the payment of tax and business rates.

Demand clarity on the ultimate beneficial ownership of suppliers UK and overseas and their consolidated profit & loss position, given lack of clarity could be strong indicators of poor financial probity and weak financial standing.
6. Promote Fair Tax Mark certification especially for any business in which we have a significant stake and where corporation tax is due.
7. Support Fair Tax Week events in the area and celebrate the tax contribution made by responsible businesses are proud to promote responsible tax conduct and pay their fair share of corporation tax.
8. Support calls for urgent reform of UK procurement law to enable local authorities to better penalise poor tax conduct and reward good tax conduct through their procurement

Fair Tax Declaration

Proposal:

I propose the council signs up to the Fair Tax Declaration, with required amendments to ensure compliance with the UK Public Procurement.

By signing up to the Councils for Fair Tax Declaration, councils demonstrate alignment to their values and encourage responsible tax practice through:

- leading by example on their own tax conduct
- undertake due diligence, including appropriate and proportionate financial assessment of suppliers within the parameters of the existing regulations
- joining calls for UK public procurement rules to change so that councils can do more to tackle tax avoidance and award points to suppliers that demonstrate responsible tax conduct.

Full Council resolves to:

1. Approve the “Councils for Fair Tax Declaration” in principle.
2. Lead by example and demonstrate good practice in our tax conduct, right across our activities.
3. Ensure IR35 including Public Sector obligations continues to be applied and is implemented robustly and contract workers pay a fair share of employment taxes.
4. Promote Fair Tax Mark certification whilst recognising the need for proportionate burdens on business, and in particular, Small & Medium Enterprises (SMEs).
5. Support Fair Tax Week events in the area, and celebrate the tax contribution made by responsible businesses, are proud to promote responsible tax conduct and pay their fair share of corporation tax.
6. Support calls for urgent reform of UK procurement law to enable local authorities to reward good tax conduct through their procurement.

Full Council notes that:

1. This council spends over £500 m per annum with external suppliers
2. The pressure on organisations to pay their fair share of tax has never been stronger.
3. Polling from the Institute for Business Ethics finds that “corporate tax avoidance” has, since 2013, been the clear number one concern of the British public when it comes to business conduct.
4. Two thirds of people (66%) believe the Government and local councils should at least consider a company’s ethics and how they pay their tax, as well as value for money and quality of service provided, when awarding contracts to companies. 2022 polling (2022 ICM Omnibus, a nationally representative omnibus survey of c.2,000 adults across GB between 6 and 11 May 2022) commissioned by the Fair Tax Foundation from ICM.
5. Around 17.5% of public contracts in the UK have been won by companies with links to tax havens. Research commissioned by the Fair Tax Foundation (from DatLab). The estimate relates to the period 2014-19, with the definition of ‘tax haven’ formulated on the basis of Tax Justice Network index workings.
6. It has been conservatively estimated that losses from multinational profit-shifting could be costing the UK some £17bn per annum in lost corporation tax revenues. Data is derived from <https://missingprofits.world/> and supported by researchers from the University of California, Berkeley and the University of Copenhagen.

7. The Fair Tax Mark offers a means for business to demonstrate good tax conduct, and has been secured by a wide range of businesses across the UK, including FTSE-listed PLCs, co-operatives, social enterprises and large private businesses.
8. Paying tax is often presented as a burden, but it shouldn't be.
9. Tax enables us to provide services from education, health and social care, to flood defence, roads, policing and defence. It also helps to counter financial inequalities and rebalance distorted economies.
10. As recipients of significant public funding, local authorities should take the lead in the promotion of exemplary tax conduct.
11. More action is needed, however, as current and proposed new UK procurement law significantly restricts councils' ability to penalise poor tax conduct.
12. UK cities, counties and towns can and should stand up for responsible tax conduct - doing what they can within existing frameworks and pledging to do more given the opportunity, as active supporters of international tax justice.

Appendix 3 - Fair Tax Accreditation Fees for Suppliers

As a not-for-profit social enterprise, the Fair Tax Foundation charge a fee for their assessment and accreditation services to cover their costs and grow the Fair Tax Mark.

Their fees are as follows and have been benchmarked against comparable ethical accreditation schemes:

Annual Turnover	Fees (+VAT)*
Less than £700k	£299
£701k – 10m	£300 – 1,000
£10.1m – 36m	£1,000 – 3,000
£36.1m – 100m	£3,000 – 5,000
£100.1m – 500m	£5,000 – 7,000
£500m and above	£7,000 – 20,000

** The fee is dictated largely by business income, but with the nature and complexity of a business also being factors*

All fees will be discussed with the business before Letters of Engagement are issued.

For businesses with a turnover under £700k, the fee is paid in a single instalment (and covers both assessment and licence).

For businesses with a turnover over £700k, the fee is split 50/50 between:

- **Assessment**, including suggestions for improvement to secure the Mark
- **Accreditation**, and the issuance of a licence to use the Mark for one year

So, for example, a business with a turnover of between £10.1m – 36m would pay £500 – 1,500 for assessment and (if warranted) a further £500 – 1,500 for an annual licence to utilise the Fair Tax Mark.

This page is intentionally left blank

NORTH YORKSHIRE COUNTY COUNCIL

22 February 2023

The Report of the Executive concerning a Notice of Motion on fracking activities for oil or gas in North Yorkshire that was referred to the Executive at the meeting of the County Council on 16 November 2022

Report of the Assistant Chief Executive (Legal and Democratic Services)

1.0 PURPOSE OF THE REPORT

- 1.1 To provide County Council with a summary of the deliberations and recommendations of the Executive concerning a Notice of Motion on fracking activities for oil or gas in North Yorkshire that was referred to the Executive at the meeting of the County Council on 16 November 2022

2.0 BACKGROUND

- 2.1 At the meeting of the County Council on 16 November 2022, a Notice of Motion regarding fracking activities for oil or gas in North Yorkshire was considered. County Council resolved that the motion be referred to a meeting of the Executive for consideration, with recommendations to be brought back to the meeting of the County Council on 22 February 2023. A copy of the report that went to the Executive at their meeting on 7 February 2023 that includes a copy of the Motion at Appendix 1.

- 2.2 The Council's Constitution (Council Procedure Rules, section 11, page 193) states:

(h) If a motion is referred to the Executive or one committee only, the Executive or that committee shall report to the Council upon that motion together with its recommendation. If a motion is referred to more than one committee, the Executive shall report to the Council upon that motion together with its recommendations. The report of the Executive or any committee to which a motion has been referred shall contain a statement of that motion.

(i) When the Executive or a committee reports back on a motion, the motion, as originally moved and seconded at the earlier meeting, will be the matter before the Council. Any recommendation of the Executive or committee to amend the motion will therefore be an amendment to the motion and any recommendation to support or oppose the motion will be only an expression of views.

- 2.3 The report that was considered by the Executive at their meeting on 7 February 2023 had appended the two Notices of Motion that were originally submitted to the meeting of the County Council on 16 November 2022. Instead, the revised Notice of Motion that combined the two and which was considered at County Council on 16 November 2022 should have been included in the report. This error was identified and the combined motion circulated ahead of the meeting of the Executive. It was agreed that the discussions could continue and did not need to be deferred as the matter needed urgent consideration, the report was still relevant and it fully addressed the issues raised in the motion.

3.0 EXECUTIVE MEETING ON 7 FEBRUARY 2023

- 3.1 The combined motion was considered at the meeting of the executive that was held on 7 February 2023. The full report, with the combined motion included, is at Appendix 1. County Councillors Bryn Griffiths and Arnold Warneken made representations to the Executive in support of the motion.

3.2 The minutes of the meeting of the Executive meeting on 7 February 2023 can be accessed via the following link - [Agenda for Executive on Tuesday, 7th February, 2023, 11.00 am | North Yorkshire County Council](#). A summary of the discussions are as follows:

- A national moratorium is in place and so no fracking can currently be undertaken in North Yorkshire
- The adoption of the motion by the Council could give the impression that the Council and its Members may have a pre-determined view or are biased in dealing with planning applications for fracking
- The perception or impression that members of a Council planning committee are biased because of expressed support for the motion could run the risk of appeals being made by applicants for fracking which would mean that the very thing that the proposers of the motion are seeking to achieve is then undermined
- The Localism Act section 25 and what constitutes pre-determination is complex and open for legal interpretation and local authorities need to come to their own conclusion and to consider the risks that may arise
- The adoption of the motion would present a significant and heightened risk to North Yorkshire
- The Minerals and Waste Plan is strong, protects the people of North Yorkshire and includes consideration of the mitigation of climate change.

3.3 Having considered the report in full, the representations by County Councillor Bryn Griffiths and Arnold Warneken, the Executive Members present voted unanimously against the motion.

4.0 FINANCIAL IMPLICATIONS

4.1 There are no specific financial implications associated with this report.

5.0 LEGAL IMPLICATIONS

5.1 The legal implications arising from the motion are addressed in this report. At present, there is a national moratorium on fracking and so no planning applications for fracking are being considered.

6.0 CLIMATE CHANGE IMPLICATIONS

6.1 The climate change implications arising from the motion are addressed in the report. At present, there is a national moratorium on fracking and so no planning applications for fracking are being considered.

7.0 EQUALITIES IMPLICATIONS

7.1 There are no specific equality implications associated with this report.

8.0 RECOMMENDATION

8.1 That County Council considers the recommendation of the Executive and does not support the Notice of Motion on fracking activities for oil or gas in North Yorkshire that was referred to the Executive at the meeting of the County Council on 16 November 2022.

County Hall, Northallerton

14 February 2023

Report authors:

Catriona Gatrell, Head of Legal (Corporate)
Daniel Harry, Democratic Services and Scrutiny Manager

Background documents: Constitution of North Yorkshire County Council - [New Council Constitutions \(northyorks.gov.uk\)](https://www.northyorks.gov.uk/new-council-constitutions)

North Yorkshire County Council

Executive

7 February 2023

Consideration of the Motion on fracking activities for oil or gas in North Yorkshire that was referred to the Executive at the meeting of the County Council on 16 November 2022

Report of the Assistant Chief Executive (Legal and Democratic Services)

1.0 PURPOSE OF REPORT

- 1.1 To enable the Executive to consider the motion regarding fracking activities for oil or gas in North Yorkshire that was referred by County Council at their meeting on 16 November 2022 and to make recommendations to the meeting of the County Council on 22 February 2023.

2.0 BACKGROUND

- 2.1 At the meeting of the County Council on 16 November 2022, a Notice of Motion regarding fracking activities for oil or gas in North Yorkshire was considered. County Council resolved that the motion be referred to a meeting of the Executive for consideration, with recommendations to be brought back to the meeting of the County Council on 22 February 2023.

- 2.2 The Council's Constitution (Council Procedure Rules, section 11, page 193) states:

(h) If a motion is referred to the Executive or one committee only, the Executive or that committee shall report to the Council upon that motion together with its recommendation. If a motion is referred to more than one committee, the Executive shall report to the Council upon that motion together with its recommendations. The report of the Executive or any committee to which a motion has been referred shall contain a statement of that motion.

(i) When the Executive or a committee reports back on a motion, the motion, as originally moved and seconded at the earlier meeting, will be the matter before the Council. Any recommendation of the Executive or committee to amend the motion will therefore be an amendment to the motion and any recommendation to support or oppose the motion will be only an expression of views.

3.0 Current Government position on Fracking

- 3.1 In 2018 Cuadrilla Resources Limited (Cuadrilla) completed Hydraulic Fracturing (fracking) at its site in Preston, Lancashire with the operation having generated a significant number of seismic events. In 2019 the Oil and Gas Authority (OGA) commissioned studies to understand and learn from those operations. This culminated in a report published by the OGA in November 2019 which concluded that it was not possible to accurately predict the probability or magnitude of tremors associated with fracking.

- 3.2 In response to the OGA report the government introduced a moratorium on fracking as it concluded that it could not rule out future unacceptable impacts on the local community. The moratorium was included as a manifesto pledge and although it was briefly lifted the current Prime Minister confirmed in October that he stands by the moratorium.

- 3.3 The current position is that the moratorium on fracking remains in place so fracking is not permitted to take place in England at this time.
- 3.4 Currently there are no planning applications for fracking in North Yorkshire.

4.0 Role as Minerals Planning Authority

- 4.1 The proposed motions highlight that the Council has declared a climate emergency, however the Council remains the Minerals Planning Authority for North Yorkshire and has a statutory responsibility for considering any applications for fracking in the County. In considering any applications which come forward the Council as the Planning Authority is required to act fairly and be seen to act fairly in the decision making process.
- 4.2 The motions as proposed seek that the Council agree that fracking activities in North Yorkshire are inappropriate as a climate emergency has been declared, suggest writing to senior government ministers to reinforce opposition to fracking and affirming the Council's opposition to fracking on the basis of scientific evidence, however this could give the impression that the Council and its Members have a pre-determined view or are biased in dealing with planning applications for fracking. The Localism Act section 25 provides that a decision maker "is not to be taken to have had, or appeared to have a closed mind (to any extent) just because he has previously done anything that directly or indirectly indicated what view he took, or would, or might take, in relation to a matter", and that matter was relevant to the decision. This provision recognises that certain matters are not themselves to be treated as predetermination, however the wording of the legislation indicates that there is still scope for decisions to be invalid by reason of predetermination.
- 4.3 A resolution of the Council reflecting the terms of the proposed motion would be a public declaration of the Council's over all position on the issue of fracking. Even with the cover provided by S25 of the Localism Act 2011 this could still present challenges for Members who may have to make decisions on fracking applications as they are required to make planning decisions openly, impartially and fairly on the basis of justifiable planning reasons and to have an open mind when approaching applications. When Members are sitting in a quasi judicial role as they are with planning decisions, they have to be alert to how any views expressed by them individually or a collective view of the Authority could impact their position. It is not just about being fair and impartial, but being seen to be so. The legal test when considering bias is not whether there is actual bias, but whether a fair minded observer aware of all the facts would conclude there was a real possibility of bias.

5.0 Minerals and Waste Joint Plan adopted in 2022

- 5.1 The County Council's recently adopted Joint Local Plan recognises that there could be planning applications for fracking in North Yorkshire in the future as there are number of areas covered by oil and gas exploration licences issued by the OGA. In preparing the Plan the joint authorities took a precautionary approach in the context of fracking as it recognised that the industry in the UK was at a very early stage of development.
- 5.2 The Joint Plan policies ensure that fracking applications are restricted in certain areas for example, National Parks, AONB'S, Special Protection Area's and similarly sensitive areas and that rigorous criteria must be met in order for any applications to be approved. It highlights that specific local amenity considerations are applicable and that there would be separation distances for example surface development within 500m of residential buildings would only be permitted where an unacceptable degree of adverse impact can be mitigated.
- 5.3 Further the Joint Plan also highlights the importance of climate change in minerals planning and that such development could have implications for greenhouse gas

emissions. Joint Plan policy requires applications to address the potential for cumulative impacts of development on climate change and where appropriate to propose mitigation.

8.0 FINANCIAL IMPLICATIONS

8.1 There are no specific financial implications arising from this report.

9.0 LEGAL IMPLICATIONS

9.1 The proposed motion as currently worded carries the risks for the Council and Members as highlighted in section 4 of this report.

10.0 CLIMATE CHANGE IMPLICATIONS

10.1 There are no specific climate change implications in this report. Any applications for planning permission would require climate change issues to be considered as part of the planning process and decision making.

11.0 EQUALITIES IMPLICATIONS

11.1 There are no specific equality implications in this report.

12.0 RECOMMENDATION

12.1 That the Executive considers the motion on fracking activities for oil or gas in North Yorkshire that has been referred by County Council and makes recommendations to be considered at the meeting of the County Council on 22 February 2023.

BARRY KHAN

Assistant Chief Executive (Legal and Democratic Services) and Monitoring Officer

County Hall

NORTHALLERTON

Report author: Catriona Gatrell Head of Legal Corporate

Background Documents:

The Council's Constitution

<https://edemocracy.northyorks.gov.uk/documents/s12593/Issue42May2022Covid19Edition.pdf>

Appendix 1: Combined Notice of Motion regarding fracking activities for oil or gas in North Yorkshire that was referred from County Council at their meeting on 16 November 2022.

Notice of Motion regarding fracking activities for oil or gas in North Yorkshire that was referred from County Council at their meeting on 16 November 2022.

Revised Notice of Motion on Fracking

The two motions on fracking, previously circulated in the papers for the County Council meeting, were combined into one with Cllr Bryn Griffiths as the proposer and Cllr Arnold Warneken as the seconder. The revised motion is as follows:

That this council:

1. Acknowledges that the combustion of oil or gas leads to the production of “Green House” gases, and
2. Agrees that fracking activities for oil or gas in North Yorkshire are therefore inappropriate in an area where the authority has declared a Climate Emergency, and
3. Believes that fracking is incompatible with this Councils Carbon Reduction Plan and the emerging Climate Change Strategy, and
4. Letters are sent to all North Yorkshire MPs, as well as the Secretary of State for Business, Energy and Industrial Strategy and the Minister of State (Minister for Climate), informing them of the Council’s position.

(Please note that the original version of the report to the Executive referred to the two motions that were initially submitted to the meeting of the County Council on 16 November 2022 and not the combined motion as above. See para 2.3 in the main report.)

This page is intentionally left blank

NORTH YORKSHIRE COUNTY COUNCIL

22 February 2023

Report on Special Urgency and Call-in Exemption decisions under Access to Information Procedure Rule 16 and Overview and Scrutiny Procedure Rule 16

Report of the Leader of the Council

1.0 PURPOSE OF REPORT

- 1.1 To provide the Council with a report on the use of the special urgency and call-in exemption procedures under Access to Information Procedure Rule 16 and Overview and Scrutiny Procedure Rule 16 in respect of decisions taken since the Council's last meeting.

2.0 BACKGROUND

- 2.1 The County Council's Constitution provides that if a matter which is likely to be a key decision has not been included on the Council's Forward Plan for the requisite period, the decision may still be taken if an urgency procedure is followed.
- 2.2 The Access to Information Procedure Rules in the Constitution set out two urgency procedures, depending on the time available before the decision needs to be taken: the Rule 15 General Exception Urgency procedure and the Rule 16 Special Urgency procedure for use in more urgent cases. Use of the latter procedure is required to be reported back to full Council.
- 2.3 The Overview and Scrutiny Procedure Rules in the Constitution set out a call-in exemption process, use of which is also reported back to Council.

3.0 SPECIAL URGENCY AND CALL IN EXEMPTION PROCEDURES

- 3.1 Under Access to Information Procedure Rule 16:

16.1 Where the date by which a decision must be made makes compliance with Rule 15 (general exception) impracticable, then the decision can only be made if the decision maker (if an individual) or the Chairman of the body making the decision, obtains the written agreement of the Chairman of a relevant overview and scrutiny committee that the making of the decision is urgent and cannot reasonably be deferred. If there is no Chairman of a relevant overview and scrutiny committee, or if the Chairman of the relevant overview and scrutiny committee is unable to act, then the agreement of the Chairman of the Council, or in his/her absence the Vice-Chairman will suffice.

16.2 As soon as reasonably practicable after the decision maker has obtained agreement under Rule 16.1 above, s/he must make available at the Council's offices a notice setting out the reasons why the meeting is urgent and cannot reasonably be deferred and publish the notice on the Council's website.

- 3.2 Access to Information Procedure Rule 17 then includes provision for the reporting back to full Council on the use of the Rule 16 special urgency procedure:

17.3 Reports on special urgency decisions

17.3.1 The Leader will submit to the next meeting of the Council, a report on any executive decisions taken in the circumstances set out in Rule 16 (special urgency). The report must include particulars of the decision, a summary of the matters in respect of which the decision was made, the reasons for it and the reasons for use of the special urgency procedure.

17.3.2 The Leader must submit at least one report under 17.3.1 annually to Council.

3.3 Under Overview and Scrutiny Procedure Rule 16(h):

(h) The call-in procedure set out above shall not apply where the decision being taken by the Executive is urgent. A decision will be urgent if any delay likely to be caused by the call in process would seriously prejudice the Council's or the public interest. The Chairman of the council must agree both that the decision proposed is reasonable in all the circumstances and to it being treated as a matter of urgency. In the absence of the Chairman, the Vice-Chairman's consent shall be required. In the absence of both, the Head of Paid Service or his/her nominee's consent shall be required. Decisions taken as a matter of urgency must be reported to the next available meeting of the Council, together with the reasons for urgency.

3.4 This report therefore provides the report back to full Council on the use of the special urgency and call-in exemption procedures since the Council's last meeting.

4.0 USE OF SPECIAL URGENCY AND CALL IN EXEMPTION PROCEDURES

4.1 At the time of writing this report, the use of special urgency and call-in exemption procedures in relation to decisions taken since the last meeting of the County Council on 16 November 2022, is as summarised below. Full details of the decisions taken under the procedures and the reasons for them along with the reasons for using the special urgency and/or call in exemption procedures can be accessed via the hyperlinks:

i. Supported Internship Grant - Department for Education

General urgency and call in exemption

[Issue details - Supported Internship Grant - Department for Education | North Yorkshire County Council](#)

On 15 November 2022, the Executive Member for Education and Skills was to consider a report seeking approval to accept Grant funding which was to be awarded to NYCC by DfE for the purposes of supporting an employment forum and development of additional Supported Internships for young people with SEND. Supported Internships are an important stepping stone for young people with SEND to transition from education into employment. The grant is aimed at establishing, or further developing, a SEND employment forum to increase the availability and quality of Supported Internships that lead to permanent employment. The intention to make the key decision had been published on the Forward Plan but not for the full, requisite 28 clear day period. The matter required a decision on 15 November 2022 and could not reasonably be deferred as the deadline for accepting the Grant funding was 17 November 2022.

ii. Electricity Energy tariff for the new council for the period 1 April 2023 – 31 March 2024

Call in exemption

[Decision - Electricity Energy tariff for the new council for the period 1 April 2023 – 31 March 2024 | North Yorkshire County Council](#)

On 17 November 2022 a report seeking agreement on the Electricity energy tariff for the new council for the period 1 April 2023 – 31 March 2024, i.e. whether the new council has a 100% renewable energy tariff or a mixed tariff, was to be considered by the Corporate Director of Strategic Resources. The intention to make this key decision had been published on the Forward Plan for more than the requisite 28 clear day period. The Electricity Framework provider had unexpectedly brought forward the timescale for a decision on the tariff to 18 November 2022, which therefore required the date of the decision to be brought forward to 17 November 2022 and for it to be implemented immediately, without allowing for the usual call-in period. The markets supply / demand constraints and the continuing uncertainty generally across the electricity commodity market were all factors which pushed this requirement forward.

iii. Contract for Water Retailer to commence from 1 April 2023

Call in exemption

[Issue details - Contract for Water Retailer to commence from the 1st April 2023 | North Yorkshire County Council](#)

On 18 November 2022 a report seeking permission to procure a retailer for the supply of water, waste water for the corporate, including traded school & academy portfolios for the new council from 01 April 2023 was considered by the Assistant Director Strategic Resources. The replacement contract would include the existing NYCC water meter points and the water meter points from the seven boroughs and districts which will be brought into the new supply contract as their existing contracts end. The intention to make this key decision had been published on the Forward Plan for longer than required, however it had come to light that the County Council needed to submit its data into the procurement exercise by no later than 25 November 2022. The matter therefore required an urgent decision by the Assistant Director Strategic Resources on 18 November 2022 which would be required to be implemented immediately.

iv. A59 Kex Gill Spend Profile Adjustment

Special urgency and call in exemption

[Issue details - A59 Kex Gill - Full Business Case Update | North Yorkshire County Council](#)

On 21 December 2022, the Executive Member for Highways & Transportation was to consider a report seeking approval for increased capital funding from 2022/23 NYCC Kex Gill allocation by up to £1.4m, reduce the 2023/24 NYCC contribution by the same and accepting the expenditure at risk pending receipt of the Department for Transport (DfT) grant. The intention to make the key decision had been published on the Forward Plan but not for the requisite 28 clear day period. This matter required an urgent decision to enable the timely consideration and progress of this matter, in lieu of a delayed DfT Full Business Case decision due to recent Ministerial changes and settling in period, which in turn had led to a request to reprofile NYCC capital spend. The matter therefore required an urgent decision which would be required to be implemented immediately.

v. Harmonisation of Garden Waste Collection Charging for 2023-2024

General urgency and call in exemption

[Issue details - Harmonisation of Garden Waste Collection Charging for 2023-2024 | North Yorkshire County Council](#)

On 10 January 2023, the Executive was to consider a report seeking a decision to harmonise garden waste collection charging across North Yorkshire from April 2023 (excluding Selby District area which is currently free of charge). The intention to make the key decision had been published on the Forward Plan but not for the full, requisite 28 clear day period. The matter required an urgent decision, to be implemented immediately, to enable District and Borough Councils to issue a letter to residents/subscribers of the garden waste collection service ahead of the new season.

- vi. Active Travel England Update**
Special urgency and call in exemption
[Issue details - Active Travel England Update | North Yorkshire County Council](#)
On 10 January 2023 a report seeking authorisation to accept the offer of £220,780 of revenue from the Capability and Ambition Fund 2022/23 from Active Travel England, was to be considered by the Executive Member for Highways & Transportation. The intention to make this key decision had not been published on the Forward Plan for the requisite 28 clear day period. The matter required an urgent decision, to be implemented immediately, as Active Travel England required the grant acceptance to be signed by the section 151 officer and returned by 13 January 2023.
- vii. Local Investment in Natural Capital (LINC) Programme - approval for submission of Expression of Interest**
General Urgency and call in exemption
[Issue details - Local Investment in Natural Capital \(LINC\) Programme - approval for submission of Expression of Interest | North Yorkshire County Council](#)
On 26 January 2023, the Executive Member for Working in Localities was to consider a report seeking authorisation for North Yorkshire County Council (through the York and North Yorkshire Local Enterprise Partnership) to submit an Expression of Interest to access up to £650,000 of Revenue funding and £350,000 Capital funding from Defra. The intention to make the key decision had been published on the Forward Plan but not for the full, requisite 28 clear day period. The matter required an urgent decision, to be implemented immediately, as the invitation to submit an Expression of Interest to the LINC programme was only received by the LEP immediately before the Christmas/New Year break, and Expressions of Interest needed to be received by Defra by noon on Monday, 6 February 2023.
- viii. Procurement of a Natural Language IVR solution**
Special urgency and call in exemption
[Issue details - Procurement of a Natural Language IVR solution | North Yorkshire County Council](#)
On 10 February 2023 a report seeking approval for the procurement of a natural language Interactive Voice Response (IVR) solution, will be considered by the Head of Delivery: Digital Transformation. The intention to make this key decision has not been published on the Forward Plan for the requisite 28 clear day period. This matter requires an urgent decision, to be implemented immediately, as the contract needs to start on 27th February 2023 to ensure that the solution is implemented ahead of 1 April 2023. To enable the service to be safe and legal ahead of the first day of the new Authority, the contract needs to be signed prior to that date.
- ix. Approval to submit a bid to Innovate UK: Net Zero Living Fund**
General urgency and call in exemption
[Issue details - Approval to submit a bid to Innovate UK: Net Zero Living Fund | North Yorkshire County Council](#)
It is anticipated that on the 21 February 2023 a report seeking approval to submit a bid to Innovate UK: Net Zero Living Fund – Fast Followers, and to delegate authority to the Corporate Directors of Business and Environmental Services and Strategic Resources to approve the final submission by 1st March 2023, will be considered by the Executive Member for Open to Business. The intention to make this key decision has not been published on the Forward Plan for the requisite 28 clear day period. The matter requires an urgent decision, to be implemented immediately, as the fund was only announced on 18 January 2023 and in order to

make a decision on whether to apply, attendance was required at a clarification webinar on 26 January 2023. The deadline for submissions is 1 March 2023.

x. Active Travel Fund 4 - Submission of Bid

General urgency and call in exemption

[Issue details - Active Travel Fund 4 - Submission of Bid | North Yorkshire County Council](#)

It is anticipated that on 21 February 2023 a report seeking authorisation from the Executive Member for Highways and Transportation to submit an Active Travel Fund 4 bid to Active Travel England will be considered. The intention to make this key decision has not been published on the Forward Plan for the requisite 28 clear day period. The matter requires an urgent decision, to be implemented immediately, due to the short timescale allocated for submission of bids to Active Travel England, with a deadline of 24 February 2023. Previously information was under embargo.

5.0 FINANCIAL IMPLICATIONS

5.1 There are no significant financial implications arising from this report.

6.0 LEGAL IMPLICATIONS

6.1 There are no significant legal implications arising from this report.

7.0 CLIMATE CHANGE IMPLICATIONS

7.1 There are no significant climate change implications arising from this report.

8.0 CONSULTATION

8.1 Consultation has been undertaken with relevant officers and Members prior to the use of the special urgency and/or call-in exemption procedures.

9.0 REASONS FOR RECOMMENDATIONS

9.1 To report back to full Council on the use of the special urgency and call-in exemption procedures in compliance with the Access to Information Procedure Rules and Overview and Scrutiny Procedure Rules.

10.0 RECOMMENDATION

10.1 That full Council receives and notes this report.

COUNTY COUNCILLOR CARL LES
Leader of the Council

Background Papers: None

10 February 2023

This page is intentionally left blank